

Minutes of The
September 5, 2023 Regular Meeting
Of Sugar Grove Township
Kane County, Illinois

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:00 pm followed by the Pledge of Allegiance.

ROLL CALL: Present were Trustees Jon Bobbe, Jerry Elliott, Lewis Medina, Silagi and Supervisor Tom Rowe, Assessor Curt Karas, Road Commissioner Musser and Clerk Marion Bond. Note: Trustee Bobbe was called away for personal issue at 6:20pm.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Supervisor Rowe asked for a motion to review and approve the Township Regular Meeting Minutes from August, 2023. Motion by Trustee Elliott, second by Trustee Silagi. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Bobbe motioned and Trustee Elliott seconded the motion to review and approve the August Town accounts payables. Trustee Elliott asked for clarification on ck#s 19116 & 19119 to INC Board. Supervisor Rowe explained that was taxes for mental health which is collected by the Township and then given to INC. Also asked for clarification 19100 to American Tree; was for treatment on trees in front of Township Building. Ck# 19135 to Franzen Heating & Cooling for 394.50; was for Bliss house air conditioner. Supervisor Rowe noted that check #19110 to Newkirk & Associates for \$1,000.00 is final installment. Trustee Elliott asked about #19122 To Gerald Long Electrician, Supervisor Rowe explained he fixed the light in the lobby with new ballast and bulbs. Will be back next month to work on Exit lights.

Trustees Bobbe, Elliott, Medina, and Supervisor Rowe voted aye. 0 nay. Motion Carried. The balance in the Township checking account as of August 31st is \$168,555.08.

ROAD & BRIDGE: Trustee Medina motioned, and Trustee Elliott seconded the motion to review and approve the August Road and Bridge accounts payable. Trustee Elliott asked for clarification #12659 to EEI for 386.75; Commissioner Musser said they review the pollution control report and forward it to the state.

Trustee Elliott asked about ck# 12674 to Preform Traffic Control for \$33,991.77; Commissioner Musser stated that was for road striping, railroad crossings and crosswalks. He said they have gone up in price. Commissioner Musser also called attention to ck# 12660 to Bonnell Industries for new truck which will be offset by \$52,000 by selling older truck to Kaneville. Supervisor Rowe had a question on credit card bill to Amazon, commissioner Musser said it was for roofs for mowing tractors. Supervisor Rowe asked him to get a receipt for the Amazon purchase. Commissioner Musser called attention to ck#12671 to Superior Asphalt for shoulder frap for 4 miles on Prairie and spot work.

Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay.

Motion Carried. The balance in the Road & Bridge checking account as of August 31, 2023 is \$129,924.86

PAYROLL REPORT: For Pay Period August 1 through August 31, 2023.

PROFIT & LOSS REPORTS: Through August 31, 2023. Supervisor Rowe called attention to items 460 & 462 of Assessor Personnel Expenses. 462, Retirement Contribution should be \$1915.00 and 460, Payroll Tax should be \$2879.00. Jim has corrected it but too late for this report. Does not affect bottom line.

(Trustee Bobbe called away.)

Trustee Elliott asked about account 389, Miscellaneous Income at \$2721.33, over budget of \$25.00. Supervisor Rowe will look into it and get back to board.

CORRESPONDENCE: Supervisor Rowe said that he received a letter from CASA Kane County thanking Township for \$5,000.00 donation. Also an Invitation for Open House at Montgomery Public Works new building.

REPORTS:

Supervisor's Report: Supervisor Rowe presented a written report of his activities for the last month:

- Senior/Disabled Transportation update: We have just completed 5 years with Freedom First. Program now up to 138 residents registered, 111 rides given in August for total of 4,070 rides taken from 9/1/18 thru 8/31/23. He also presented a chart depicting growth of service.
- Senior Lunch was held August 29^h, with Pizza from Open Range served to approximately 70 individuals. Modern Woodmen Financial Services sponsored the lunch and paid for the pizza.
- Cemetery Update: Image Monuments completed work on headstones last month. The \$4000 invoice will be split equally between Township and Cemetery Association.

