

Minutes of The
December 5, 2023 Regular Meeting
Of Sugar Grove Township
Kane County, Illinois

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:00 pm followed by Roll Call and the Pledge of Allegiance.

ROLL CALL: Present were Trustees Jon Bobbe, Jerry Elliott, Lewis Medina, Phil Silagi, Supervisor Tom Rowe, Assessor Curt Karas, Road Commissioner Musser and Clerk Marion Bond. Also present Bill Collins of Sugar Grove Road District.

APPROVAL OF MINUTES: Supervisor Rowe asked for a motion to review and approve the Township Regular Meeting Minutes from November 7, 2023. Motion by Trustee Elliott, second by Trustee Medina. Commissioner Musser noted that the Road District's Holiday Party is Wednesday, December 6th not December 7th as stated in the November Minutes. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye to approve the minutes as corrected. 0 nay. Motion Carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Bobbe motioned and Trustee Medina seconded the motion to review and approve the November Town accounts payables. Trustee Elliott asked about Ck# 19230 in the amount of \$5,000.00 to AID. Supervisor Rowe explained that was the social service funding approved last month. Trustee Elliott asked about Ck# 19239 to Swanson Quality Services. Supervisor Rowe explained that is for payroll services for several months. Elliott also asked if the check to Hinkley Springs (#19248) was for the water cooler. Supervisor Rowe agreed it was and that the Township is well stocked now and he has cancelled the next delivery. Supervisor Rowe asked for a vote. Trustees Bobbe, Elliott, Medina, and Supervisor Rowe voted aye. 0 nay. Motion Carried. The balance in the Township checking account as of November 30, 2023 is \$223,064.37

ROAD & BRIDGE: Trustee Elliott motioned, and Trustee Silagi seconded the motion to review and approve the November Road and Bridge accounts payable. Trustee Elliott asked for clarification on #12725 to City of Aurora for \$10,093.43. Commissioner Musser and Supervisor Rowe said that was for Personal Property Replacement Tax which Aurora had been behind in billing. Trustee Elliott also asked #12730 to Martinez Landscaping for \$4800.00. Commissioner Musser said that was removal of trees that had been struck by lightning on Deerpath Road.

Matinez took the trees down and ground the stumps. Elliott then asked about #12731 to Antenna Installation in the amount of \$6400.00. Commissioner Musser stated that was for the installation of cameras on all trucks and road equipment. Elliott then asked about #12740 to Elburn NAPA for 899.98. Commission Musser stated that was for filters for trucks. Supervisor Rowe called for vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried. The balance in the Road & Bridge checking account as of November 30, 2023 is \$274,366.90

PAYROLL REPORT: For Pay Period November 1 through November 30, 2023. Trustee Elliott asked about the Double Time pay for Road District Employees. Commissioner Musser explained that was for the 3” snow and winds for 2 days. He said they salted, were out at night and early mornings.

PROFIT & LOSS REPORTS: Through November 30, 2023. Supervisor Rowe pointed out the item 389 Miscellaneous Income is for the refund on overpaid IDES. Assessor Karas asked if that could be put to Payroll Taxes since those are overstated. Supervisor Rowe said he would note it and speak to Jim about moving it. There were no questions on Road District report.

CORRESPONDENCE: Supervisor Rowe said he had received an email inviting everyone to a Township Holiday Party at Batavia Township on December 19th.

REPORTS:

Supervisor’s Report: Supervisor Rowe presented a written report of his activities for the last month:

1. Senior/Disabled Transportation update
 - Total of 142 residents are registered for the transportation program as of 11/30/23.
 - A total of 106 rides were given in the month of November.
 - A total of 4,386 rides have been given from 9/1/18 through 11/30/23.
2. Senior Lunch was held November 28th, Pulled Pork Sandwiches from the Purple Store were served to approximately 75 individuals. This year’s Halloween lunch also featured a costume party with prizes.
3. Senior Snow Removal program – A total of 16 applications were received for the 2023-24 senior snow removal program. We budgeted \$5000 based on serving 12 households but Supervisor Rowe would like to increase that to 15 households based on average snowfall the past three years.

