

**Minutes of The
August 5, 2025 Regular Meeting
Sugar Grove Township
Kane County, Illinois**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:00 pm followed by Roll Call and the Pledge of Allegiance.

ROLL CALL: Present were Trustees Jon Bobbe, Jerry Elliott, Lewis Medina, Rick Montalto, Supervisor Tom Rowe, Assessor Curt Karas, Dustin Higgins for Road Commissioner Musser and Clerk Marion Bond.

Also Present: None

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: Supervisor Rowe asked for a motion to approve the July 1st, 2025 Regular Meeting Minutes. Motion by Trustee Elliott, second by Trustee Medina. Rowe asked if there were questions regarding the minutes. Assessor Karas noted that on page 3 under the Assessor's report there was a reference to brush runs. It was agreed the brush runs should be under the Highway report. Rowe called for a vote to approve corrected minutes. Trustees Bobbe, Elliott, Medina, Montalto and Supervisor Rowe voted aye to approve 0 nay. Motion carried.

APPROVAL OF BILLS & REPORTS:

Supervisor Rowe asked for a motion to review and approve the Township bills for the month of July. Motion by Trustee Bobbe second by Trustee Montalto.

- a. Township Check Register & Reconciliation Report – Trustee Bobbe asked about ck#19904 to Cirone Computer for \$10,859.00. That is property tracking software for the Assessor. Supervisor Rowe pointed out that there are two checks for Tanya Hughes Cleaning. Ck# 19905 & 19914. She got her previous bill in late. Trustee Elliott asked about ck # 19917 to American Tree for \$120, Supervisor Rowe said that was for tree maintenance on the front Trees. Trustee Elliott asked about ck#19913 to TOI for \$1184.95. Supervisor Rowe said that is the annual dues and is based on population. It includes the three trustees at the Community Building. Supervisor Rowe asked if there were any further questions, there being none he called for vote. Trustees Bobbe, Elliott, Medina, Montalto and Supervisor Rowe voted aye, 0 nay. Motion carried.
- b. Road District Check Register & Reconciliation Report – Supervisor Rowe asked for a motion to review and approve the Road District bills for the month of May. Motion by Trustee Medina second by Trustee Elliott. Supervisor Rowe said that there was a duplicate check to Central Petroleum, Ck# 13304 and ck# 13313. The second check will be voided. Supervisor Rowe asked Dustin to explain what it is for he said it is a fuel additive. Trustee Montalto asked about ck#13316 to AFLAC in the amount of \$273.46. Supervisor Rowe said that is for long term health insurance and only the Road District uses that and they pay the 100% of the premiums. Trustee Montalto asked about ck# 13314 to Cordogan Clark. Supervisor Rowe said that is for the new building, including PUD scope and documents, engineering plans. Supervisor Rowe asked if there were any other questions, there being none he called for a vote. Trustees Bobbe, Elliott, Medina, Montalto and Supervisor Rowe voted aye, 0 nay. Motion carried.

- c. Payroll Reports for June 2025 along with the PTO reports. Supervisor Rowe pointed out that the Trustee Stipends were a short quarter because of how the elections fell, but next quarter will be four months instead of three.
- d. **PROFIT & LOSS REPORTS:** April through July 2025 reflecting four months of the Fiscal year. Rowe said that Auditors are still working through the health insurance and the retirement contributions but hope to have it corrected by next month. He reported the audit is behind schedule and may not be completed until this fall. Supervisor Rowe asked for any other questions on the Profit Loss Reports either for the Township or the Road District. There were none.

CORRESPONDENCE: None

REPORTS:

Supervisor's Report: presented a written report of June 2025 highlights:

1. **Senior/Disabled Transportation Update:**
 - A total of **167** residents are registered for the transportation program as of **7/31/25**
 - A total of **79** rides were given in the month of July
 - A total of **5,871** rides have been taken from 9/1/18 thru 7/31/25
 2. **Senior Lunch Update** – the monthly senior lunch was held on July 29th at the Community Building. Grilled Chicken sandwiches and a side salad from Genoa Pizza were served to approximately 60 seniors and volunteers. The July lunch was co-sponsored by Modern Woodmen who donated \$500 to the event.
 3. **Newsletter Update** – the newsletter was finally delivered in Dugan Woods.
 4. **Bliss House Roof Update** – see attached letter from TOIRMA regarding hail damage.
 5. **ComEd Grant** – The Village of Sugar Grove and our local Kiwanis Club are applying for \$2500 grants for electrical work and lighting for relocation of the Village Christmas Tree. The new tree would be located on library property along Municipal Drive. The township and Park District have been asked to write letters of support for the project. The Village is applying for the electrical work and the Kiwanis for the Lights. Each applicant can receive \$2500.
 6. **Kiwanis Club of Sugar Grove** – the next fundraiser is a 5-B's Pork Chop & Chicken Drive-thru Dinner at the Sugar Grove Fire Station, 25 S. Municipal Drive, on August 14th from 4:00-7:00pm. See attached flyer.
 7. **Groovin' in the Grove Summer Concert Series** –The July 11th concert was cancelled due to severe thunderstorms and has been rescheduled to on Thursday, September 4th. Our next summer concert at the Library is Friday, August 8th featuring Heartache Tonight, an Eagles Tribute Band in conjunction with the SG Chamber's Food Truck Friday.
 8. **FY25 Audit Update** – follow-up items are still being completed and discrepancies being resolved. They are getting reports from last year. The Auditor will most likely file an extension in the event the audit is not completed by the September 30th deadline.
- b. Assessor's Report: Assessor Karas said the County Board of Review is August 12 & 14. There is one residential property for review and the others are commercial. He went to the Ryan Home Open house at Settler's Ridge. The lowest base price of the homes is \$430,000, \$450,000 and \$480,000. They will be 1680 sq. ft, 1940 sq. ft, and 2448 sq. ft.

