

**Minutes of The
July 7, 2026 Regular Meeting
Sugar Grove Township
Kane County, Illinois**

Supervisor Rowe called the regular meeting of the Township Board to order at 6:02 pm at the Road District Offices followed by the Pledge of Allegiance and Roll Call.

ROLL CALL: Present were Trustees Jerry Elliott, Lewis Medina, Rick Montalto, Supervisor Tom Rowe, Assessor Karas, Road Commissioner Musser and Clerk Marion Bond. Trustee Jon Bobbe was absent.

ALSO PRESENT: Bill Collins

PUBLIC COMMENTS: Bill Collins stated that he is running for Kane County Board District 11 and asked for the support of those present.

APPROVAL OF MINUTES:

Supervisor Rowe asked for review and approval of June 2, 2026 meeting minutes. Motion by Trustee Elliott, second by Trustee Montalto to approve the minutes as presented. Supervisor Rowe asked if there were any questions or comments, there being none he asked for a roll call. Trustees Elliott, Medina, Montalto and Supervisor Rowe voted Aye, motion carried.

APPROVAL OF BILLS & REPORTS:

Township Check Register & Reconciliation Report:

Supervisor Rowe stated the report includes any activity in May and June. He asked for motion to review and approve the Township check register for May. Motion by Trustee Medina, second by Trustee Montalto. There was discussion of the Clarity bills and it was determined that there were no duplicates, one bill had come just after our June 2nd meeting. Otherwise the bills are monthly. Trustee Elliott asked about the charge from Warehouse Direct. Supervisor Rowe said that is where we get office supplies, paper and cleaning products. He said we have three accounts; the Township, the Road District and the Assessor's Office. Trustees Elliott, Medina, Montalto and Supervisor Rowe voted Aye, motion carried.

Road District Check Register & Reconciliation Report: Supervisor Rowe asked for a motion to review and approve the Road District Bills for the month of May. Motion by Trustee Elliott, second by Trustee Medina. Supervisor Rowe noted that both Township and Road District have received their second installment of taxes. Trustee Elliott asked about the Reimbursement for Blue Cross/Blue Shield in the amount of \$18,721.85; Supervisor Rowe said the Road District reimburses the Township District for Health Insurance payments. Trustee Elliott asked about ck# 13575 to Needham in the amount of \$1655.80. Commissioner Musser said that was for steel rails that were used to build new racks for the new building. Trustee Elliott asked about Amrize Mid-America in the amount of 696.48. Commissioner Musser said that was for gravel. Commissioner Musser said SealMaster was for paint to do striping. Supervisor Rowe asked if there any other questions on the Road bills, there being none he asked for roll call. Trustees Elliott, Medina, Montalto and Supervisor Rowe voted Aye, motion carried.

PAYROLL & PTO: June 2026 for informational purposes.

Supervisor Rowe said this report is for June so Trustees won't see their monthly stipends which will be on the July report.

PROFIT & LOSS: Reports through 6.30.26: Supervisor Rowe pointed out that this is the end of the first quarter, and asked if there were any other questions on the Township or Road District P&L. He explained that Item 836, Strategic Plan Initiatives was for the newsletter, Groovin' in the Grove and the Ice Rink. Even though it is 98% of that budget item, those things are paid.

QUARTERLY FINANCIAL REPORT

Supervisor Rowe asked for a motion to review and approve the Quarterly Financial Report of 6/30/26. Motion by Trustee Medina, second by Trustee Montalto. Supervisor Rowe explained that we try to keep a healthy balance in the money market accounts so that can be transferred to checking if needed.

CORRESPONDENCE:

SUPERVISOR'S REPORT:

1. Senior/Disabled Transportation Update:
 - * A total of 182 residents are registered for the program as of 6/30/26
 - * a total of 64 rides were given in the month of June
 - * A total of 6,748 Rides have been taken from 9/1/18 to 6/30/26
2. Senior Lunch Update – the monthly senior lunch was held on June 30th at the Community Building. Hot dogs, potato salad and ice cream sundaes from Hill's Country Store were served to approximately 50 seniors and volunteers.
3. Groovin in the Grove Summer Concert Series – the 1st concert was held on June 12th along with the Chamber of Commerce Food Truck Friday. Over 1,000 patrons attended the event. Two more concerts are scheduled this summer at the SG Library:
 - July 17: Wild Daisy (Country)
 - August 14th: Second Hand Soul Band (Motown)
4. Health Insurance Update - Committee Update – the committee met on June 4th and are working on 3 proposals from alternative brokers prior to our 2027 renewal this fall. We plan to meet in July and August to review and compare the proposals and will make a recommendation to the Board in the fall.
5. Bliss House Update – Azemi and Sons completed work at the Bliss House which included siding replacement, window sash replacement, and exterior painting. Azemi recommended replacing the windows on the north side of the Bliss House next year.
6. Corn Boil Parade – the Corn Boil Parade kicks off on Friday, July 25th at 5:00pm at the Sugar Grove Library parking lot. Please plan to arrive by 4:30pm. I need to supply a list of our participants asap and all elected officials will be announced in the opening ceremony announcements.
7. Community Newsletter Update – the 2026 newsletters were printed and mailed on June 3rd to all households in Sugar Grove Township and received on or around June 5th.
8. Township Uniforms – we received 3 polo samples in addition to the existing samples from our last meeting Please pick the shirt of choice along with your size tonight. All shirts will be ordered in Navy Blue.

