

**Minutes of The  
July 1, 2025 Regular Meeting  
Sugar Grove Township  
Kane County, Illinois**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:00 pm followed by Roll Call and the Pledge of Allegiance.

ROLL CALL: Present were Trustees Jon Bobbe, Jerry Elliott, Lewis Medina, Rick Montalto, Supervisor Tom Rowe, Assessor Curt Karas, Road Commissioner Doug Musser and Clerk Marion Bond.

Also Present: Jeff Humm

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: Supervisor Rowe asked for a motion to approve the June 3rd, 2025 Regular Meeting Minutes. Motion by Trustee Elliott, second by Trustee Medina. Rowe asked if there were questions regarding the minutes. There being none, Rowe called for a vote. Trustees Bobbe, Elliott, Medina, Montalto and Supervisor Rowe voted aye to approve 0 nay. Motion carried.

**APPROVAL OF BILLS & REPORTS:**

Supervisor Rowe asked for a motion to review and approve the Township bills for the month of June. Motion by Trustee Medina second by Trustee Bobbe.

- a. Township Check Register & Reconciliation Report – Trustee Montalto asked for clarification on the term “split” under the account heading. Assessor Karas explained that the split meant the funds were split between multiple accounts. Trustee Elliott asked about ck#19870 to Krantz in the amount of 7,789.25. Supervisor Rowe said that was for the newsletter. Trustee Elliott then asked about ck# 19881 &19882 to Clarity Technology. Assessor Karas said those were bills for May and June, which they had been late in sending. Supervisor Rowe pointed out ck# 19885 to AAA Roofing, explaining that was for the Bliss House roof. He said they got it done in one day and also used 6-8 new sheets of plywood. Supervisor Rowe asked if there were any further questions, there being none he called for vote. Trustees Bobbe, Elliott, Medina, Montalto and Supervisor Rowe voted aye, 0 nay. Motion carried.
- b. Road District Check Register & Reconciliation Report – Supervisor Rowe asked for a motion to review and approve the Road District bills for the month of May. Motion by Trustee Bobbe second by Trustee Medina. Trustee Elliott asked about Ck# 13268 to TransChicago Trucking, if that is the new truck. Commissioner Musser said that it is for the truck and TransChicago will bring it from Rockford and then put it outside until it can be readied for Henderson to do their work. He expects to have it ready by August or September. Assessor Karas asked what is the difference between the permanent road fund and the general road fund. Supervisor Rowe said it’s common for road districts to have two road funds. The permanent fund was established thru a referendum and covers significant long term improvements. The general fund receives less tax dollars and covers general road maintenance and daily operations. Trustee Elliott asked about ck#13266 to 1<sup>st</sup> AYD Corp. in the amount of \$803.04. Commissioner Musser said that is for their paper products, toilet paper, wipes, garbage bags, and cleaning supplies.

Commissioner Musser also clarified that ck# 13286 to the Village of Sugar Grove is Escrow for the new building. Trustee Elliott asked about ck#13286 to Cordogan Clark for \$840.00, Musser said that is for assistance in rezoning the property where the building will be. In the future they won't need to go through this again. Supervisor Rowe asked if there any other question on the Road bills and hearing none it called for a vote. Trustees Bobbe, Elliott, Medina, Montalto and Supervisor Rowe voted aye, 0 nay. Motion carried.

- c. Payroll Reports for June 2025 along with the PTO reports.
- d. **PROFIT & LOSS REPORTS:** April through June 2025 reflecting three months of the Fiscal year. Trustee Elliott asked about item 463 Retirement Contribution, Rowe said that will be corrected by Kim and the auditors as well as item 451 Health Insurance. He reported the audit is behind schedule and may not be completed until this fall. Supervisor Rowe asked for any other questions on the Profit Loss Reports either for the Township or the Road District. There were none.
- e. **QUARTERLY FINANCIAL REPORT:** Supervisor Rowe explained to Trustee Montalto that this is a listing of all accounts and balances. It includes CDs and maturity dates. A couple of CDs are coming due July 7<sup>th</sup> and early August. They are all short term now and rates are dropping. Supervisor Rowe asked for a motion to approve the Quarterly Financial Report. Motion by Trustee Elliott, second by Medina. Trustee Elliott asked if we still need to spend down the funds. Supervisor Rowe said that would be a good question for the new auditors. Supervisor Rowe asked for a vote. Trustees Bobbe, Elliott, Medina, Montalto and Supervisor Rowe voted aye, 0 nay. Motion carried.

