

**Minutes of The
June 3, 2025 Regular Meeting
Sugar Grove Township
Kane County, Illinois**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:02 pm followed by Roll Call and the Pledge of Allegiance.

ROLL CALL: Present were Trustees Jon Bobbe, Jerry Elliott, Lewis Medina, Rick Montalto on Zoom, Supervisor Tom Rowe, Assessor Curt Karas, Road Commissioner Doug Musser and Clerk Marion Bond.

Also Present: None

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: Supervisor Rowe said we had a couple sets of minutes to approve and we would start with the public hearing minutes of the May 6, 2025 Road District and Township Public Hearings. Rowe asked for a motion to review and approve the public hearing minutes. Trustee Elliott moved and Trustee Medina seconded a motion to approve the Public Hearing minutes of May 6, 2025. Trustees Bobbe, Elliott, Medina, and Supervisor Rowe voted aye to approve 0 nay. Trustee Montalto abstained. Motion Carried. Supervisor Rowe asked for a motion to approve the May 6, 2025 Regular Meeting Minutes. Motion by Trustee Elliott, second by Trustee Medina. Rowe asked if there were questions regarding. Trustee Elliott said he was sent a detailed report of the Clarity checks from last month and everything checked out. Trustees Bobbe, Elliott, Medina, and Supervisor Rowe voted aye to approve 0 nay. Montalto abstained. Motion Carried.

APPROVAL OF BILLS & REPORTS:

Supervisor Rowe asked for a motion to review and approve the Township bills for the month of May. Motion by Trustee Bobbe second by Trustee Elliott.

- a. Township Check Register & Reconciliation Report – Trustee Elliott asked for clarification on ck#19848 to #19859 to Kane County Treasurer. Supervisor Rowe said they were tax bills. Assessor Karas said that even though Bliss House is exempt there is a tax on the rented portions. Trustee Bobbe asked if the Metronet charge included the Community Building. Supervisor Rowe said they get their own bill for that, but this bill includes the Township, Assessor, Road District and West Towns next door. Rowe said it is now on auto pay. Supervisor Rowe asked if there were any further questions, there being none he called for vote. Trustees Bobbe, Elliott, Medina, Montalto and Supervisor Rowe voted aye, 0 nay. Motion carried.
- b. Road District Check Register & Reconciliation Report – Supervisor Rowe asked for a motion to review and approve the Road District bills for the month of May. Motion by Trustee Medina second by Trustee Bobbe. Trustee Elliott asked about Ck# 13240 to #13243 to the City of Aurora. Supervisor Rowe and Commissioner Musser said that is for Personal Property Replacement tax and the bills don't come regularly, they only come periodically. Supervisor Rowe explained that the Road District receives funds from the State, but has to send some of that to the City of Aurora. Trustee Bobbe asked about ck#13237 to The Grove Firewood. Commissioner Musser said they get gravel from them for small jobs. Supervisor Rowe asked if there any other question on the Road bills, and

hearing none called for a vote. Trustees Bobbe, Elliott, Medina, Montalto and Supervisor Rowe voted aye, 0 nay. Motion carried.

- c. Payroll Reports for May 2025 along with the PTO reports. Supervisor Rowe said that normally trustees are paid at end of quarter, but Rowe made the cutoff as May 31st to include Trustee Silagi's last pay and the new rates will show on the next quarterly pay period which will cover four months.
- d. **PROFIT & LOSS REPORTS:** April through May 2025 reflecting two months of the Fiscal year. Trustee Elliott asked about item 463 Retirement Contribution, Rowe said that will be corrected by next month and so will item 451 Health Insurance. Supervisor Rowe asked for any other questions on the Profit Loss Reports either for the Township or the Road District. There were none.

CORRESPONDENCE:

Supervisor Rowe included a letter from Kane County Board Chairman Corinne Pierog, congratulating Rowe on his election as Supervisor and encouraging partnership between the County and Township when opportunities arise. Trustee Elliott wants to suggest the Water Authority reach out to her.

REPORTS:

- a. Supervisor's Report: presented a written report of May 2025 highlights: He said transportation has slowed down.
 1. **Senior/Disabled Transportation Update:**
 - A total of **165** residents are registered for the transportation program as of **5/31/25**
 - A total of **65** rides were given in the month of May
 - A total of **5,730** rides have been taken from 9/1/18 thru 5/31/25
 2. **Senior Lunch Update** – the monthly senior lunch was held on May 27th at the Community Building. Pizza from Open Range was served to approximately 70 seniors and volunteers.
 3. **Senior Lawn Mowing Update** – we have received 12 applications so far for the senior lawn mowing program of which 11 qualified. I expect we will receive we will reach our maximum of 15 households after our newsletter is mailed out this month. Mowing begins the week of May 5th and concludes by October 31st.
 4. **TOI Training** – the 2025 Newly Elected Official Training will be held on June 17 from 9am-2pm at the Marriott Conference Center in Naperville or virtual by Zoom. Please let me (Rowe) know if you would like to attend and I will submit registrations. Flyer attached.
 5. **Groovin' in the Grove Summer Concert Series** – 3 outdoor concerts have been scheduled at the Sugar Grove Library this summer all in conjunction with the Food Truck Fridays:
 - June 13 – Buckle (Country & Rock) & SG Fire District Open House
 - July 11 – Cadillac Grove (Rock, R&B, Funk, Soul)
 - August 8 – Heartache Tonight (Eagles Tribute Band)
 6. **Township Uniforms** – the vests have been delivered and the uniform company agreed to embroider 3 different logos: Township, Assessor, Road District for \$1 extra per vest.
 7. **Kiwanis Club Pancake Breakfast and Car Show** – the Kiwanis Club of Sugar Grove is offering a new event the summer on June 28th. A classic Car/Truck Show will be held in the Community Building & Township parking lots from 9am-2pm along with a Pancake Breakfast from 8am-11am. Proceeds from the events go towards scholarships and assistance to a Sugar Grove family for medical bills for their 2 children.