c. Highway Commissioner's Report: Dustin Higgins reported that they have finished shouldering and have received 50 tons of frappe, completed rest of brush run, striping is almost done. Did the 2nd application of Mosquito larvicide. Rowe asked if they've striped Ke-De-Ka yet, and Dustin said they're waiting for the County to check a culvert.

Trustee Reports:

Community Building – Trustee Bobbe said they were pleased with their Corn Boil activities. They moved the cooler out of the way.

Mental Health – Trustee Montalto said they had the meeting online, they did talk about appointing another member. One member will continue.

Airport Authority – Trustee Medina said the meeting is next week.

Water Authority – Trustee Elliot reported Blackberry Creek is running at 842 g/p/m, which is very low. He said he wrote a FOIA request to the City of Aurora for operations reports and head levels on wells 101, 119, 105 and 129. He will also ask for well construction reports which will show the depth of wells. Two of the wells are in Sugar Grove. Wells 103 & 105 are not working due to microplastics. He also noted that a tree fell down in Blackberry Creek and he owns halfway into the creek. It is in the right of way. He said the Forest Preserve would not help. Doug said it would impossible to lift. The other option would be to cut it up and let it fall into the creek. Trustee Bobbe said he would look at it, since his company has cranes with a far reach.

Clerk – Filed the TOIRMA Supervisor's Bond for the period of May 19, 2025 to May 20, 2029 at the County Clerk's Office.

UNFINISHED BUSINESS:

- a. Food Pantry Update – Supervisor Rowe thanked everyone who attended the Ribbon Cutting Ceremony at 5:00 pm on August 5th.
- b. Bike Bridge Update – The bridge is open. They have set a tentative Ribbon Cutting Ceremony on Friday September 5th at 4:00pm Eventually there will be a plaque showing SG Township as one of the four funding entities. The Kiwanis Club may purchase a Little Free Library in the subdivision on Belle Vue Lane to compliment the new bike path.
- c. Hanks Road Bridge Update – See attached Illinois of Department of Transportation Letter. IDOT will do the bridge work, but won't sign off on it unless the Village maintains the wearing surface. Supervisor Rowe said there may be a new IGA between the Village and the Township so that Township still plows it. IDOT will raise the bridge and strengthen it. It is hoped the Village will respond in the affirmative. Work would be done in 2026 or 2027.

NEW BUSINESS:

- a. Commissioner Musser has worked with Ancel Glink to draft a resolution to prohibit Golf Carts on Township Roads. Supervisor Rowe asked for a motion to approve Ordinance 2025-3 Prohibiting Golf Carts on Township Roads. Trustee Medina motioned, Trustee Elliott seconded. Rowe called for a vote. Trustees Bobbe, Elliott, Medina, Montalto and Supervisor Rowe voted aye, 0 nay. Motion carried.
- b. Consideration and Potential Approval to Purchase Township Laptop Computer. Supervisor Rowe said that the present computer is seven years old and though it still works it cannot be updated. Jim Daw has given an estimate not to exceed \$1100.00. The clerk would get the current one for recording. Trustee Montalto motioned, Trustee Medina seconded. Supervisor Rowe called for a vote. Trustees Bobbe, Elliott, Medina, Montalto and Supervisor Rowe voted aye, 0 nay. Motion carried.

- c. Consideration and Potential Approval of Online Sexual Harassment Training-Supervisor said it is a requirement to do this training annually. He has put the links to the Illinois Department of Human Rights Sexual Harassment Training on the agenda. Once completed, print the Certificate and bring it in to the Clerk for filing.
Motion by Trustee Bobbe, Second by Trustee Elliott. Supervisor Rowe called for a vote. Trustees Bobbe, Elliott, Medina, Montalto and Supervisor Rowe voted aye, 0 nay.
Motion carried.

Adjournment: Trustee Bobbe motioned, Trustee Medina seconded, voice vote carried. Meeting Adjourned at 7:05 pm.

Next Regular Meeting will Tuesday, September 2, 2025 at 6:00 pm.