

**Minutes of The
June 2, 2026 Regular Meeting
Sugar Grove Township
Kane County, Illinois**

Supervisor Rowe called the regular meeting of the Township Board to order at 6:01 pm, followed by the Pledge of Allegiance and Roll Call.

ROLL CALL: Present were Trustees Jon Bobbe, Jerry Elliott, Lewis Medina, Rick Montalto, Supervisor Tom Rowe, Assessor Karas, Road Commissioner Musser and Clerk Marion Bond.

ALSO PRESENT: None

PUBLIC COMMENTS: None

APPROVAL OF MINUTES:

Supervisor Rowe noted that we have two sets of minutes to approve, because of the Public Hearings last month. He said we would approve both Township and Road District Hearing minutes with one motion. He asked for a motion to approve the Public Hearing Minutes. Trustee Bobbe motioned, Trustee Medina seconded. Supervisor Rowe asked if there were any questions or comments, there being none he asked for a roll call. Trustees Bobbe, Elliott, Medina, Montalto and Supervisor Rowe voted Aye, motion carried. He then asked for a motion to approve the May 5, 2026 Regular Meeting minutes; motion by Trustee Elliott, second by Trustee Bobbe. Supervisor Rowe called for a vote; Trustees Bobbe, Elliott, Medina, Montalto and Supervisor Rowe voted Aye, motion carried.

APPROVAL OF BILLS & REPORTS:

Township Check Register & Reconciliation Report:

Supervisor Rowe stated that we have changed over to QuickBooks Online and the reports look a little different. The report includes any activity in April and May. The first two months of the fiscal year. He asked for motion to review and approve the Township check register for May. Motion by Trustee Medina, second by Trustee Montalto. Assessor Karas asked if the Township was forced to change to QuickBooks Online by QuickBooks. Supervisor Rowe stated that he and Kim had talked about it a year ago, but didn't change at that time. Assessor Karas said he had extended his desktop agreement because the online version was harder. Supervisor Rowe said that it had been a learning process but they were working through it. The reports are different and need some tweaking. But it still shows the check numbers and there is more in the description column. He asked if there were any questions on the Township checks. Trustee Medina asked about ck#20184 to Fireside Grill in the amount of \$810.00. Supervisor Rowe said that was for Senior lunch and reminded the Board the expense is shared by the Park District and they will be billed for 50% of the cost. Trustee Elliott asked about ck#20180 to Tee Jay Service Company in the amount of \$1031.00. Supervisor Rowe said that the pin at the bottom of the back door had rusted out and then it came dislodged at the top. He said that the Community Building had Tee Jay Door Service working on their automatic doors on the same day. Debbie had come over and asked if Rowe wanted her to send Tee Jay over. Rowe said yes and Tee Jay fixed the door. Trustee Montalto asked about ck# 20153 to Teddy's Landscaping in the amount of \$2,600.00. He asked if we paid them quarterly, or semi-annually or what. Supervisor Rowe said that we pay him monthly and that Teddy does the Township property, the Bliss House, and the 15 Senior Mowing accounts. Supervisor Rowe told Montalto that we had gone out for bids

and Teddy gave us best price. He started the Senior houses the 1st of May and that runs through October, so that's the majority of the bill. He also takes care of the Community Building but bills them separate. Rowe asked if there were any further questions. Trustee Elliott asked why Swanson Quality Service was on the list twice, ck#20144 and ck#20186. Supervisor Rowe said the first check was for April and the second one was for May. Rowe explained that the April check was more because there were issues with the IRS that were resolved. Supervisor Rowe asked for roll call. Trustees Bobbe, Elliott, Medina, Montalto and Supervisor Rowe voted Aye, motion carried.

