

SUGAR GROVE COMMUNITY BUILDING
Board Meeting Minutes (in-person)
July 21, 2026

6:36 PM

Roll Call: Trustee Stalcup, Trustee Sutton and Trustee Kowalczyk.

Also, Present: Debbie DeBoer

Pledge of Allegiance

Public Comment: There are a few residents present (see sign in sheet for names). No comments made.

Approval of Agenda for 7/21/2026 – Agenda reviewed. Trustee Stalcup makes a motion to approve the agenda, Trustee Sutton 2nds; Motion carried unanimously.

Approval of Minutes:

- June 16, 2026 - Open Session Minutes - Trustee Stalcup motions to approve the open session minutes for June 16, 2026, Trustee Sutton 2nds; Motion carried unanimously.

Approval of Destruction of Audio Recordings from Closed Session Meetings for December 2024 or earlier. Trustee Stalcup motions to approve the destruction of any audio recordings from closed session meetings from December 2024 or earlier. Trustee Sutton 2nds: Motion carried unanimously.

Treasurers Report: Administrator (Debbie)

1. The Financial reports include the accounts payable and accounts receivable register for June 17, 2026 through July 23, 2026. The balance sheet is as of July 23, 2026. There is also a profit and loss for the fiscal year.
2. Review and approve Sugar Grove Township Community Building accounts payable for June 17, 2026 through July 23, 2026. Check numbers 13000-13029. Three debit card payments and three payroll periods: June 25, 2026, July 09, 2026 and July 23, 2026.
3. Trustee Stalcup motions to approve the accounts payable for June 17, 2026 through July 23, 2026. Check numbers 13000-13029. Three debit card payments and three payroll periods: June 25, 2026, July 09, 2026 and July 23, 2026. Trustee Sutton 2nds.
Roll Call Vote: Trustee Stalcup: yes: Trustee Sutton: yes Trustee Kowalczyk: yes.

Committee Reports

Administrator Report (Debbie)

1. Check fraud update. Will discuss.
2. 7 trees were trimmed and the park district hung our basketball nets for us! Looks great.
3. Road and Bridge re-striped and painted handicap logo for us. I bought them cookies as a thank you.
4. One June 23 both Youngren's did our yearly AC clean/check and Cintas did our 12-year Hydro test on the kitchen extinguisher system.
5. Found out one of our sprinkler's were broken. Scheduled Suburban Lawn to come out. The head that broke hasn't been made in 15 years and is the last of it's kind in our lawn.
6. Renter deposit return. Will discuss.
7. Messaged Bravo with the village building department. His assistant called me back on Wednesday, July 8th (I happened to be in the office which was nice!). They approved that if we want to update our current garbage enclosure to Trex, as long as we leave the posts that are in the cement there, we can update the rest as "Maintenance" and we do not need a permit.
8. Everything was delayed with no payment means. Key fob (will discuss later), domain name, etc. Things are up and running now.
9. Bill Pay – Old Second does have online bill pay. I will work with the bank to set up online access and Katy.
10. Spoke to insurance company about a special event application. Will discuss.
11. I called Nicor about the grass in back by the mailboxes. Will discuss.
12. Halloween Meeting was July 16th.
13. Peerless Fence was here July 16th.
14. Elevator permit is online only starting this year. It is almost complete.

Scheduler Report (Debbie)

1. Seven (6) scout meetings (boy/girl/leader mtg)
2. One (1) Senior Lunch
3. One (1) Senior Game Day
4. Five (5) Dining Room
5. One (1) Parlor (HOA)
6. Four (4) Park District Camps
7. Two (2) Chair Yoga

Township Building Liaison

No Update, as Trustee Bobbe was not in attendance

Unfinished Business:

Building Maintenance Projects – We reviewed the status of each of the following projects: garbage enclosure, exterior painting, key fob system.

New Business:

- a. Review Correspondence: None
- b. Review Proposals and Quotes
 - **Peerless Fence** Trustee Stalcup motioned to approve the Peerless Fence quote in the amount of \$6,963.91 to replace the wood enclosure with Trex material, leaving the original posts in the cement, so we are maintaining our existing enclosure. Trustee Sutton 2nd. Roll Call Vote: Trustee Stalcup: yes; Trustee Sutton: yes; Trustee Kowalczyk: yes.
 - **J.T Painting** provided a quote to Paint the exterior of the building. Trustee Stalcup motioned to approve the quote not-to-exceed \$5,550.00 Trustee Sutton 2nd. Roll Call Vote: Trustee Stalcup: yes; Trustee Sutton: yes; Trustee Kowalczyk: yes.

Executive Closed Session – No.

Trustee Stalcup makes motion to adjourn the open meeting at 7:03 pm. Trustee Sutton 2nds; motion carried unanimously.

Our next regular meeting date: August 18, 2026 at 6:30 pm.