

Sugar Grove Township Decennial Committee
Minutes of June 6, 2023

Call to Order: 7:05 pm

Roll Call: Trustee Bobbe, Trustee Silagi, Trustee Jerry Elliott, Supervisor Rowe, Resident Karen Pritchard, Resident Marion Bond

Also present: Road Commissioner Musser, Assessor Karas

Public Comment: None

Supervisor Rowe began the meeting by presenting the agenda then proceeded to cover:

- 1) Introduction of duties and Outline of Committee:
 - i) Mandatory Duties – to study government units, governing statutes, ordinances, rules, procedures, powers, jurisdictions, shared services, intergovernmental agreements, inter-relationships with other governmental units and state of Illinois.
 - ii) We will collect data, research and analysis as necessary to prepare a written report. He said that TOI has provided a template for the written report.
 - iii) We will summarize the committee's findings in a written report. Report must include recommendations for increased accountability and efficiency. Report must be filed with County Board no later than 18 months after committee if formed.
 - iv) Voluntary duties include the use of specialists in public administration, government management, other trained consultants, investigators, and assistance from colleges or universities to prepare the report.
- 2) Establish dates and purposes of next meetings:
 - a) Supervisor Rowe asked if the committee wished to continue meeting immediately after regular Township meetings. He said that a sophomore at Aurora University will be an intern, Ray Mendez, also serving Batavia and 3 other townships. There is money in the Township budget for a consultant and our portion will not exceed \$500.00. Supervisor Rowe will attend a TOI meeting in Rockford for further information. He asked for approval to hire Ray Mendez, motion carried by voice vote.

b) Further comments: Trustee Elliott suggested that we have categories to review such as efficiency of buildings, personnel, etc. so that we have parameters to review. He noted that an efficiency is having the Assessor and mental health services in the same building.

c) Next meeting October 3, 7:00pm.

Adjournment: By voice vote at 7:34 pm.