Road District Check Register & Reconciliation Report: Supervisor Rowe asked for a motion to review and approve the Road District Bills for the month of May. Motion by Trustee Bobbe, second by Trustee Elliott. Supervisor Rowe asked Commissioner Musser if he wanted to review any checks; Commissioner Musser said ck#13555 to Hinds Trucking in the amount of \$3750.00 was for concrete block for the storage bins for frap and gravel. He said ck#13557 to Ancel Glink in the amount of \$893.75 was for the Hanks Road bridge and should be the last. He said ck# 13562 to Weldstar in te amount \$76.51 was for rods for racks they're going to make for the new building. Assessor Karas asked about the deposit from the Comptroller of the State of Illinois. Musser said that was from tickets and permits which the Road District receives a portion of and the amount varies from month to month. Trustee Elliott asked about ck#13517 & ck# 13515 to Mid -American Water in the amounts of \$604.46 and \$416.00 respectively. Commissioner Musser said those were for culvert and plastic pipe for storm line to connect basins in Prestbury. He said There will be ADA sidewalk construction and PCA will tear up the road that connects to the township road. Supervisor Rowe asked if there any other questions on the Road bills, there being none he asked for roll call. Trustees Bobbe, Elliott, Medina, Montalto and Supervisor Rowe voted Aye, motion carried.

PAYROLL & PTO May 2026 for informational purposes. Supervisor Rowe said the payroll reports have a new look and this report is just for the month of May. Next month it will show May and June. Assessor Karas asked if the payroll service was the same and if only the report changed. Supervisor Rowe said that was true. Assessor Karas suggested that Rowe look at the YTD from the quarterly return to the last quarterly return so that we don't overpay FICA and other payroll taxes. Supervisor Rowe agreed. Trustee Elliott asked about the After-tax Deduction. Supervisor Rowe explained that in IMRF there is the regular pension, and IMRF offers a secondary voluntary contribution and is a separate deduction. Commissioner Musser said that if he had known about the secondary deduction he would have taken it earlier and it would mean he pension would be much greater. Trustee Montalto said his name was not on the report. Supervisor Rowe said he didn't know why Montalto's name is not there but he does know that he is in Quickbooks now because he saw them enter his name. Assessor Karas said that he takes the full 10% deduction but report shows \$129.54 as his pretax deduction and the \$287.87 as his after-tax deduction, so the W2s will not be correct and neither will the payroll taxes. Karas suggested that Rowe run the payroll on both systems and compare them. Assessor Karas explained what is typically on a Balance sheet and the Debits (+) and credits (-) that should balance out. He said that if items are not entered correctly, such as his IMRF. Supervisor Rowe said he enters the IMRF directly to the IMRF website, so that should be correct. He also asked if Karas would come in and work with Jose because he's not getting adequate guidance from the accounting firm. Rowe explained that the owner, Kim, moved out of state in the last couple of weeks and Jose wants to figure things out by himself. He then gave a brief history of the position from Jim Krietz, to a replacement that was hired, trained a month and then quit. We're not set up in the township to have someone available to take over when someone quits, it's Rowe and one person. Jose is taking online training. Supervisor Rowe said he will be calling Kim tomorrow (6/3) to speak with her about this.

PROFIT & LOSS Reports through 5.31.26: Supervisor Rowe pointed out that this is the second month of the new fiscal year. and asked if there were any other questions on the Township or Road District P&L. There were none.

CORRESPONDENCE: Supervisor Rowe had included a flyer from PACE bus service that they are hiring. He said it was the only piece of correspondence he received.

SUPERVISOR'S REPORT:

