

**Minutes of The
March 4, 2025 Regular Meeting
Sugar Grove Township
Kane County, Illinois**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:03 pm followed by Roll Call and the Pledge of Allegiance.

ROLL CALL: Present were Trustees Jon Bobbe, Jerry Elliott, Lewis Medina, Phil Silagi, Supervisor Tom Rowe, Assessor Curt Karas, Road Commissioner Doug Musser and Clerk Marion Bond.

Also Present: None

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: Supervisor Rowe asked for a motion to review and approve the Regular Meeting Minutes from January 7, 2025. Motion by Trustee Elliott, second by Trustee Medina. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye to approve 0 nay. Motion Carried.

APPROVAL OF BILLS & REPORTS:

Supervisor Rowe asked for a motion to review and approve the Township bills for the month of February. Motion by Trustee Bobbe second by Trustee Silagi.

- a. Township Check Register & Reconciliation Report – Trustee Elliott asked for clarification on ck#19736 to Liberty Mutual Insurance in the amount of \$500.00. Supervisor Rowe said that was for the bond for the Clerk. Supervisor Rowe asked if there were further questions, there being none he called for a vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye, 0 nay. Motion carried.
- b. Road District Check Register & Reconciliation Report – Supervisor Rowe asked for a motion to review and approve the Road District bills for the month of February. Motion by Trustee Elliott, second by Trustee Medina. Supervisor asked Commissioner Musser if there was anything he wanted to comment on. Musser said ck#13164 to Duke and Lee's in the amount of \$7,798.27 was for a truck that was losing power and they had to regenerate it with tests and diagnostics. Trustee Elliott asked if it was exhaust, Musser said that yes because the runs are too short to burn it out. Trustee Bobbe asked about ck#13152 to Atlas Bobcat in the amount of \$1,064.67. Commissioner Musser said that was for replacing the teeth on the stump grinder. Trustee Elliott asked about the three checks to Skyline Salt, ck#13148, 13167 and 13169. Commissioner Musser said that was for three loads of salt; for 100 ton, 200 ton and 100 ton. That brings Road District to within 23 ton of the 600 ton quota. Supervisor Rowe asked if there any other question on the Road bills, and hearing none called for a vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye, 0 nay. Motion carried.
- c. Payroll Reports for February 2025 along with the PTO reports. Supervisor Rowe asked and Assessor Karas confirmed the column for hours worked was year to date.

- d. **PROFIT & LOSS REPORTS:** Through March 3, 2025 reflecting eleven months of the Fiscal year. Supervisor asked for any questions on the Profit Loss Reports either for the Township or the Road District. There were none.

CORRESPONDENCE: Supervisor Rowe stated that he thought everyone had received a Certified Letter from the City of Aurora regarding the annexation Christ Community Church. Supervisor Rowe noted the Sugar Grove Village Budget at a Glance detailing where property taxes go and pointed out that the Township is included in the “all other” portion of 4 cents. He also presented the Elburn Chamber of Commerce Annual Golf Outing to be held at Bliss Creek Golf Club on May 16, 2025. He said he was notified that Sugar Grove Chamber is planning to sponsor a golf outing in August.

REPORTS:

Supervisor’s Report: presented a written report of February 4, 2025 highlights: He said transportation has slowed down.

1. **Senior/Disabled Transportation Update:**

- A total of **158** residents are registered for the transportation program as of **2/28/25**
- A total of **44** rides were given in the month of February
- A total of **5,541** rides have been taken from 9/1/18 thru 2/28/25

2. **Senior Lunch Update** – the monthly senior lunch was held on February 25th at the Community Building. Meatball sandwiches and side salads from Genoa Pizza were served to approximately 80 seniors and volunteers.
3. **Snow Park Community Ice Rink Update** – the ice rink was opened on January 10th to the public and there was almost two months of use.
4. **Sugar Grove Met the Candidates night** – The Sugar Grove Chamber of Commerce and League of Women Voters sponsored a “Meet the Candidates” forum at Waubensee College on Monday, February 24th. The event was for all candidates in contested races in the upcoming Consolidated Election on April 1, 2025, including the the Sugar Grove Fire Protection District, Waubensee College, Village of Sugar Grove Trustees & President and Kaneland School District.
5. **Montgomery TIF Update** – we received checks from the Kane County Treasurer’s office for Montgomery TIF 2 Surplus. The Township received \$71.13 and the Road District received \$135.05. We’re still waiting for any surplus from the Village of Sugar Grove TIF.
6. **Community Newsletter** – Supervisor Rowe asked if we still want to do the newsletter. Trustee Silagi asked if we ever put in article about the 708 Board.
7. **Kaneland School District #302** – Supervisor Rowe attended a Kiwanis Club presentation by Supt. Dr. Kurt Rohlwing on the upcoming Kaneland School District bond referendum on Feb. 27th at the library. Included in the packet is a handout on voter information and benefits of the referendum.
8. **Statement of Economic Interest** – you will be receiving information from Kane County regarding your Statement of Economic Interest in March that will be due by May 1, 2025.

