

SUGAR GROVE COMMUNITY BUILDING
Board Meeting Minutes (in-person)
February 17, 2026

6:31 PM

Roll Call: Trustee Stalcup, Trustee Sutton and Trustee Kowalczyk

Also, Present: Jon Bobbe and Debbie DeBoer

Pledge of Allegiance

Public Comment: There is no public in attendance.

Approval of Agenda for 2/17/2026 – Agenda reviewed. Trustee Stalcup makes a motion to approve the agenda, Trustee Sutton 2nds; Motion carried unanimously.

Approval of Minutes:

- a. January 20, 2026 - Open Session Minutes - Trustee Stalcup motions to approve the open session minutes January 20, 2026, Trustee Sutton 2nds; Motion carried unanimously.

Approval of Destruction of Audio Recordings from Closed Session Meetings for July 2024 or earlier. Trustee Stalcup motions to approve the destruction of any audio recordings from closed session meetings from July 2024 or earlier. Trustee Sutton 2nds: Motion carried unanimously.

Treasurers Report: Administrator (Debbie)

1. The Financial reports include the accounts payable and accounts receivable register January 23, 2026 through February 19, 2026. The balance sheet is as of February 19, 2026. There is also a profit and loss for the fiscal year.
2. Review and approve Sugar Grove Township Community Building accounts payable for January 23, 2026 through February 19, 2026. Check numbers 12606-12629. Three debit card payments and two payroll periods: February 5, 2026, and February 19, 2026.
3. Trustee Stalcup motions to approve the accounts payable for January 23, 2026, through February 19, 2026; Check numbers 12606-12629. Three debit card payments and two payroll periods: February 5, 2026, and February 19, 2026. Trustee Sutton 2nds. Roll Call Vote: Trustee Stalcup: yes: Trustee Sutton, yes: Trustee Kowalczyk: yes.

Committee Reports

Administrator Report (Debbie)

1. Thursday, January 22, I had to print 60 brochures for the quarterly new resident bags. Notice there were dots on prints. Had Copy King come out. They had to order part and come back. Replaced part. Then other color dots appeared.... Order remaining 3 color bars and come back and fixed them as well.
2. We received our food permit.
3. The drinking fountain was installed. It took 3 visits. Will discuss.
4. Started prepping (and cleaning) clothes closet room. Bathroom was a disaster. Will discuss.
5. Thursday February 5th was emails with Kim the accountant. Will discuss during closed session.
6. I started Sarah's performance review. Will discuss during closed session.
7. We need to discuss rentals and usage of the building.
8. Roof inspection. (was waiting for weather to clear up).
9. We need to order new nets for basketball hoops. (inside and out)
10. Draft Budget – Initial discussion.
11. First Chair yoga will be April 2nd. Currently 5 classes are scheduled. Will evaluate after that point.
12. Voting will be here Tuesday March 17th. Just had ADA compliance completed here Monday.

Scheduler Report (Debbie)

1. Five (5) scout meetings (boy/girl/leader mtg)
2. One (1) Senior Lunch
3. One (1) Senior Game Day
4. Seven (7) Gym
5. Three (3) Dining Room
6. Two (2) HOA

Township Building Liaison

- Blackberry Creek is flowing at 14,000/gpm
- Trustee Bobbe shared that Trustee Elliott gave a slide show presentation showing the head level of water above the St. Peter aquifer which is what the village takes its water from. He shared that even if a data center came to Sugar Grove, we would be fine with water. Trustee Elliott also shared in his presentation that Aurora is encroaching on Sugar Grove Township wells. Looking at the Aurora Pumping, their active wells pumped 2.6 billion gallons in 2025. The three wells in Sugar Grove township provided 17% of that total. (442 million gallons).

Unfinished Business:

Building Maintenance Projects – We reviewed the status of each of the following projects: Drinking fountain (complete), ceiling tiles, garbage enclosure, clothes closet tear-down.

New Business:

- a. Review Correspondence: None
- b. Review Proposals and Quotes
 - **Holmgren Electric** Amanda provided a quote for a replacement of 5 outlets in the clothes closet. Quote # 13019 in the amount of \$405.00 Trustee Stalcup motions to approve this quote in the amount of \$405.00. Trustee Sutton 2nds; Roll Call Vote: Trustee Stalcup: yes, Trustee Sutton: yes, Trustee Kowalczyk: yes.

Executive Closed Session – Yes. To review personnel

Trustee Stalcup makes motion to adjourn the open meeting at 7:17 pm and go into Closed Session to discuss personnel. Trustee Sutton 2nds; motion carried unanimously. (Closed session started at 7:18 pm and ended at 7:37pm).

Return to Open Session started at 7:38pm

Action Item(s) from Closed Session:

- Action Item: Employee reviews for both the Building Administrator and Building Scheduler were discussed during closed session. Trustee Stalcup makes a motion to give both positions an hourly rate increase not to exceed 4%, pending employee review with board representative(s). Trustee Sutton 2nds. Roll Call Vote: Trustee Stalcup: yes; Trustee Sutton: yes; Trustee Kowalczyk: abstain.

Trustee Stalcup makes motion to adjourn the open meeting at 7:38 pm. Trustee Sutton 2nds; motion carried unanimously.

Our next regular meeting date: April 21, 2026 at 6:30 pm.