- Senior/Disabled Transportation Update: A total of 182 residents are registered for the transportation program as of 5/31/26 and a total of 60 rides were given in May. A total of 6,684 rides have been taken from 9/1/18 thru 5/31/26.
- Senior Lunch Update – the monthly senior lunch was held on May 26th at the Community Building. Meatloaf, mashed potatoes and salad from Fireside Grill were served to approximately 70 seniors & volunteers.
- Groovin in the Grove Summer Concert Series – 3 out door concerts have been scheduled at the SG Library this summer in conjunction with Food Trick Fridays. Food trucks will be onsite from 4-7pm followed by the concert from 7:00-8:30pm.
 1. June 12: Voyage (Classic Rock) & SG Fire District Open House
 2. Wild Daisy (Country)
 3. August 14: Second Hand Soul Band (Motown)
- Health Insurance Committee Update – Supervisor Rowe said that they have met twice and this will be the 3rd meeting. He said that when he goes to the quarterly Supervisor's meeting and 3 or 4 townships use One Digital he is hoping to have a zoom meeting with One Digital, tomorrow. Health Insurance plan comparisons were researched by committee members and included Kane County, State of Illinois, Village of Sugar Grove, and Kane County Townships. Our next meeting is scheduled for June 4th to further research and compare alternative plans. He said that what we are up against is that we have the premier insurance plan in our Blue Cross PPO; but the committee will continue to research.
 1. TOI Events – There is a 2026 Education Event at Lemont Township on Thursday June 25th. (see attached flyer)
 2. Township Supervisors & Trustees Educational Workshop – June 26th @ Rockford
 3. TOI Annual Educational Conference – Nov. 9, 10, 11 @ Springfield
- Community Newsletter – the 2026 newsletters will be printed and mailed on June 3rd to all households in Sugar Grove Township and may take 7-14 days for delivery.
- Township Uniforms – Long and short sleeve button down shirt samples are now available. Rowe will need everyone's preference and shirt size prior to ordering. There was extensive discussion among the Trustees. Supervisor Rowe suggested that he give feedback to the vendor and have new samples at the next meeting. It was decided to have navy blue shirts.
- Audit Update – Lauterbach & Amen completed preliminary fieldwork at our office on May 19th & 20th. The audit is going much better this year and the auditors are expecting first draft by June 19 and will be working toward the August Board meeting to present the final audit.

ASSESSOR'S REPORT: Assessor Karas said he has quite a few Senior Freeze applications that are due by the end of month. They are working on updating farm properties to make sure that those classified as farms are actually farming. and updating the property cards. He spent two days at a Seminar about Appeals. Those who want to appeal their assessment should go to him first, and then go to Board of review at Kane County and then to the Property appeals Board in Springfield. He went to the Senior Lunch.

HIGHWAY COMMISSIONER'S REPORT: The new building is up and equipment is in it. Concrete is in. striped their lot, the township lot and the Community Build lot with a new machine. Took a tree down in Prestbury. Turned in the NEPDS report to state and it is posted on website. Did mowing and garbage, relipping. Got storm pipe in Prestbury.

TRUSTEE REPORTS:

Community Building – Trustee Bobbe said that unfortunately he had a home & family emergency the week of the meeting. He said they were flooded. Supervisor Rowe said the CB is going with a new IT firm that does the Park District and Jim Daw is charging \$999 to confer with the new service for the transition. It is still to be determined what they will do with Quickbooks. They have a Quote from Peerless Fence for a garbage/recycling bin.

Mental Health - Trustee Montalto has a quarterly meeting with Mental Health on Monday and it is an online meeting. Friday the 12th is the first Groovin' in the Grove. And the band for that is Voyage. Saturday they have the Kiwanis Benefit car show to raise money for children's charities. There are food trucks set up for that. Santiago's Taco truck Little O's and Wild Fries that offers buckets of fries with different toppings. They are gathering door prizes that they plan to give out every half hour, he has a free haircut, a free massage, dog grooming and Curt Karas has donated \$100.00 worth of Tax preparation. They have a bucket of car wash stuff. He suggested that because we are members of Kiwanis we should donate 2 gift cards of \$25 each. Supervisor Rowe asked if anyone was opposed to the suggestion. Rowe said he will get the gift cards from Fireside. The college will put out an Event Sign and close the other entrances to the college so that everyone comes in at the North lot to give us a quote to support our monitors for the next year.

Airport Authority – Trustee Medina reported that the next meeting is next week. Medina did get an email that Mayor of Aurora had decided without any input, and he's going to change sign the sign by taking the engines off the plane. It will be a very large sign.

