

**MINUTES OF THE
JANUARY 3, 2023 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:00pm followed by the pledge of allegiance.

ROLL CALL was taken. Present were: Trustees Bobbe, Bond, Elliott, and Medina, Supervisor Tom Rowe, Assessor Karas, Road District Commissioner Doug Musser, and Clerk Silagi.

ALSO PRESENT: Chase Bornemann, Dohn Peterson, Dustin Huggins, and Dan Nagel.

PUBLIC COMMENT: Trustee Elliott gave a report from the Illinois State Water Survey on the Current State of Two Aquifer Systems in Chicago's Southwest Suburbs and Risks To Remaining Water Supply. Elliott pointed out that a similar report will be conducted for Sugar Grove Township and Kane County in the next couple years. While this report looked at a number of contaminants, the main focus was chlorides. The principal source of chloride contamination being road salt for de-icing. Municipal chloride concentrations in water have continued to increase over time, while rural areas have not seen the same increase. Elliott pointed out that storm water retention ponds have contributed to the contamination problem. Elliott went on to present results of sampling of SG Township wells over two years.

DECEMBER 6, 2022 REGULAR MEETING MINUTES: Trustee Elliott motioned, and Trustee Medina seconded the motion to review and approve the December 6, 2022 Regular Meeting Minutes. After review, Trustees Bobbe, Bond, Elliott and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Bond motioned and Trustee Bobbe seconded the motion to review and approve the December Town accounts payable. After discussion, Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Township checking account as of December 29, 2022 is \$335,003.94.

ROAD & BRIDGE: Trustee Bobbe motioned, and Trustee Medina seconded a motion to review and approve the December Road & Bridge Accounts. After review, Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of December 29, 2022 is \$277,183.53.

PAYROLL REPORT: For the Period Dec 1st through Dec. 31st.

PROFIT & LOSS: April 1st through Dec. 31st.

QUARTERLY FINANCIAL REPORT 12 31 22: Trustee Elliott motioned, seconded by Trustee Bond to Approve the Quarterly Financial Report 12.31.22. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

CORRESPONDENCE: Supervisor Rowe circulated an account from a local newspaper of Trustee Medina's rescue of a man about to be struck by a train in his vehicle for which Medina is about to receive the Carnegie Hero Award. Supervisor Rowe also received a thank you letter from Conley Outreach for the Holiday Spirit donation.

REPORTS:

SUPERVISOR'S REPORT: Supervisor Rowe presented a written report and highlighted the following: Supervisor Rowe reported that we currently have 120 residents registered for the transportation program. A total of 107 rides were given in December for a grand total of 3,349 rides since the program began 9/1/18. The senior lunch program served 60 lunches from the Fireside Grille. The senior snow removal program is serving 12 senior households this winter, an increase from the 8 households we served last winter. We continue to have one client who has qualified for general assistance. We have approved rent checks for September thru December so far and anticipate approval for January, 2023 so far. The Snow Park Community Ice Rink was opened to the public on Dec 23rd. All taxing bodies involved have approved and signed the intergovernmental agreement and due to favorable weather conditions earlier it has seen some use. Rowe then noted that an updated contact list was included in the Board packet and asked members to check it for accuracy and noted that it was for internal use only. Lastly Supervisor Rowe informed the Board that he will be out of the office January 9 -20 but will be checking emails and voicemails daily.

ASSESSOR: Assessor Karas reported that they are starting another assessment cycle and are preparing to turn over assessment rolls to the County by late April or early May.

ROAD & BRIDGE: Road Commissioner Musser reported that they are prepared snow if and when it comes. In the meantime they are busy picking up garbage, trimming trees, and doing truck maintenance.

CLERKS REPORT: Clerk Silagi reported that he filed the levies with the County. He also announced his retirement from the Board as Clerk. Silagi did not have an effective date as he wanted to give Supervisor Rowe and the Board time to find a suitable replacement. Silagi also commented that he would welcome the opportunity to serve on the Board as Trustee at some point in the future as that position would be less time consuming.

