

Minutes of The
March 7, 2023 Regular Meeting
Of Sugar Grove Township
Kane County, Illinois

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:00 pm followed by the pledge of allegiance.

ROLL CALL: Present were Trustees Jon Bobbe, Marion Bond, Jerry Elliott, Lewis Medina and, Supervisor Tom Rowe, Road Commissioner Doug Musser, Assessor Curt Karas and Clerk Phil Silagi.

OATH OF OFFICE: Newly appointed Township Clerk Marion Bond was given the Oath of Office by Patti Kleckner, and subsequently administered the Oath of Office to Phil Silagi, newly appointed Trustee.

ALSO PRESENT: Debbie DeBoer (SG Community Building), Alicia Schayemen and Pat Graceffa (Library Yes Committee) Kyle Quinn (Kane County Sheriff's Deputy)

PUBLIC COMMENT: Pat Graceffa & Alicia Schayemen spoke about the Library Referendum on the April 4th Ballot and gave handouts explaining the referendum to all present. Deputy Quinn told the Board he is now assigned as our township deputy and is the one to call for any need. Jerry Elliott shared his written letter regarding the Kaneland School District 302 proposed referendum for \$57.5 million.

APPROVAL OF MINUTES: Trustee Silagi motioned and Trustee Elliott seconded the motion to review and approve the February 7, 2023 minutes. Corrections to Unfinished Business #1. Assessor's Budget for total of \$301,857.98 not an increase of that amount. After correction and review, Trustees Bobbe, Elliott, Medina, and Silagi and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

Supervisor Rowe brought before the Board the opportunity to renew two CDs at Old Second Bank at a promotional rate of 3.5% if funds are added, that were not included in the Accounts Payable reports. One is for the Township, one is for Road & Bridge. R&B would like to add \$5,000.00 to theirs and Township would add \$50,000.00 to theirs. Tom would take checks to Old Second on March 8th.

TOWNSHIP: Trustee Medina motioned and Trustee Bobbe seconded the motion to review and approve the February Town accounts payable as presented. After review, Trustees Bobbe, Elliott, Medina and Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried. The balance in the Township checking account as of 2/28/23 is \$258,824.17.

ROAD & BRIDGE: Trustee Bobbe motioned, and Trustee Silagi seconded the motion to review and approve the February Road and Bridge accounts payable. After review, Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of February 28, 2023 is \$170,677.60.

PAYROLL REPORT: For Pay Period February 1 through February 28, 2023.

PROFIT & LOSS REPORT: Through Feb. 28, with one month left in the budget year.

CORRESPONDENCE: Supervisor Rowe presented the Board with copies of a Kane 2-1-1 report and a letter from TOI regarding the Annual Township Lobby Day in Springfield on April 26, 2023.

REPORTS:

Supervisor's Report: Supervisor Rowe presented a written report of his activities for the last month. He attended the State of the Village address by Village President Jen Konen. He gave information about two upcoming Township Officials of Illinois events and said we received our TOIRMA dividend of \$8386 divided between the Township and Road District. He reminded all elected officials are required to file a statement of economic interest with the County Clerk by May 1st. He noted he will be out of the office March 20-27, 2023 but will check emails and voicemails daily.

Assessor: Assessor Karas reported 5 permits for new home construction and 7 new homes completed and ownership transferred to buyers 1/1/23 to present. There are 19 new homes currently under construction. Entered 87 home improvement exemptions from completed permits in 2022 for a total increased assessed value of \$322,017. Nicer weather has allowed more field work updating pictures and confirming completed permits. Assessor's staff has been reviewing and correcting assessments for 2023 quad assessment year. They plan to certify assessment rolls to the county by May 1 and are estimating a factor of 1.0779. They are ready to hang a newly framed subdivision map.

Road & Bridge: Doug Musser reported he has a Bid Opening with the County for the asphalt contract on west Prairie from Rt. 47 to Dugan on March 21, and one on March 28 for the guard rail on both sides of Hankes Rd. He just got 100 tons of salt and still needs to take another 300. Crews have picked up all of the garbage in the Township. He will order large blocks to make Jersey wall bays in the gravel area and is looking for a backhoe thumb. They will have one new truck by next fall.

Clerk's report: None

Trustees Report: Trustee Medina reported on the Airport Authority meeting, including improvements wanted by the City of Aurora and the Airport Manager. Mr. Alexander of Aurora would like some commercial traffic and a facelift to Air Classics Museum. Patrick Collins of City of Aurora spoke about social media. Lewis also mentioned it would be nice to have business cards to pass out at meetings. Discussion ensued and Jon Bobbe will work on a sample. Trustee Elliott said rain at beginning of month brought the creek level to 100,000 gal./min. but it is back down to about 28,400 now. The wells are all doing well, water levels in general are doing well. The State Water Survey still has some work to do on their report for our current contract and will then study how to go about next contract. Trustee Bobbe reported on the Sugar Grove Village Board meeting including passage of several community safety initiatives. Trustee Silagi handed out a report of Service Statistics for Sugar Grove and a report from INC Mental Health Alliance detailing six objectives (goals) they will be working toward. Marion Bond reported on the Community Building Board meeting and their activities. February usage included an HOA meeting, 10 scout meetings, the Senior lunch, 2 dining room rentals and 5 gym rentals. They approved a drop box for contracts and checks to be in the entry and discussed removing the carpet tiles in the parlor and installing linoleum or wood facsimile flooring.

UNFINISHED BUSINESS:

- a. Trustee Medina motioned and Trustee Silagi seconded approval of renewal of the Conley Outreach Contract for GA with an increase from \$200 to \$250 per month. Trustees Bobbe, Elliott, Medina, and Silagi and Supervisor Rowe voted aye. Motion carried.
- b. Trustee Elliott motioned and Trustee Medina seconded the appointment of Trustee Bobbe to become the Community Building Liaison. Trustees Bobbe, Elliott, Medina, and Silagi and Supervisor Rowe voted aye Motion carried.

NEW BUSINESS:

- a. Review of Sugar Grove Township 2023-2024 Preliminary Budget.

- a. Trustee Elliott asked for clarification on Capital Account of \$100,000 to cover cost of Pedestrian Bridge. Supervisor Rowe spoke of need to increase Senior Transportation to \$90,000. Will finalize at April meeting.
- b. Review of Road and Bridge Preliminary Budget. Doug Musser explained items on proposed budget, overlay is large item - asphalt prices are rising, using Rebuild Illinois funds for salt and guardrail project.
 - a. Trustee Elliott asked for clarification on Contractual Services, Commissioner Musser explained that is the Guardrail Project.
 - b. Trustee asked for clarification on Automotive Fuel number. Commissioner Musser said the budget number is \$22,000 and Supervisor Rowe said the \$25,000 is the Estimated 2022-2-23 figure to finish this year, not an actual expense. Will finalize at April meeting.
- c. Consideration & Approval of 2023 Town Meeting Agenda, Trustee Silagi motioned and Trustee Bobbe seconded Approval of Town Meeting Agenda. Trustees Bobbe, Elliott, Medina, and Silagi and Supervisor Rowe voted aye Motion carried.

Next Meeting: Tuesday April 4, 2023 at 6:00 pm

Adjournment: Trustee Elliott motioned, Trustee Bobbe seconded, voice vote carried. Meeting Adjourned at 8:06 pm