

**Minutes of The
April 8, 2025 Regular Meeting
Sugar Grove Township
Kane County, Illinois**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 5:32 pm followed by Roll Call and the Pledge of Allegiance.

ROLL CALL: Present were Trustees Jon Bobbe, Jerry Elliott, Lewis Medina, Phil Silagi, Supervisor Tom Rowe, Assessor Curt Karas, Road Commissioner Doug Musser and Clerk Marion Bond.

Also Present: None

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: Supervisor Rowe asked for a motion to review and approve the Regular Meeting Minutes from March 4, 2025. Motion by Trustee Silagi, second by Trustee Bobbe. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye to approve 0 nay. Motion Carried.

APPROVAL OF BILLS & REPORTS:

Supervisor Rowe asked for a motion to review and approve the Township bills for the month of March. Motion by Trustee Elliott second by Trustee Medina.

- a. Township Check Register & Reconciliation Report – Trustee Elliott asked for clarification on ck#19761 to Andersen Plumbing in the amount of \$997.00. Supervisor Rowe said that was for installing a new toilet in the Bliss House. Supervisor Rowe asked Assessor Karas to clarify Checks #19792 through 19796 to Clarity Technology. Assessor Karas that is a new IT Company and the first check is for hardware and the others are a monthly service fee. Supervisor Rowe pointed out ck#19781 to Blue Cross in the amount of \$38,149.16 and explained that is for two months. Supervisor Rowe asked if there were any further questions, there being none he called for vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye, 0 nay. Motion carried.
- b. Road District Check Register & Reconciliation Report – Supervisor Rowe asked for a motion to review and approve the Road District bills for the month of February. Motion by Trustee Medina, second by Trustee Silagi. Commissioner Musser wanted clarification on a transfer from the General Road fund in the amount of \$49,942.20. Supervisor Rowe explained that township pays health insurance and then bills back the Road District, but entries for that had not been getting done in the last few months of Jim's employ. He said it was the same with IMRF. Supervisor Rowe asked if there any other question on the Road bills, and hearing none called for a vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye, 0 nay. Motion carried.
- c. Payroll Reports for March 2025 along with the PTO reports. Supervisor Rowe asked and Assessor Karas confirmed the column for hours worked was year to date.
- d. PROFIT & LOSS REPORTS: Through March 2025 reflecting twelve months of the Fiscal year. Supervisor Rowe pointed out that the total for Township Administration was low due to Jim leaving employment, but that was offset by overage for outside services because of hiring Swanson's to handle financials. The Clerk asked about item 739, Township Senior Service and Supervisor Rowe explained that is the Senior lunch. He said the Township pays up front and then bills the Park District for 50% and they may not have been caught up yet and may need to budget more.

Supervisor Rowe asked for any questions on the Profit Loss Reports either for the Township or the Road District. There were none.

QUARTERLY TREASURER'S REPORT:

Supervisor Rowe present the Quarterly Treasurer's Report through March, 2025. Supervisor Rowe asked for a motion to review and approve the Quarterly Treasurer's Report; motion by Trustee Elliott, second by Trustee Bobbe. Trustee Elliott asked about the checking account balance that is low. Supervisor Rowe said they are waiting for some payments from the Road District and may need to move some money from a CD or money market because tax revenues won't come until mid-May. He said they are watching the financials and will do what is needed to keep the balance adequate. He said we're still healthy on the reserves, just a little thin on liquid cash. Supervisor Rowe called for a vote. Bobbe. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye to approve 0 nay. Motion Carried.

CORRESPONDENCE: Supervisor Rowe announced the dividend from TOIRMA and included a copy in the packet.

REPORTS:

Supervisor's Report: presented a written report of March 2025 highlights:

1. **Senior/Disabled Transportation Update:**
 - A total of **160** residents are registered for the transportation program as of **3/31/25**
 - A total of **44** rides were given in the month of March
 - A total of **5,585** rides have been taken from 9/1/18 thru 3/31/25
2. **Senior Lunch Update** – the monthly senior lunch was held on March 25th at the Community Building. Chicken Wraps and green beans were served to approximately 60 seniors and volunteers.
3. **TOIRMA** – we received our dividend from TOIRMA in the amount of \$8386 split between the Township (#3103) and the Road District (\$5283). This is the 7th consecutive year we have received a dividend from TOIRMA for our liability insurance.
4. **TOI Training** – the 2025 Newly Elected Official Training will be held on June 17 from 9am-2pm at the Marriott Conference Center in Naperville or virtual by Zoom. Please let me (Rowe) now if you would like to attend and I will submit registrations. Flyer attached.
5. **Between Friends Food Pantry Update** – the food pantry has decided the the connection of the two parking lots will not be needed and may cause more confusion than necessary. Also, they have been given permission to use the recycling dumpster at the Sugar Grove Legion free of charge so we will not be constructing a new enclosure for the time being.
6. **Community Newsletter** – Supervisor Rowe received a quote for a newly designed color newsletter including production, printing and mailing to all residents in Sugar Grove Township. The cost would be split 75/25 between the Township and Community Building and is included in the 2025/26 tentative budget. Preliminary copy will be due April 30th.
7. **Corn Boil Parade** – I received a “Save the Date” notice for the Corn Boil Parade on Friday, July 25th. Please let me know if you would like to participate.
8. **Statement of Economic Interest** – 2025 Statement of Economic Interest Online Notifications were sent out in late March per state statute 5 ILCS 420. The deadline to file is May 1, 2025. Anyone who files after that date is subject to a late fee of \$15.00.

b. Assessor's Report: Assessor Karas said he will defer his report to the Annual Meeting.

c. Highway Commissioner's Report: Commissioner Doug Musser reported that they got the rest of the salt in. Trucks have been tested. They took some trees down for new building. He said they wanted EEI to do the plat survey for building, but since they do work for the Village it's a conflict of interest so Road District will need to find a different surveyor.