#### CORRESPONDENCE:

Supervisor Rowe included a letter from Matt Hanson, State Representative from the 83<sup>rd</sup> District. He and the staff of the State of Illinois Executive Ethics Commission are holding training on ethical practices for local elected officials on July 24<sup>th</sup>, 2025 at 2:00 pm at Aurora University. If anyone is interested contact info is in the letter.

#### REPORTS:

Supervisor's Report: presented a written report of June 2025 highlights:

1. **Senior/Disabled Transportation Update:**
  - A total of **166** residents are registered for the transportation program as of **6/30/25**
  - A total of **62**rides were given in the month of June
  - A total of **5,792** rides have been taken from 9/1/18 thru 6/30/25
2. **Senior Lunch Update** – the monthly senior lunch was held on June 24th at the Community Building. A summer picnic menu of hot dogs, chips, fruit salad and ice cream from Hill's Country Store was served to our seniors and volunteers.
3. **Newsletter Update** – the newsletter was mailed on June 20<sup>th</sup> to over 7500 households and businesses in Sugar Grove Township. The project costs increased around \$900 due to printing additional newsletters and expanded mailing to all parcels in the township. Rowe will investigate why the newsletter was not delivered in Dugan Woods.
4. **Bliss House Roof Update** – AAA Roofing replaced the roof at the Bliss House on June 16<sup>th</sup>. Five sheets of plywood needed to be replaced and gutter apron was installed which added \$725 to the total cost.
5. **Sugar Grove Corn Boil Parade** – the Corn Boil parade kicks off on Friday, July 25<sup>th</sup> at 5:00 pm at the Sugar Grove Library parking lot. Please plan to arrive onsite by 4:30pm.

6. **Groovin' in the Grove Summer Concert Series** – over 700 people attended the June 13<sup>th</sup> concert in conjunction with Food Truck Friday and the Fire Department Open House. Two more outdoor concerts remain at the SG Library this summer:
  - July 11 – Cadillac Grove (Rock, R&B, Funk, Soul)
  - August 8 – Heartache Tonight (Eagles Tribute Band)
7. **Kiwanis Club Pancake Breakfast and Car Show** – the first annual event was held on June 28<sup>th</sup> at the Community Building. A total of 80 cars registered for the Car Show and another 100 people participated in the pancake breakfast. Over \$1700 in proceeds were donated to a local Sugar Grove family to assist with medical bills.
8. **FY25 Audit Update** – follow-up items are still being completed and discrepancies being resolved. The Auditor will most likely file an extension in the event the audit is not completed by the September 30<sup>th</sup> deadline.

b. Assessor's Report: Assessor Karas said the appeal process ended June 16<sup>th</sup>. The deadline for the Senior Freeze is July 1<sup>st</sup>. The County Board of review will hear appeals.

c. Highway Commissioner's Report: Commissioner Doug Musser reported that they have a meeting on the 16<sup>th</sup> for the building. Mowing is done, a little bit of weed whipping left, shouldering, trimming, brush runs, Highway Commissioners Convention August 4<sup>th</sup>, 5<sup>th</sup> & 6<sup>th</sup>. About a year and ½ ago nicked cable on Hankes road in Prestbury. It wasn't marked correctly. They called TOIRMA and were on the case for over 1 ½ yrs.

### **Trustee Reports:**

Community Building – Trustee Bobbe said they are still concerned about the financials, but not much else.

Mental Health – Trustee Montalto said they had the meeting online, they did talk about appointing another member. One member will continue.

Airport Authority – Trustee Medina said there is a new entrance on the east. FFA is putting a ramp for the runway because some planes are going on them without authorization. It is a green island and one of the managers isn't happy because they have to maintain. The sign is still going in but don't know when.

