

**SUGAR GROVE ROAD DISTRICT REPORT FOR COMPLIANCE WITH
DECENNIAL COMMITTEES ON LOCAL GOVERNMENT EFFICIENCY ACT
July 2, 2024**

I. Unit of government submitting this report:

NAME OF Road District: SUGAR GROVE TOWNSHIP ROAD DISTRICT

Note: Any local government that levies a tax, other than a municipality or county must file this report. For Road Districts in counties with populations of less than 400,000 the highway commissioner *may* form a joint committee to prepare one combined report. See 50 ILCS 70/10(b-5).

II. Information about our Road District

- A. We are located in KANE County. There are 16 townships in our county.
- B. The population of our Township is 20,648 as of the 2020 census.
- C. We have 8 employees of the Township (not including elected officials).
- D. We have 5 employees in our Road District (not including elected officials).
- E. Our annual budget for the Road District in 2023 is: \$1,413,777.
- F. Our Township's equalized assessed valuation for 2022 is \$948,492,333.

III. Information about Our Committee

A. Committee Members:

Township Highway Commissioner	Doug Musser
Township Supervisor	Tom Rowe
Township Trustee	Jerry Elliot
Township Trustee	Lewis Medina
Township Trustee	Jon Bobbe
Township Trustee	Phil Silagi
Township Assessor	Curt Karas
Township Resident	Karen Pritchard
Township Resident	Marion Bond

Note: Per 50 ILCS 70/10(b), the committee membership must include all the elected or appointed members of the township board (Supervisor and Trustees) and two residents appointed by the Supervisor. The residents can be the Assessor, Highway Commissioner, Clerk or Collector, if you have one, or other residents of the Township, but these officials are not required to be on this Committee. The Supervisor may appoint more than two residents if deemed appropriate.

B. Dates that our Committee Met (50 ILCS 70/20)

First (Organizational) Meeting (must occur prior to June 10, 2023):	June 6, 2023
Second Meeting:	October 3, 2023
Third Meeting:	December 5, 2023
Additional Meeting:	July 2, 2024

IV. Programs Offered by our Road District.

A. Our Township offers the following services and programs:

1. Maintenance of streetlights and traffic controls
2. Street sweeping
3. Litter pickup
4. Roadside mowing
5. Snow removal and salting
6. Storm sewer cleaning
7. Blacktop Program
8. Sidewalk Replacement and Repair
9. Drainage improvement
10. Culvert replacement
11. Mailbox replacement program

B. Other services/programs we could possibly provide:

1. Formal brush pick up

V. Awards and Recognitions

Our Township Road District has received the following awards, distinctions, and recognitions: (List all).

1. Certificate from the Department of agriculture for the larvicide program
2. Certificate award for national pollutant discharge Elimination System NPDES
3. Certificate of Training from Dept of Transportation on Drug and Alcohol Regulations from the National Drug Screening, Inc.
4. Safety Training Certificates from Stihl Chainsaw
5. Certified from Source well to purchase from Competitively Solicited Contracts
6. Certificate for Equipment Safety Commercial from John Deere
7. Certificate for Flagger training on Roadways through State
8. Certificate from the American Heart Association for classes on CPR AED Program also certified for Child CPR AED and Infant CPR

VI. Intergovernmental Agreements

A. We partner with, or have Intergovernmental Agreements, with the following other Governments (List all):

Entity:	Services Offered:
1. Kane County	Salt/asphalt bids
2. Village of Sugar Grove	Road Maintenance/Snow Removal
3. Village of Montgomery	Road Maintenance/Snow Removal
4. Village of Aurora	Road Maintenance/Snow Removal
5. City of Yorkville	Road Maintenance/Snow Removal
6. Sugar Grove Park District	Brush/Trees/Mowing/Playgrounds/Mulch

B. Our Township's efficiency has increased through intergovernmental cooperation in the following ways:

By communicating with others, it avoids redundancy of efforts and unnecessary additional costs. This in turn saves on fuel and equipment costs. It also avoids an overlap in snowplowing. In general, the IGA's result in cost efficient spending.