Water Authority – Trustee Elliott said there is a lot going on. Blackberry Creek is flowing at 8600g/p/m as opposed to the average 32,000 g/p/m. Rainfall last 4 weeks was 2.1 inches normally at 3.4. He has asked the Illinois Water Survey to give us a quote for our monitors for next year and they will do that in conjunction with Kane County so hopefully he'll have some kind of relationship with the County next year. The water demand in Kane County is reasonable but there are pockets. A study is measuring the water flow and in our area that is Blackberry Creek. In the last 4 years that has been 11% of the optimal flow of the creek.

Aurora 101 pumped for 20 days in April and in May it has been 12 days, so they have not slacked off on water usage. Phil Silagi reported to Elliott that he had a lot more rust in his water. Elliott did not. Sue Stillwell asked for information on water usage for the Crown development. Crown sent Trustee Elliott a number of documents explaining their water usage which he presented to the Village. The Village didn't quite agree with the reports so now Elliott has been asked by the Mayor of Aurora for a meeting and that will be on Friday and Rowe has agreed to come to that meeting. Elliott reported to the NWWA, all experts were there and Elliott reported that Blackberry Creek was down, but well monitoring is normal for this time of year. Crown is de-watering their construction site to put in a concrete sewer pipe which has raised concerns with special interest focused on Hannaford well. Elliott told them Hannaford well is normal for this time of year, and the local pond 1050 ft. west of the site is full. Seavey Run, a 15 sq. mile watershed (a subset of BBC) is about half its normal flow same as Blackberry Creek. Sugar Grove Water Authority finding is that there is no noticeable water use violation within Sugar Grove Water Authority. Supervisor Rowe asked what

caused the periods of low water. Trustee Elliott said that Aurora is starved for water, so they are using the shallow aquifers more frequently. Well 101 supplies 8% of their water. He said he doesn't know what the use of the rest of the 29 wells they have is like.

Clerk's Report – No report.

UNFINISHED BUSINESS

- a. Community Building Dumpster Enclosure: The Community Building informed the Township that they have awarded the bid for the enclosure to Peerless Fence. It will be located on the east side of the of the bus barn. The CB will pay the monthly garbage dumpster fee and a recycling bin will be added that the Township will pay for and eliminate its tote service with Waste Management.
- b. Hanks Road Bridge/Intergovernmental Agreement for Short Term Maintenance: There is a press release in your packet from the Village an email from IDOT explaining their terms. The Village will assume jurisdiction of the bridge and the Road District has signed an IGA to assist with potholing and snow plowing.

NEW BUSINESS

- a. Consideration and Potential Approval of Sugar Grove Golf Outing – Supervisor Rowe asked for a motion to consider and approve the Sugar Grove Golf Outing. This year it will be held at Aurora Country Club, not Bliss Creek. The early bird price is \$700 and after that is \$780. There was discussion and several trustees wondered why it would be Aurora CC seeing as it is a Chamber Event. Supervisor Rowe asked for a motion to approve but no motion was made. The board concurred not to enter a foursome this year.
- b. Supervisor Rowe asked for a motion to consider and approve sponsorship of the 2026 Montgomery River Run. As a resident of Montgomery, Clerk Bond noted they had a lot of corporate sponsors and The Montgomery Foundation also contributed. After further discussion, Supervisor Rowe asked if anyone wanted to make a motion to approve sponsorship but no motion was made. The board concurred not to sponsor the race this year.
- c. Corn Boil Parade Invitation/RSVP – The Corn Boil Parade will be Friday July 24th. Participants should meet at the Library at 4:30 pm. The Road District will have trucks in the parade to ride in and bring people back to the library. The board agreed for the township to participate along with the Road District. Trustee Montalto asked if he could bring his classic car and Trustee Medina said he also has a classic car. There was talk of having Magnets that show the Township Flag for the cars. Rowe will respond to the invitation in the affirmative and ask if we can also bring classic cars driven by Trustees.

Supervisor Rowe asked for a motion to Adjourn – Motion by Trustee Medina second by Trustee Bobbe. Voice Vote carried. Meeting Adjourned 7:35 pm

Next Regular Meeting: Tuesday, July 7th, 2026 at 6:00 pm at the Sugar Grove Road District, 70 W. First St.

Adjournment 7:35 pm