

SUGAR GROVE COMMUNITY BUILDING
Board Meeting Minutes (in-person)
April 18, 2023

6:30 PM

Roll Call: Trustee Stalcup, Trustee Sutton, Trustee Kowalczyk

Also, Present: Debbie DeBoer and Jon Bobbe

Pledge of Allegiance

Public Comment: There is no public in attendance

Approval of Agenda for 4/18/2023 – Agenda reviewed. Trustee Stalcup makes a motion to approve the agenda with the addition of adding approval of closed session meeting minutes under “Approval of Minutes”. Trustee Sutton 2nds; Motion carried unanimously.

Approval of Minutes:

- March 21 2023 - Open Session Minutes - Trustee Stalcup motions to approve the open session minutes from March 21, 2023, Trustee Sutton 2nds; Motion carried unanimously.
- March 21 2023 - Closed Session Minutes - Trustee Kowalczyk motions to approve the open session minutes from March 21, 2023, Trustee Stalcup 2nds; Motion carried unanimously.

Treasurers Report: Administrator (Debbie)

1. The Financial reports include the accounts payable and accounts receivable register for March 24, 2023 through April 20, 2023. The balance sheet is as of April 20, 2023. There is a profit and loss budget vs actual for the fiscal year and an employee payroll report for the current year-to-date.
2. Review and approve Sugar Grove Township Community Building accounts payable for March 24, 2023 through April 20, 2023. Check numbers 11785-11806. We had two payroll periods: April 6, 2023 and April 20, 2023.
3. Trustee Sutton motions to approve the accounts payable March 24, 2023 through April 20, 2023. Check numbers 11785-11806; no debit card payment this month and two payroll periods: March 9, 2023 and March 23, 2023. Trustee Kowalczyk 2nds.
Roll Call Vote: Trustee Sutton: yes, Trustee Kowalczyk: yes Trustee Stalcup: yes.

Committee Reports

Administrator Report (Debbie)

1. Voting setup went smooth. We set up Monday April 3rd. I was here at 5am on Tuesday and they were already setting up in the building (just started).
2. We ran our budget and appropriation notice on March 30th. I also received the certified receipt from the paper.
3. I invoiced all 3 entities for ice rink light. Received all 3 payments. Made deposit today.
4. Started brain storming on community events. Will discuss.
5. CD roll over. Will discuss.
6. Newsletter draft. Final Due April 27th.
7. Building weed control. We need mulch. Do we mulch twice (so fresh for Corn boil?) So low need asap to prevent weeds.
8. Walked the gazebo today and will discuss.

Scheduler Report (Debbie)

1. Five (5) Dining Room party rentals
2. Ten (10) scout meetings (boy/girl/leader mtg)
3. One (1) Senior Lunch
4. One (1) Senior Game Day
5. Clothes Closet
6. Two (2) Gym rentals

Township Building Liaison (John Bobbe).

1. The Annual Township Meeting was Tuesday, April 11th at the Township office.

Jen Konen provided an update on what is currently going on in the Village. The Village will be installing 3 license plate readers. New restaurant (Burnt Barrell) will be opening soon. She also spoke about the proposed Village Center and Crown project.

Unfinished Business:

Basketball hoops was discussed. Trustee Bobbe provided some contact information and Debbie will follow up on those contacts.

New Business:

1. Review Correspondence.

None

2. Review Proposals and Quotes

None

Trustee Kowalczyk makes motion to adjourn the open meeting at 7:27 pm. Trustee Sutton 2nds; motion carried unanimously.

Our next regular meeting date: May 16, 2023. Budget meeting at 6:30 pm followed immediately by regular meeting.