4. Holiday Events: **Annual Tree lighting was held** Dec. 1st with 200-300 in attendance followed by **Holiday in the Grove** presented by Kiwanis Club of Sugar Grove events on Dec. 2nd with over 300 tickets sold for Breakfast with Santa.
5. Sugar Grove and Montgomery TIF Joint Review Board Annual Meetings – Supervisor Rowe attended the Village of Sugar Grove annual TIF meeting on November 28th at Village Hall and the Village of Montgomery TIF meeting on December 4th. Sugar Grove Township & Road District will be receiving disbursements from both Sugar Grove and Montgomery TIFs, however the amount will not be announced until both Village boards approve.
6. Snow Park Community Ice Rink – The Ice rink is installed. It's ready to go as soon as Mother Nature does her part.
7. Between Friends Food Pantry – Supervisor Rowe spoke with our attorney Keri-Lyn and she indicated we can use GA funds to pay for the remodeling of the two west bays of the bus barn. She will also draft an IGA for the board to review. We are waiting on the status of the Heinz property on the corner of First & Main St. for possible relocation of existing road district equipment in the bus barn. Commissioner Musser said Heinz brothers were not ready to move yet, but he is looking at other options.
8. Paid Leave for All Workers Act – Governor Pritzker in March 2023 signed SB208 into law, making Illinois the third state in the nation, and the first in the Midwest, to mandate paid time off to be used for any reason. Supervisor Rowe will attend the TOI webinar on Dec. 19th since all townships will be required to approve the policy effective January 1, 2024. The new law applies to both full and part-time employees; 1 hour paid leave per 40 hours worked. The new paid leave policy will be incorporated into the Employee Handbook.

Assessor: Assessor Karas reported that December 1st was the Annual Instructional meeting with the Kane County Chief Assessor. During November there was 1 new home permit and 1 home finished and transferred to owner.

Road & Bridge: Commissioner Doug Musser reported that snow fences are up, except for 2 fields. There were 2 snow events. Contract with County for salt exchange. Trucks are ready for winter.

Trustee Reports:

Mental Health – Trustee Silagi said there was no meeting.

Community Building – Trustee Bobbe was out of town and did not attend the meeting.

Airport – Trustee Medina reported the next meeting is December 11, 2023.

Water Authority - Trustee Elliott said Blackberry Creek is up 22,000 gal/min from 7000 gal/min up from last month. 2022 – 2023 have been experiencing low rainfall almost to the point of a drought. Three wells at 100 ft. depth are down by about 3 feet below land surface from spring highs for three months running. The 122 ft deep wells at Prairie Street s-curve at is at 30 ft. below land surface, down 2 ft. from spring levels but similar to last December. The Ratos 300 ft deep well at 47 & Prairie Street level is 42.4 ft below surface level down one foot from summer high. Elevation Head Level at this well of 673 MSL is presently one foot above Mallard Point pond 672 MSL where water is being drained. The Ratos well is 1500 feet from Mallard Point Pond. Jerry was hired as a consultant until year end.
Clerk – no report.

UNFINISHED BUSINESS:

- a. Review of Blue Cross Blue Shield Health & Dental Insurance Renewal for 2024: There is an 8.7% increase in cost. Supervisor Rowe stated the employee census count has not changed. He asked for a motion and vote to Renew BC/BS policy. Trustee Medina motioned, Trustee Bobbe seconded. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.
- b. Consideration & Potential Approval of Employee Health Insurance Contribution 2024: Supervisor Rowe stated that in 2015 employees were charged 10% contribution for dependents. That has not changed even though health insurance rates have gone up a total of 34%. Discussion was had; Bill Collins pointed out that as the rates increase the portion of employee contributions also increases. Trustee Silagi pointed out that in many places employees pay a portion of their cost as well as their dependents. Trustee Bobbe asked for a ballpark figure of employee earnings. It was pointed out that Road District salaries are raised in January, usually COL plus merit. Further discussion about payroll frequency, pretax payroll deductions, and math computations. Supervisor Rowe asked for a motion to approve increase in employee contributions to 15% for dependent coverage. Motion by Trustee Silagi, second by Trustee Elliott. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.

- c. Consideration and Potential Approval of Computer Network Management Proposal: Supervisor Rowe reminded the board that the Management Plan agreement would be split between the Township, the Road District and the Community Building. The second proposal is for a new computer in the township office. Motion by Trustee Elliott, second by Trustee Bobbe. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.

NEW BUSINESS:

- a. Consideration & Potential Approval of Sugar Grove Township Levy Ordinance #2023-4. Motion by Trustee Bobbe, second by Trustee Silagi. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.
- b. Consideration & Potential Approval Sugar Grove Road Levy Ordinance #2023-5. Trustee Elliott motioned, Trustee Medina seconded. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.
- c. Consideration & Potential Approval of Meeting dates for 2024. Supervisor Rowe stated that the dates are the first Tuesday of the month, making January's date January 2nd and asked if anyone had issue with that, none did. Trustee Medina motioned, Trustee Bobbe seconded. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.

Next Meeting: Tuesday January 2, 2024 at 6:00 pm. The next Decennial meeting to be announced sometime in 2024.

Adjournment: Trustee Elliott motioned, Trustee Bobbe seconded, voice vote carried. Meeting Adjourned at 7:02 pm.