- Township Officials of Kane County Annual Banquet: Supervisor Rowe will pass along information as it is received.
- Ancel Glink Remote Attendance Update: Governor Pritzker amended the Open Meetings Act expanding the permissible reasons for a member of a public body to attend a meeting electronically. It now allows a member to attend remotely due to unexpected childcare obligation.
- General Assistance Update: Kane County Townships are in the process of establishing a General Assistance Caseworkers group. The group is planning an initial meeting in September at the St. Charles Township office. Conley Outreach has agreed to join the group. Once the new group has met we will update our GA payment levels.
- Groovin' in the Grove Summer Concert Series – Over 500 patrons attended the final August 10th concert at the library. The concert featured the Rockin' Fendershirts, a 50s & 60s cover band, food trucks, and beanbag games. Plans are underway for the 2024 summer concert series.
- Sugar Grove Fire Department Inspection: The fire marshal inspected the Township building, Road District facilities, Community Building and Bliss House on August 29th. Violations include repair of emergency exit lights at 3 of the 4 buildings and the panic bar on the east door of the township building. Van Locks has fixed the door. There were no violations at Bliss House.

Assessor: Assessor Karas reported there were 8 new home permits, 9 new homes were transferred to owners. On Thursday, next Monday and Tuesday he will attend by zoom the Kane County Board of Review. Sugar Grove economic development asked what taxes would be on a certain property. He has received a lot of questions about the potential Crown Development.

Road & Bridge: Commissioner Doug Musser reported that resurfacing on West Prairie was completed in June and would like an approval for the \$287,917.38 check due after the county has approved the contract. The third round of mowing is done, all striping is done and brush runs have been done. New truck should come Thursday.

Trustees Reports:

Airport Authority – Trustee Medina reported that an Advisory Board has been elected and Aurora has a proposal for developing a portion of the property. A company has proposed solar panels.

Community Building – No report.

Water Authority - Trustee Elliott said Blackberry Creek is at 286 gal/min which is extremely low. Shallow wells are about 2 feet below normal, deep wells are okay.

Testing is behind. He will introduce Tony Speciale on Thursday at the IL Water Authority Association meeting.

Mental Health – No meeting in September.

Clerk's report: Signed papers at First Secure Bank for Township & Road CDs.

Supervisor Rowe explained that the Auditors had suggested we change the CDs to be only \$250,000 to be covered under the FDIC and future interest will be paid out by check. Interest rate on new CDs is 5%.

UNFINISHED BUSINESS:

- a. Decennial Committee Update – Supervisor Rowe handed out a draft of our Decennial Committee(s) members and meeting dates. He asked Assessor Karas to check our equalized assessed valuation for 2023 and to confirm where Sugar Grove ranks in the County with assessed valuation and population. Commissioner Musser reviewed some additional IGAs and other activities. We have a FOIA Officer, have done Open Meeting Act training. Adopted whistle blower policy. Have done Sexual Harassment Training. Commissioner Musser mentioned monthly OHSA review.
- b. Consideration & Potential Approval of Annual Financial Report for Year Ending March 31, 2023 – Supervisor Rowe asked for a motion to approve the annual financial report. Trustee Medina motioned and Trustee Silagi seconded. Trustees Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.

NEW BUSINESS:

- a. Consideration & Potential Approval of Auditing Services for FY 2024. The cost next year will be \$8900, and includes the Township, Road District and Community Building. Includes Treasurer's report for town meeting. Motion by Silagi, second by Elliott. Trustees Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.
- b. Draft of Illinois Public Works Mutual Aid Network Agreement and Ordinance. The agreement allows Townships to assist each other with Natural Disasters. Next will be an ordinance to make official. Protects workers and road district from liability.

Next Meeting: Tuesday October 3, 2023 at 6:00 pm. Next Decennial meeting to immediately follow.

Adjournment: Trustee Medina motioned, Trustee Silagi seconded, voice vote carried. Meeting Adjourned at 7:03 pm.