ASSESSOR'S REPORT: Assessor Karas said he visited a farm property to make sure it was being farmed, and it is a no-till farm, so at first glance it doesn't he spoke to owner and confirmed it is no-till farm. He went to the Senior Lunch and did quite a few /senior Freezes.

HIGHWAY COMMISSIONER'S REPORT: TOIRMA came out and had a safety meeting with the Road District. Got all the buildings painted and doors and parking lot striped. Did shouldering on Kadeka, Wildwood and Newborn. Picked up storm brush. Put together the new racks so those are full. Threw out larvicide tablets for the Mosquitos. With all the rain it will mean a lot of Mosquitoes. Got an email late today that the Freightliner is built and ready. We need to pick it up so we can get it to Henderson, but they may not get to it until January. He will call and get insurance, license and title. Inspections have been certified.

TRUSTEE REPORTS:

Mental Health - Trustee Montalto said that most of the meeting was about numbers and budget, and they will ask for more funding next year. The Kiwanis Benefit Car Show went well although they had fewer attendees; perhaps because of Father's Day weekend. We ended up with 60 cars and a few food trucks, had music and gave out door prizes. Weather was good. Made money, but won't know how much until Kiwanis meeting. The first concert of Groovin' in the Grove and the band's lead singer retired and moved to Arizona the new singer was ok but not as good. Concert was well attended. Next concert is July 17th and it's a country band called Wild Daisy.

Airport Authority – Trustee Medina reported that the meeting was cancelled and the secretary is quitting.

Water Authority – Trustee Elliott said there is a lot going on. His stepson, Joe Martner, passed away. Copies of the obituary were handed out to the Board.

Blackberry Creek is flowing at 390,000g/p/m as opposed to the average 32,000 g/p/m. Rainfall on Sunday and Monday was 7.5 inches. At the height of it, Blackberry Creek was 497,000g/p/m.

The peak was July 4 & 5th. He noticed after the presentation to the city of Aurora they didn't pump from well 101 for a month.

Community Building – Supervisor Rowe said the Community Building had a serious fraud issue. A check for \$8263 and change was doctored and cashed. So the Community Building had to close their checking account at Old Second and opened a new one.

Clerk's Report – We received a seven-point FOIA request from Judiocracy. Tom applied for an extension so we were granted 5 extra days to respond. We asked Ancel Glink for advice on how to respond and were told that many municipalities and townships were receiving the same request. We are in compliance by having our FOIA policy posted in the Township offices and on our website. We gave them copies of our contract with Jim Daw and ran all of our transactions with him back to 2020. Many points we had "no responsive records" for. Supervisor Rowe was at a conference in Rockford and during the attorney's 90-minute presentation his phone was constantly dinging with another message from a township asking how to respond to this same FOIA. There was a link at the bottom of the FOIA stating you could settle it for a monetary fee.

UNFINISHED BUSINESS

- a. Hanks Road Bridge/Intergovernmental Agreement for Short Term Maintenance: The Village will assume jurisdiction of the bridge and the Road District has signed an IGA to assist with potholing and doing the plowing.
- b. Corn Boil Parade: Supervisor Rowe has emailed the parade coordinator with all of the names of Township & Road District elected officials.

NEW BUSINESS

- a. Positive Pay Program Discussion: There is a program at Old Second Bank called Positive Pay which allows you to review any pending checks prior to these hitting the account. There is a \$40 monthly fee for the service and it would be for each the Township and Road District. Rowe spoke with Kim at Swanson's who said they reconcile checks all the time. There was discussion regarding the cost of the service since it's free on personal accounts. It was suggested Rowe go to the bank and view a demo on how it works. Rowe decided not to act on this until the August meeting after he's had chance to visit with the bank.
- b. Freedom First Fuel Surcharge: Freedom First sent a letter detailing a Fuel surcharge of \$2.50 for a one-way trip and \$5.00 for Round Trip effective July 1, 2026. Rowe will provide a report on our rider fee history at the August meeting.
- c. Preliminary Audit review: Supervisor Rowe included preliminary audit documents in the board packet including Board Communication Letter, Management Letter, and portions of the FY26 Audit Report. Lauterbach & Amen will be presenting the final audit at our August 4th township meeting.

Supervisor Rowe asked for a motion to Adjourn – Motion by Trustee Elliott second by Trustee Medina. Voice Vote carried. Meeting Adjourned 7:37pm.

Next Regular Meeting: Tuesday, August 4, 2026 at 6:00 pm at the Sugar Grove Township, 54 Snow St.

After the meeting, Board took a tour of the Road District Facilities.