

Minutes of The  
October 3, 2023 Regular Meeting  
Of Sugar Grove Township  
Kane County, Illinois

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:00 pm followed by Roll Call and the Pledge of Allegiance.

ROLL CALL: Present were Trustees Jon Bobbe, Jerry Elliott, Lewis Medina, Phil Silagi and Supervisor Tom Rowe, Assessor Curt Karas, Road Commissioner Musser and Clerk Marion Bond.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Supervisor Rowe asked for a motion to review and approve the Township Regular Meeting Minutes from September 5, 2023. Motion by Trustee Elliott, second by Trustee Silagi. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Bobbe motioned and Trustee Medina seconded the motion to review and approve the September Town accounts payables. There were no questions on the township bills. Supervisor Rowe asked for a vote. Trustees Bobbe, Elliott, Medina, and Supervisor Rowe voted aye. 0 nay. Motion Carried. The balance in the Township checking account as of September 28th is \$294,788.27.

ROAD & BRIDGE: Trustee Medina motioned, and Trustee Bobbe seconded the motion to review and approve the August Road and Bridge accounts payable. Supervisor Rowe explained to the Board that a duplicate check had been written for Communication Direct (#12680 & #12697) and reports for the board had been printed before the mistake was caught, but the ck# 12697 was voided bringing the ending balance to \$245,348.98 instead of what the Board's report showed. Both Supervisor Rowe and Clerk Bond confirmed the voided check. Commissioner Musser explained that a new check register may have been part of the cause but he caught the duplicate before checks being approved and sent. Trustee Elliott asked for clarification on #12696 to Builder's Asphalt for \$287,917.38; Commissioner Musser said that was for the overlay and invoice had been received in June; he had to file papers with county and get county approval of work before payment could be made by Township.

Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried. The balance in the Road & Bridge checking account as of September 30, 2023 is \$245,348.98

**PAYROLL REPORT:** For Pay Period September 1 through September 30, 2023.

**PROFIT & LOSS REPORTS:** Through September 30, 2023. On the Township report Supervisor Rowe called attention to item 389 Miscellaneous Income and noted it was IDES refund. He noted there is also an error on page 3. The amount on 929-1 Cemetery Replacement Tax should be in item 929 Miscellaneous expense, for Headstone repair. On Road District report, Trustee Elliott asked for clarification on item 914, Municipal Replacement Tax-Aurora. Supervisor Rowe explained that is personal property replacement tax paid to the city and to the library. Trustee Elliott asked if the rate had gone up. Supervisor Rowe said in 2018 the rate was 12.63%. The new accountant for Aurora notified the Township the rate for 2020-2023 went up to 13.04%.

**QUARTERLY FINANCIAL REPORT:** Supervisor Rowe asked for a motion to review and approve the Quarterly Financial Report. Trustee Medina motioned and Trustee Bobbe seconded. Supervisor Rowe brought to the board's attention several items concerning CDs. The Road & Bridge CD at First Secure Bank is \$250,000 which is the maximum covered by FDIC insurance; any interest earned by this account will now be mailed by check and counted as interest income on the P&L. The interest rate is now 5%. The Community Building did the same with CDs at First Secure. He also noted that the Road & Bridge CD at Old Second (rate of .10) is renewing and will have a new rate, but he doesn't have that information yet. The last CD renewed at Old Second now has a rate of 3.5%. The CD at First State Bank renewed in February is at .4 even though the other CD there is earning 3.25%. Supervisor Rowe asked for a vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.

**CORRESPONDENCE:** Supervisor Rowe said that the Sugar Grove Chamber of Commerce is offering "No Tricks Just Treats" event Saturday October 21, he said the Community Building is participating. Conley Outreach is doing it's Annual Chili Cook-off on October 21<sup>st</sup> at Kuiper's Farm in Maple Park.

