

**MINUTES OF THE
FEBRUARY 7, 2023 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:00pm followed by the pledge of allegiance.

ROLL CALL was taken. Present were: Trustees Jon Bobbe, Marion Bond, Jerry Elliott, and Lewis Medina, Supervisor Tom Rowe, Road District Commissioner Doug Musser, Assessor Curt Karas, and Clerk Phil Silagi.

ALSO PRESENT: none

PUBLIC COMMENT: none

JANUARY 3, 2023 REGULAR MEETING MINUTES: Trustee Elliott motioned, and Trustee Bond seconded the motion to review and approve the January 3, 2023 meeting minutes. After review, Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Medina motioned, and Trustee Bobbe seconded the motion to review and approve the January Town accounts payable as presented. After review, Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Township checking account as of January 31, 2023 is \$300,087.12.

ROAD & BRIDGE: Trustee Bond motioned, and Trustee Elliott seconded the motion to review and approve the January Road and Bridge accounts payable. After review, Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of January 31, 2023 is \$219,476.07.

PAYROLL REPORT: For Pay Period Jan. 1 through Jan. 31, 2023.

PROFIT & LOSS REPORT: Through Jan. 31st with two months left in the budget year.

CORRESPONDENCE: Supervisor Rowe presented the Board with copies of a thank you letters from Kane County CASA and AID.

REPORTS:

SUPERVISOR'S REPORT: Supervisor Rowe presented a written report of his activities during the last month and highlighted the following: The senior transportation program gave 104 rides during January bringing the total to 3,453 rides since we began with 121 residents registered. The senior lunch program served 60 lunches from Paisano's. The Village President Jen Konen is giving a state of the Village address Feb. 28th with limited seating and a \$25 fee, contact Supervisor Rowe if interested.

Supervisor Rowe mentioned that the library referendum is on the ballot in the April election. The referendum will result in no net tax increase since bonds used to build the library will be paid off and the tax revenue will go to much needed operating expenses. Rowe also reminded Board members of the annual Statement of Economic Interest filing due by May 1st, they should receive an email from the County in March as a reminder. The TOI Scholarship Application period is open. Seven \$2,000 Scholarships will be awarded to graduating high school seniors this year. Supervisor Rowe has provided information on our Facebook page and has received some interest. The State Covid-19 Disaster Proclamation will end on May 11, 2023, this means that the remote township meeting option ends on May 11th as well.

ASSESSOR: Assessor Karas reported that they are working on the assessment rolls with the objective of turning them over to the County by the end of April or the beginning of May.

ROAD & BRIDGE: Doug Musser reported that they will be working on patching pot holes and doing truck maintenance. They have received 200 tons of salt and have to take 500 tons more before the end of the season. Musser is not sure how he can accommodate that allotment unless there are more snow events. Musser noted that he is now putting together his 2023/2024 budget numbers.

CLERKS REPORT: Clerk Silagi reported that this may be his last meeting as clerk. He will miss his role as clerk, but due to personal time constraints has made the decision to resign.

TRUSTEES REPORT: Trustees Bond reported that the Community Building Board has the Holiday in the Gove on their calendar for next year. They reported 3 room and 3 gym rentals in December. Repairs to the roof were made due to leaks in the women's bathroom. The tax levies were filed with the County. The hallway front window was broken, but no entry was made and it was repaired. Trustee Elliott presented the Board with a handout, the Illinois State Water Plan and explained the Sugar Grove Water Authority's role as part of this plan.

UNFINISHED BUSINESS:

1. Review of Assessor 2023-24 Preliminary Budget: Assessor Karas presented his preliminary budget to the Board and highlighted the following. A 5.83% increase in personnel expenses, a .87% increase in salary for the elected official, and a 9.24% increase in contractual services, for a total increase of 4.69% or a total budget of \$301,857.98.
2. Consideration & Potential Approval of Contract Extension for Teddy's Landscaping: Supervisor Rowe presented the Board with a proposal from Teddy's Landscaping for a contract extension as provided for in the 2021 contract awarded to his firm by this Board. The terms of his contract extension would include a 2% increase and a one-year term beginning April 1, 2023 and ending March 31, 2024. Supervisor Rowe is recommending the contract extension. After review, Trustee Elliott motioned, seconded by Trustee Bobbe, to Approve a One Year Contract Extension to Teddy's Landscaping for Lawn Mowing and Snow Removal. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe vote aye. 0 nays. Motion carried.

NEW BUSINESS:

1. Consideration & Potential Acceptance of Clerk & Trustee Resignations: Supervisor Rowe explained that with the resignation of Clerk Silagi, Trustee Bond has expressed interest in filling his position. After consulting with our attorney we were advised to accept the resignations of the Clerk and Trustee and fill the positions in the following order. Trustee Bobbe motioned, seconded by Trustee Medina to Accept the Resignations of Clerk Silagi and Trustee Bond. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. Consideration & Potential Approval to Fill Trustee Vacancy: Supervisor Rowe informed the Board that our attorney recommend that the Trustee vacancy be filled first. The outgoing Clerk Phil Silagi has expressed interest in filling that vacancy for the remainder of the term. Trustee Elliott motioned, seconded by Trustee Bobbe to Appoint Phil Silagi Trustee to Fill the Vacancy for the Remainder of the Term. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor voted aye. 0 nays. Motion carried.
3. Consideration & Potential Approval to Fill Clerk Vacancy: Trustee Medina motioned, seconded by Trustee Elliott to Appoint Marion Bond to Fill The Clerk Vacancy for the Remainder of the Term. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ADJOURNMENT: Trustee Bond motioned, Trustee Bobbe seconded the motion, and the Board unanimously approved adjourning the regular meeting at 7:04pm.