

SUGAR GROVE COMMUNITY BUILDING
Board Meeting Minutes (in-person)
June 17, 2025

6:32 PM

Roll Call: Trustee Stalcup, Trustee Sutton and Trustee Kowalczyk are in attendance.
Also, Present: Trustee Bobbe and Debbie DeBoer are also in attendance.

Pledge of Allegiance

Public Comment: There is no public in attendance

Approval of Agenda for 6/17/2025 – Agenda reviewed. Trustee Stalcup makes a motion to approve the agenda, Trustee Sutton 2nds; Motion carried unanimously.

Approval of Minutes:

- a. May 20, 2025 - Open Session Minutes - Trustee Stalcup motions to approve the open session minutes from May 20, 2025, Trustee Sutton 2nds; Motion carried unanimously.

Approval of Destruction of Audio Recordings from Closed Session Meetings for November 2023 or earlier. Trustee Stalcup motions to approve the destruction of any audio recordings from closed session meetings from November 2023 or earlier. Trustee Sutton 2nds: Motion carried unanimously.

Treasurers Report: Administrator (Debbie)

1. The Financial reports include the accounts payable and accounts receivable register May 21, 2025, through June 17, 2025. The balance sheet is as of June 17, 2025. There is a profit and loss for the fiscal year and an employee payroll report for the current year-to-date.
2. Review and approve Sugar Grove Township Community Building accounts payable for May 21, 2025, through June 17, 2025. Check numbers 12427-12452. Two debit card payments and two payroll periods: May 29, 2025, and June 12, 2025.
3. Trustee Stalcup motions to approve the accounts payable for May 21, 2025, through June 17, 2025; Check numbers 12427-12452; Two debit card payments and two payroll periods: May 29, 2025, and June 12, 2025. Trustee Sutton 2nds. Roll Call Vote: Trustee Stalcup: yes, Trustee Sutton: yes, Trustee Kowalczyk: yes,

Committee Reports

Administrator Report (Debbie)

Since our last meeting, I had two more eye surgery's. May 22 and June 6th.

1. I did a second round of spraying weeds.
2. The refrigerator was delivered and all set up. I just need to dispose of the old one.
3. Installed bracket to keep back of garbage enclosure closed.
4. Auditors are done with field work. Just waiting to see if they come back with any other requests. Otherwise, they should be done by the end of July.
5. Spoke with Tom regarding accounting. Will discuss.
6. The boiler was making a weird noise. Couldn't tell if it was the inducer motor running or the circulation pump. Manually flipped switch to turn off power and verified it was safe to do so. Waiting for Artlip to give me a date for Chemical feeder to be installed. They will shut down the boilers and check out the nose at that time.
7. Thursday, June 5th I took Sarah and filed the budget. This way she knows where to go to file our levy and budget.
8. JP Services picked up the broken window today.
9. Newsletter should arrive in mailboxes soon.
10. June 28th is the car show fundraiser here for the SG family. We are donating Tanya's cleaning fee (\$180) for the event.
11. NEXT MONTH IS THE FUNFAIR!!!! JULY 24TH

Scheduler Report (Debbie)

1. Eight (8) scout meetings (boy/girl/leader mtg)
2. One (1) Senior Lunch
3. One (1) Senior Game Day
4. One (1) Clothes Closet (last one)
5. One (1) Gym rentals
6. Six (6) Dining Room rental

Township Building Liaison

1. Trustee Elliot reported concern about the degradation of Blackberry Creek flow, and that they have a phone meeting with the Illinois State Survey to discuss that. The Water Authority agreed to speak with both Mayors of Aurora and Sugar Grove.
2. Bike Bridge Update – bridge is installed but needs to be set securely before it can open.

Unfinished Business:

1. Garbage/Dumpster Enclosure

The new garbage/dumpster enclosure is not an urgent rush. We just had it stained last year. We will table this for a while and investigate it again next spring. We will investigate other locations in the meantime.

New Business:

1. Review Correspondence.
 - a. The Clothing Closet sent an email regarding closing of the closet. It was mentioned that it has been a few years since they have been able to get people to really come and shop. They believe covid changed all that. Also, online garage sales and online free items as well.
2. Review Proposals and Quotes

None

Executive Closed Session – No.

Trustee Stalcup makes motion to adjourn the open meeting at 6:58 pm Trustee Sutton 2nds; motion carried unanimously.

Our next regular meeting date: July 15, 2025, at 6:30 pm.