VII. Review of Laws, Township Policies, Township Rules and Procedures, Township Training Materials, and other Documents for Road District

We have reviewed the following, non-exhaustive list of laws, policies, training materials, and other documents applicable to the Township to evaluate our compliance and to determine if any of the foregoing should be amended.

- State laws applicable to Townships, including, but not limited to the Township Code (60 ILCS)
- Illinois Open Meetings Act (5 ILCS 120)
- Policy on public comment
- Designation of OMA officer (5 ILCS 120/1.05(a))
- All of Elected Officials have completed OMA Training (5 ILCS 120/1.05(b))
- Schedule of All Township Regular Meetings for Calendar or Fiscal Year (5 ILCS 120/2.03)
- Illinois Freedom of Information Act (5 ILCS 140)
- Designation of FOIA officer (5 ILCS 140/3.5(a))
- FOIA Officer Training (5 ILCS 140/3.5(b))
- Computation and Retention of FOIA Requests (5 ILCS 140/3.5(a))
- Posting Other Required FOIA Information (5 ILCS 140/4(a); 5 ILCS 140/4(b))
- Periodic Meetings to Review Closed Meeting Minutes (5 ILCS 120/2.06(d))
- IMRF Total Compensation Postings (5 ILCS 120/7.3)
- Designation of Whistleblower Auditing Official (50 ILCS 105/4.1)
- All of our Elected Officials have filed statement of economic interests (5 ILCS 420/4A-101; 5 ILCS 420/4A-101.5)

- Sexual harassment prevention training (775 ILCS 5/2-109(c))
- Our Intergovernmental Agreements
- Our Social Service Agreements or Contracts
- Our budget and financial documents
- State Ethics Laws, including, but not limited to the State Officials and Employees Ethics Act (5 ILCS 430/1-1)
- Reports on government efficiency, including “Local Government Efficiency and Size in Illinois: Counting Tax Revenues, Not Governments” by Wendell Cox (2016); “Local Democracy and Townships in the Chicagoland Area,” by Wendell Cox, (January 2012).

VIII. What Have We Done Well?

Sugar Grove Township Road District is proud to receive thank you letters and even calls expressing gratitude for the programs offered and the quality of work done for the services provided. One of the projects that are maintained is the Bioswale on Hankes Road that many have shown appreciation for. Due to our participation in TORMA, we got a stipend and we also have had no claims. We have also managed to keep our levy flat for over a decade. We have maintained a fair amount of awareness regarding the water levels in accordance with the NPDES as this is something we prioritize every week.

IX. What Inefficiencies Did We Identify/What Are our Next Steps?

For a variety of reasons, we must transport our vehicles to and from a noncontiguous location, we are seeking to acquire a building across our office that would greatly benefit the township and our own operations.

X. What Can We Do Better or More Efficiently?

Brush removal may be looked at as a future service that can be provided on a regular basis as opposed to one that is essentially a by request process.

XI. Studies on Governmental Efficiencies

In preparing this report, we reviewed several studies on local government efficiency. These studies show that:

- The average local government in Illinois serves 1800 residents compared to the national median of 2850 individuals
- Most townships in Illinois have no bonded indebtedness. Together with road districts they are an integral element of local democracy. Township expenditures have grown at a lower rate than those of any other level of government since 1992.
- Townships have lower labor costs and employ mostly part time employees.

XII. Our committee's recommendations regarding Increased Accountability and Efficiency:

1. To address concerns found in this report and continue to build on our strengths
2. Survey township residents to evaluate existing services and potential new services
3. Review current technology and upgrade equipment and software when necessary

Note: This Report must be filed with your County no later than 18 months after your first committee meeting.

Submitted by: _____
Chairman, Decennial Efficiency Committee of SG Road District

Date: _____