8. **Audit Update** – Lauterbach & Amen completed fieldwork at our office on May 20 & 21. Overall the auditors were pleased with our processes and submission of documents. The final audit will be presented at either our August or September Board meeting.

b. Assessor's Report: Assessor Karas said they turned in assessment rolls on April. The county will publish any changes made the end of May, and homeowners have 30 days to appeal. Also, real estate taxes are due June 2 and September 2nd.

c. Highway Commissioner's Report: Commissioner Doug Musser reported that they're going through all the Village permits now. Cordigan & Clark is going to do the site plan and survey. They have a print of the building. It will be a steel building. Jon Stoffa is helping with papers. They will put out bids. They will start milling KeDaKa tomorrow and then proceed with the overlay from 47 to Bliss. They have some patching to do. Trucks have been tested and have switched over to shouldering boxes. They are working with the Park District on playgrounds in Black Walnut and one on the east side taking out blacktop and poles. They are going to use astro-turf matting instead of wood chips. Will start mowing next week to be ready for Memorial Day weekend. Salt bid from KDOT at \$8350/ton, they were at 650 tons dry and are using MFT money for that. They have a full shed, so can only take about 450.

Trustee Reports:

Water Authority – Trustee Elliot reported concern about the degradation of Blackberry Creek flow, and that they have a phone meeting with Dan Hadley with Illinois State Survey to discuss that. The Water Authority agreed to speak with both Mayors of Aurora and Sugar Grove.

Airport Authority – Trustee Medina said the new Mayor of Aurora took over on the 14th of May. He said they are waiting to move the sign a little bit to the north but are waiting on permits. They would like to do some events out there like a 5K run, classic car show and bring some military planes in. It all depends on the FFA.

Community Building – Trustee Bobbe said he was out of town, so no report.

Mental Health – Trustee Silagi said he would miss everyone, but hopes he made a positive impact over the last 12 years and he enjoyed his time on the board.

Clerk – The clerk presented the certification of election listing all the newly elected officials. We will do Oath of office under new business. The clerk explained that each individual gets a certificate in the mail, but they are not sent to the Township.

UNFINISHED BUSINESS:

- a. Bike Bridge Update – The bridge was dropped in today (May 6, 2025) they anticipate opening it in July.
- b. Food Pantry Ribbon Cutting – The opening was cancelled due to thunderstorms & will be rescheduled.
- c. Newsletter Update – Included in the packet is a printout of the upcoming Newsletter that will be mailed out later this month. Assessor Karas asked if he could receive an electronic copy & Supervisor Rowe will send it to him.
- d. Consideration & Potential Approval of Bliss House Roof Replacement bids – Supervisor Rowe presented the Board with 3 bids for the Bliss House Roof Replacement. The bid from AAA Roofing Company in Sugar Grove gave two options; \$12,220.00 and \$14,300.00 depending on the shingle selection. Azemi & Sons submitted an estimate of \$16,800.00 and Family First of North Aurora quoted \$11,730. Trustee Elliott had asked if there was hail damage and if insurance would cover it. Supervisor Rowe said TOIRMA sent out an adjuster and he said the hail damage was too old to qualify. There was discussion of the type of shingles and because all of the shingles will be Architectural

shingles it seemed there would be little difference between “good” and “better”. Supervisor Rowe asked is there was further discussion and there being none he asked for a motion. Trustee Bobbe motioned that local contractor AAA Roofing Company be awarded the contract for \$12,220.00 and Trustee Medina seconded. Supervisor Rowe called for a vote. Trustees Bobbe, Elliott, Medina, Montalto and Supervisor Rowe voted aye, 0 nay. Motion carried.

NEW BUSINESS:

- a. Consideration and Potential Approval of Groovin’ in the Grove Memo of Understanding – Rowe said the Chamber has taken over from the Village and the Chamber is doing a MOU with each of the taxing bodies that are contributing. Rowe said that the written agreement is long overdue. He asked Rick Montalto is there was anything he wanted to say. Montalto said that this started in 2017 and if people are wondering about the \$2,000 price, he said that the cost of bands has risen to almost \$2,000 per band. The contract with Oswego to use the trailer ends this year. He said the library is seeking some grants & if that happens they may be able to build a stage area. Supervisor Rowe asked if there any further questions. There being none he asked for a motion to approve the MOU with the Chamber. Motion by Elliott, second by Medina. Rowe called for a vote. Trustees Bobbe, Elliott, Medina, Montalto and Supervisor Rowe voted Aye. Motion carried.
- b. Consideration and Potential Approval of SG Chamber Golf Outing – Supervisor Rowe presented a flyer from the Chamber for the August 11, 2025 golf outing to be held at Bliss Creek Golf Course. They are looking for sponsors. All sponsorships include a gift for the Raffle. There was discussion without consensus. Supervisor Rowe said the item could be tabled until the July meeting as the outing isn’t until August. The item was tabled.
- c. Consideration and Potential Approval of Montgomery River Run Sponsorship – Supervisor Rowe said we have done this in the past, and aske for discussion. Trustees sked whether Montgomery had ever helped sponsor Sugar Grove events and is was concluded they did not. The Trustees unanimously voted no.

Adjournment: Trustee Bobbe motioned, Trustee Elliott seconded, voice vote carried. Meeting Adjourned at 7:16 pm.

Next Regular Meeting will Tuesday, July 1, 2025 at 6:00 pm. at the Road District Office, 70 W. First St.