Trustee Reports:

Mental Health – Trustee Silagi reported meeting that he attended his last meeting as the next one won't be until June.

Community Building – Trustee Bobbe said there was discussion of the trash/recycling enclosure and they didn't want to do anything with it.

Airport Authority – Trustee Medina said meeting is next week.

Water Authority – Trustee Elliot reported Blackberry Creek is now 21,000 gal/min. Everything else is fine. Still concern over Aurora pumping. It was suggested that Jerry speak with the new Mayor of Aurora and Sugar Grove.

Clerk – No report for March.

UNFINISHED BUSINESS:

- a. Review 2025 Bliss House leases for Approval at Town Meeting – leases have not changed in rental fees. Start date is June 1st. Will be voted on at Town Meeting.
- b. Consideration and Potential Approval of Sugar Grove Township 2025-26 Tentative Budget – Supervisor Rowe asked for a motion to consider and approve the Township Tentative budget. Motion by Trustee Bobbe, second by Trustee Elliott. Rowe pointed out the Updated Property Tax computation based on reports of 3/31/25. We will not adopt the budget until May 6th meeting. Rowe pointed out that he increased the senior lunch amount to \$5,000. Supervisor Rowe asked if there were any questions, being none, he called for a vote. Trustees Bobbe, Medina, Silagi, Elliott and Supervisor Rowe voted Aye. Motion carried.
- c. Consideration and Potential Approval of SG Road District Tentative Budget – Supervisor Rowe asked for a motion to consider and approve the Road District Tentative budget. Motion by Trustee Medina, second by Trustee Bobbe. Supervisor Rowe asked if there were any questions for Commissioner Musser and he asked Musser if there was anything he wanted to point out. Trustee Elliott asked about item 577, Salt Enhancement at \$9,000. Commissioner Musser said that they haven't used much this winter have about 5,000 gallons in but 9,000 is normal and will come in the fall. Elliott then asked about item 579, sidewalk repair at \$3,000. Commissioner Musser said that they already did Prestbury which is the only sidewalk they're responsible for. It's in good shape now. Commissioner Musser pointed out item 593, tree removal, was lowered for 2026 and barring any tornados they should be fine since they took out so many last summer and fall. He said \$20,000 was normal. Trustee Silagi asked about item 575, Bridge Repair, and asked if they ever use that and if there are bridges they need to repair. Musser said they get inspection sheets from the county every year and they suggest 5, 8, 10-year programs to do repairs. Supervisor Rowe asked if there were any questions, being none, he called for a vote. Trustees Bobbe, Medina, Silagi, Elliott and Supervisor Rowe voted Aye. Motion carried.

NEW BUSINESS:

- a. Consideration and Potential Approval of Township and Road District Budget Hearings on May 6, 2025 – Supervisor Rowe said we will have two public hearings prior to our May 6th meeting. We'll open and close the Town hearing and then open and close the Road District hearing. He asked for a motion to approve the Pubic Hearings on May 6th. Trustee Medina motioned, Trustee Bobbe seconded. Supervisor Rowe said the Town ordinance we will review but wait to approve until the regular meeting. The Road ordinance we will review and approve at the hearing. Supervisor Rowe called for a vote. Trustees Bobbe, Elliott, Medina, Silagi, and Supervisor Rowe voted Aye. Motion carried.
- b. Consideration and Potential Approval of Resolution 2025-A Opposing Township Consolidation into County Government – TOI is asking all Townships to approve the resolution at both their regular meeting and at their Town Meeting. Commissioner Musser said that KDOT has made it known to the County Board that they are not in favor of this at all. Supervisor Rowe asked for a motion to approve Resolution 2025-A. Motion by Trustee Bobbe, second by Trustee Medina. Supervisor Rowe called for a vote. Trustees Bobbe, Elliott, Medina, Silagi, and Supervisor Rowe voted Aye. Motion carried.
- c. Consideration and Potential Approval of 2025 Corn Boil Sponsorship – Supervisor Rowe said he included the donation page but not all the other info the Corn Boil committee had sent. He noted that in the past we have done the \$300 donation for the Shuttle and suggested we do that again unless someone wants to do more. He pointed out they put our name on the side of the shuttle and that it makes the rounds all weekend. Motion by Trustee Silagi, second by Trustee Elliott. Supervisor Rowe called for a vote. Trustees Bobbe, Medina, Silagi, Elliott and Supervisor Rowe voted Aye. Motion carried.

Adjournment: Trustee Silagi motioned, Trustee Medina seconded, voice vote carried. Meeting Adjourned at 6:18 pm.

Next Regular Meeting will Tuesday, May 6th at 6:00 pm.