Assessor: Assessor Karas reported the Fire Department has for Phase 1 for a Fire Department Training site on Denny.

Road & Bridge: Commissioner Doug Musser reported that they are still waiting for snow. Dwane from Trane Chicago said the chassis is on the production line, then it will go to Henderson in Huntley for assemblage, paint, hydraulics and should be ready late August or early September. It was not cost effective to trade the Bobcat so that’s why they fixed it up.

Trustee Reports:

Mental Health – Trustee Silagi reported meeting February 10th. They did not have a quorum because two people were sick. He passed out service statistics. They reviewed financials and strategic plans. He spoke about putting information in the community newsletter.

Community Building – Trustee Bobbe was ill – He asked if Supervisor Rowe had any input. Supervisor Rowe says he has a message in to Steve regarding Food Pantry Recycle Bin. Stoffa offered to build a new enclosure. Rowe said that with two gates the bins should both fit. He said the Phase 2 funding from Township may include parking lot (\$10,000) and enclosure (about \$2,000). Trustee Bobbe had a young man contact him about the TOI scholarship, but he was not impressed. Winners will be in TOI magazine. Commissioner Musser said he is the son of a former employee.

Airport Authority – Trustee said it was a short meeting and mostly about the new sign. Airport thinks it will be too close to the road.

Water Authority – Trustee Elliot reported Blackberry Creek is now 10,700 gal/min. He handed out a report from the Northeast Regional Water Authority which includes a 2050 Mission statement and plan. He also gave the board a handout of the Water Use Act of 1983 that details riparian rights.

Clerk – No report for February.

UNFINISHED BUSINESS:

- a. Between Friends Food Pantry Update – Had a great opening night on February 20th, the space is great. Supervisor Rowe asked Pete Wallers about a connection to our parking lot so people could exit that way. Pete suggested budgeting \$10,000 for the project.
- b. Consideration and Potential Approval of Lawn Mowing bids – Supervisor Rowe sent out a call for bids and received two: Teddy's and Langton Group in Woodstock. Following discussion, it was agreed that Teddy's was overall less.
- c. Consideration and Potential Approval of Snow Removal Bids – Following discussion, it was agreed that Teddy's was the best bid.
Supervisor Rowe called for a motion to accept Teddy's for both Lawn Mowing & Snow removal. Trustee Silagi motioned and Trustee Medina seconded. Supervisor Rowe called for a vote. Trustees Bobbe, Medina, Silagi, Elliott and Supervisor Rowe voted Aye.
Motion carried.

NEW BUSINESS:

- a. Review of Sugar Grove Township 2025-2026 Preliminary Budget – Supervisor Rowe stated that this is just a preliminary review and won't be voted on until April. He pointed out that the 1st column was Actual for 24-25 fiscal year the 3rd column is budget for FY 2024-25 and the 4th column is budget for FY 25-26. Rowe drew attention to Pg. 3 item 740, Senior Transportation. He said that we had budgeted 85,000 but it looked like actual costs would be 65,000-75,000. He said we are still signing up new people. He also drew attention to Bliss House item 791 Building Maintenance, saying that we know we need to replace the roof and repair the handicap ramp. He has budgeted \$30,000 for those expenses. He pointed out item 836, Strategic Plan Initiatives which includes the newsletter, Groovin' in the Grove and the Ice Rink all of which has been budgeted for \$8,000. Then he pointed out item 839, Capital Improvements, which has a budget of \$100,000 mostly for the Bike Bridge which will be completed in the spring, and the ice rink. The budget includes \$2000 for the cemetery headstones. He also mentioned the \$1,000 in Miscellaneous that he said could be used for Township apparel for the Board members.

- b. Review of Sugar Grove Road District 2025-26 Preliminary Budget – Supervisor Rowe questioned whether the \$20,000 budgeted would be enough for tree removal. Commissioner Musser said that the larger expense recently was due to severe storms and tornado damage, but that most areas have been cleared.
- c. Consideration and Potential Approval of 2025 Town Meeting Agenda – After reviewing the agenda Supervisor Rowe asked for a motion to Approve the Agenda. Motion by Trustee Elliott, second by Trustee Medina. Supervisor Rowe called for a vote. Trustees Bobbe, Medina, Silagi, Elliott and Supervisor Rowe voted Aye. Motion carried.
- d. Consideration and Potential Approval of Conley Outreach GA Contract Renewal – Supervisor Rowe stated the new agreement would go into effect April 1st. Supervisor Rowe asked for a motion to Approve the Agreement

Adjournment: Trustee Medina motioned, Trustee Silagi seconded, voice vote carried. Meeting Adjourned at 7:32 pm.

Next Regular Meeting will Tuesday, April 8th at 5:30 pm.