## **REPORTS:**

**Supervisor's Report:** Supervisor Rowe presented a written report of his activities for the last month:

1. Senior/Disabled Transportation update
  - Total of 139 residents are registered for the transportation program as of 10/1/23.
  - A total of 102 rides were given in the month of September.
  - A total of 4,172 rides have been given from 9/1/18 through 9/30/23.
2. Senior Lunch was held September 26<sup>h</sup>, with Pot Roast sandwiches from Paisano's were served to approximately 70 individuals.
3. Bliss House Update: Melissa Joseph who rents 1<sup>st</sup> floor offices, has requested the installation of a Security camera to cover the southside entrance and Parking lot. Wire Wizard will be submitting a quote with the option of additional cameras to cover the Sugar Grove Historical Society entrance as well.
4. INC Mental Health Alliance Annual Audit – a copy of the FY23 final audit report from the INC Board is available if anyone would like a copy.
5. General Assistance Update: Kane County Townships are in the process of establishing a General Assistance Caseworkers group. The group is planning an initial meeting in September at the St. Charles Township office. Conley Outreach has agreed to join the group. Once the new group has met we will update our GA payment levels.
6. Township Officials of Kane County Annual Banquet will be held October 25<sup>th</sup> at the Lincoln Inn in Batavia. Social Hour at 5:00 followed by dinner and program at 6:00pm featuring Kane County Forest Preserve President Chris Kious. Registration is \$47/person and reservations are due by October 13, 2023.
7. Kiwanis Club Sips with Santa will be on October 4<sup>th</sup> from 5:30-8:00 at Rosewood Farms. The event includes sampling 10 Holiday Cocktail drinks with take home recipes.
8. Sugar Grove Fire Department Inspection: All violations identified in the inspection have been corrected.

Assessor: Assessor Karas reported there were 4 new home permits, 2 new homes were transferred to owners.

Road & Bridge: Commissioner Doug Musser reported that they are trimming the roads for sight lines. They found three more dead trees, one was struck by lightning (the budget on tree removal is spent) another tree was encapsulated by poison ivy & was dead, another was damaged by lightning. Commissioner Musser said they called in Jose Martinez and removed 4-5 trees and he expects the bill to be between \$3000-\$3500. Road district did traffic control and logs were hauled away.

### Trustees Reports:

Airport Authority – Trustee Medina reported that next meeting is October 9<sup>th</sup>.

Community Building – Had fire inspection, had electrical issue with fluorescent lights in basement. Getting ready for Holiday events. Supervisor Rowe noted they are getting more involved with the Park District to share events.

Water Authority - Trustee Elliott said he and Tony Speciale went to County to visit with Jodie Wollnik, director of water for Kane County. Jerry wanted to see the new contract with Illinois State Water Survey. He is concerned that both Township and County may be paying for service. He said Blackberry Creek is at 6900 gal/min up from last month. Four wells are two feet down, so rains haven't increased well level yet. Has received draft of report which he will share final with Board. They say we are seeing since 2007 a decrease of about a foot in shallow aquifers of our area. St. Charles aquifer – our main aquifer - showing traces of arsenic.

Mental Health – Next meeting is in November.

Clerk's report: Clerk filed the final audit and Annual Treasurer's report with the county and also the proof of public notice in the paper.

### UNFINISHED BUSINESS:

- a. General Assistance Payment Level Update: Supervisor Rowe said we will hold off on any changes until all GA partners are together to decide.
- b. Consideration and Potential Approval of IPWMAN Ordinance #2023 –3: Supervisor Rowe reminded the Board that a draft ordinance had been presented last month and the Road District is pursuing membership in the Mutual Aid Network. Commissioner Musser said all townships and the County are participating. TOIRMA pays part of member fee. Supervisor Rowe asked for a motion to approve Ordinance #2023-3; Elliott motioned, Medina seconded. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.
- c. Consideration & Potential Approval of IPWMAN Mutual Aid Agreement: Supervisor Rowe said the Board also has to approve the Agreement, and asked for a motion. Trustee Bobbe motioned, Trustee Silagi seconded. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.

## NEW BUSINESS:

- a. Consideration & Potential Approval of Holiday Spirit Donation: Supervisor Rowe said that it is time for Conley Outreach Holiday Spirit and a flyer is in the packet. Last year we donated \$200. He asked for a motion for a donation to Holiday Spirit. Trustee Elliott motioned that the Township give \$200 to Holiday Spirit, Trustee Medina seconded. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.
- b. Consideration & Potential Approval of Holiday in the Grove Sponsorship: The Kiwanis Club has taken over this event from the volunteer group who did it in the past. Last year the township gave \$250. Trustee Medina motioned and Trustee Bobbe seconded a donation of \$250. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.
- c. Consideration & Potential Approval of TOKC 42<sup>nd</sup> Annual Dinner Reception. Supervisor said that five are interested in going. He asked for a motion that the Township pay the \$47/person cost. Trustee Medina motioned, Trustee Silagi seconded. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried

Next Meeting: Tuesday November 7, 2023 at 6:00 pm.

Adjournment: Trustee Silagi motioned, Trustee Bobbe seconded, voice vote carried. Meeting Adjourned at 6:55 pm.