Water Authority – Trustee Elliot reported that Jeff Babich resigned from the Water Authority. Blackberry Creek is running at 6300 g/p/m, which is very low. We had 3 rain events which made it rise to 9,000 but went right back down to 6600. Well 101 has pumped for 9 days in June, so 9 million gallons extracted from the shallow aquifer in June. The 5 monitoring wells were down 2 ft from where they were last year, except for the Ratos well at Jericho & 47. They did get a report from State Water Survey detailing what Aurora plans up to 2050. They will continue to use the shallow aquifer, their deep-water sand/gravel wells are almost depleted, so they intend to use more from the shallow aquifer and less deep sand/gravel in the future. Now a 50/50 split, it will become a 30/70 split.

Clerk – signed the Supervisor's bond, but nothing else. Clerk was asked about the FOIA request we received from out of state company – it asked for digital files of all purchase orders issued in the last five year; the Township doesn't use purchase orders and we responded that way. Supervisor Rowe had the attorney's check our response and they approved it.

### **UNFINISHED BUSINESS:**

- a. **Bike Bridge Update** – The bridge is in and the path is paved on both sides. They're waiting on some landscaping and there are some ADA ramps to be put in at the crosswalk. It will probably open by end of month, and there may be a ribbon-cutting.

- b. Food Pantry Update – There are currently no plans for the ribbon-cutting. Supervisor Rowe will let the board know if he hears anything.
- c. Consideration & Potential Approval of Sugar Grove Chamber Golf Outing. There are 2 flyers in the Packet. Supervisor Rowe asked if the township should enter a foursome Trustee Bobbe, Trustee Montalto, Trustee Elliott and Supervisor Rowe would play and Clerk Bond and Assessor Karas would go to the dinner. There was no further discussion and there being none he asked for a motion. Trustee Montalto motioned and Trustee Elliott seconded. Supervisor Rowe called for a vote. Trustees Bobbe, Elliott, Medina, Montalto and Supervisor Rowe voted aye, 0 nay. Motion carried.

NEW BUSINESS:

- a. Consideration and Potential Approval of Nadia Schweisthal Reappointment to SG 708 Board
- b. Consideration and Potential Approval of Phil Silagi Appointment to SG 708 Board  
Supervisor Rowe suggested that we can treat both appointments as one motion. Trustee Montalto motioned, Trustee Medina seconded. Supervisor Rowe called for a vote. Trustees Bobbe, Elliott, Medina, Montalto and Supervisor Rowe voted aye, 0 nay. Motion carried.
- c. Consideration and Potential Approval of Jeff Humm Appointment to SG Water Authority  
Rowe asked Jeff if he had anything he wanted to say. Jeff said he has lived in the Township about 10 years and previously lived on Wheeler Road for 20 years and before that in Elk Grove Village. He retired from Fox Metro 12 years ago where he was a supervisor and also served as Director of Public Works at Oswego. He was also in the engineering department for the City of Aurora and the Village of River Forest. So he has an extensive background in water engineering, and waste water treatment, and civil engineering and is more than happy to be appointed to the SG Water Authority. He said because of his work with all of those municipalities that he is an IMRF retiree, so he is assuming this is a volunteer position and won't interfere with his IMRF Benefit. Supervisor Rowe said none of the people on that Board are IMRF eligible. Supervisor Rowe asked for a motion to appoint Mr. Humm to the Water Authority. Motion by Trustee Medina, Second by Trustee Elliott. Supervisor Rowe called for a vote. Trustees Bobbe, Elliott, Medina, Montalto and Supervisor Rowe voted aye, 0 nay. Motion carried.
- d. Consideration and Potential Approval of Freedom of Information Act Resolution 2025-B pertaining to the availability of records and procedures required in Public Act 96-542.  
Motion by Trustee Bobbe, second by Trustee Elliott. Supervisor Rowe asked for a vote. Trustees Bobbe, Elliott, Medina, Montalto and Supervisor Rowe voted aye, 0 nay. Motion carried.

Adjournment: Trustee Medina motioned, Trustee Bobbe seconded, voice vote carried. Meeting Adjourned at 7:12 pm.

Next Regular Meeting will Tuesday, August 5th, 2025 at 6:00 pm.