TRUSTEES REPORT: Trustee Bond reported that she attended the Community Building Board Meeting. Their maintenance plans for 2023 include roof repairs, replacement of the kitchen refrigerator, and a boiler. In November they had the exhaust hood replaced or refurbished. The Canopy group has changed leadership and is no longer using the Community Building. They have passed their fire alarm test. They had several recent rentals. Lastly, they reviewed proposals, and circulated their 2023 schedule. Trustee Bobbe reported that he attended the Village Board Meeting where they annexed property in Hannaford Farms, approved IGA's for the bridge, and announced that Village Manager Brent Eichelberger is resigning. Trustee Medina reported that the first meeting of the Airport Authority Board is scheduled for February 13th. Trustee Elliott reported that the Blackberry Creek flow increased from 12 to 40 thousand gallons per minute in one day due to rainfall. Elliott also reported that well levels have moved up from their lows.

UNFINISHED BUSINESS:

- a. Consideration & Potential Approval of Resolution 2023-A Authorizing an Intergovernmental Agreement with KC Forest Preserve, SG Park District, SG Township, & Village of Sugar Grove for the Blackberry Creek Pedestrian/Bike Bridge Construction: Supervisor Rowe explained that all the other parties to this agreement have already approved it so there should be no other changes. The Township contribution for construction is \$50,000 and the annual contribution for maintenance is not to exceed \$6,000. Trustee Bobbe motioned, seconded by Trustee Medina to Approve Resolution 2023-A Authorizing an Intergovernmental Agreement with KC Forrest Preserve, SG Park District, SG Township, & Village of Sugar Grove for the Blackberry Creek Pedestrian/Bike Bridge Construction. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.
- b. Consideration & Potential Approval of Resolution 2023-B Authorizing an Intergovernmental Agreement with Sugar Grove Park District, Sugar Grove Township & Village of Sugar Grove for the Blackberry Creek Pedestrian/Bike Bridge Maintenance: Trustee Medina motioned, seconded by Trustee Bobbe, to Approve Resolution 2023-B Authorizing an Intergovernmental Agreement with Sugar Grove Park District, Sugar Grove Township & Village of Sugar Grove for the Blackberry Creek Pedestrian/Bike Bridge Maintenance. Trustees, Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.
- c. Consideration & Potential Approval of Employee Contribution for Health Insurance: Supervisor Rowe directed the Board's attention to a memo included in the packet with a comparison of contributions for comparable positions as requested by the Board. The County pays 83% of Health insurance premiums with the employee paying 17%. The Village offers three PPO plans and three HMO plans and charges 0% for the cheapest plan and 17% for the most expensive plan. Supervisor Rowe is recommending dependent coverage be increased to 15-20% for platinum level health insurance and/or offer a less-expensive plan at the current 10%. The increase in employee contributions will be partially offset by the 5% wage increase proposed for 2023. After an extended discussion it was decided to keep employee contributions at the current level. Trustee Medina motioned, seconded by Trustee Bond to Approve Employee Contribution for Dependent Health Insurance at 10%. Trustees Bobbe, Bond, Elliott, and Medina vote aye. Supervisor Rowe voted nay. Motion carried.

NEW BUSINESS:

- a. Consideration & Potential Approval of 2023 Holiday Schedules: Road Commissioner Musser and Assessor Karas presented their 2023 Holiday Schedules. Their schedules follow the County holiday schedule. Assessor Karas stated that he would prefer to offer his employees a floating holiday instead of closing the office to observe the Juneteenth Federal Holiday. After discussion, it was decided to adopt the County Holiday Schedule which includes the Juneteenth Holiday. Trustee Bond motioned, seconded by Trustee Elliott, to Adopt the County 2023 Holiday Schedule. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays.
- b. Consideration & Potential Approval of Employee Handbook Update: Supervisor Rowe explained that the only change to the handbook were changes to the organizational chart.

After review, Trustee Elliott motioned, and Trustee Bobbe seconded the motion to Approve the Employee Handbook Update. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ADJOURNMENT: Trustee Bobbe moved, Trustee Medina seconded and the Board unanimously approved adjourning the regular meeting at 8:04pm.