

SUGAR GROVE TOWNSHIP
MEETING OF THE TOWNSHIP BOARD
54 Snow Street, Sugar Grove, IL 60554
Tuesday, January 2, 2024 – 6:00pm

- I. Regular Meeting: Call to Order/Roll Call
- II. Pledge of Allegiance
- III. Public Comments
- IV. Approval of Minutes
 - a. December 5, 2023 Regular Meeting Minutes
- V. Approval of Bills & Reports
 - a. Township Check Register & Reconciliation Report
 - b. Road District Check Register & Reconciliation Report
 - c. Payroll Report December, 2023
 - d. Profit & Loss Reports 12.31.23
 - e. Quarterly Financial Report 12.31.23
- VI. Correspondence – A.I.D. & Conley Outreach Thank You Letters
- VII. Reports
 - a. Supervisor’s Report
 - b. Assessor’s Report
 - c. Highway Commissioner’s Report
 - d. Trustee’s Report
 - e. Clerk’s Report
- VIII. Unfinished Business
 - a. Between Friends Food Pantry Update
 - b. Consideration & Potential Approval of Road District Alliance of Kane County IGA
- IX. New Business
 - a. Consideration & Potential Approval of Paid Time Off Policy
 - b. Consideration & Potential Approval of 2024 Holiday Schedules
 - c. Consideration & Potential Approval of Employee Handbook 2024 Updates
- X. Executive Session (if necessary)
- XI. Next Regular Meeting: Tuesday, February 6, 2024 @ 6:00pm
- XII. Adjournment