

**MINUTES OF THE
DECEMBER 6, 2022 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:00pm followed by the pledge of allegiance.

ROLL CALL was taken. Present were: Trustees Bobbe, Bond, Elliott, and Medina, Supervisor Tom Rowe, Assessor Karas, Road District Commissioner Doug Musser, and Clerk Silagi.

ALSO PRESENT: None

PUBLIC COMMENT: None

NOVEMBER 1, 2022 REGULAR MEETING MINUTES: Trustee Elliott motioned, and Trustee Bobbe seconded the motion to review and approve the November 1, 2022 Regular Meeting Minutes. After review, Trustees Bobbe, Bond, Elliott and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Bond motioned and Trustee Medina seconded the motion to review and approve the November Town accounts payable. After discussion, Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried. The balance in the Township checking account as of November 30, 2022 is \$375,577.11.

ROAD & BRIDGE: Trustee Bond motioned, and Trustee Elliott seconded a motion to review and approve the November Road & Bridge Accounts. After review, Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried. The balance in the Road & Bridge checking account as of November 30, 2022 is \$331,557.46.

PAYROLL REPORT: For the Period Nov 1st through Nov. 30th.

PROFIT & LOSS: April 1st through Nov. 30th.

CORRESPONDENCE: None

REPORTS:

SUPERVISOR'S REPORT: Supervisor Rowe presented a written report and highlighted the following: Supervisor Rowe reported that we currently have 120 residents registered for the transportation program. A total of 99 rides were given in November for a grand total of 3,242 rides since the program began 9/1/18. The senior lunch program served 60 lunches from the Purple Store of Kaneville. The senior snow removal program received 15 applications and 12 applicants met driveway standards, and financial requirements for the 2022/23 season. Rowe then reported on Holiday events including the Ceremonial Tree Lighting and Holiday in the Grove. Rowe also attended the Sugar Grove & Montgomery TIF Joint Review Board Annual Meetings.

At the Village TIF meeting on Nov. 16th, it was announced the Township and Road District will be receiving rebates of \$4,475 and \$7,491 respectively from TIF District #1. Rowe attended the Village of Montgomery TIF meeting on Dec. 6th. The Snow Park Ice Rink will be discussed under new business and the website hack has been resolved.

ASSESSOR: Assessor Karas reported that they had an annual instructional meeting with the Chief County Assessor on Dec. 2nd. For 2023, the senior exemption will go from \$5,000 to \$8,000 and the general homestead exemption will go from \$6,000 to \$8,000. The year 2023 will be a general assessment year which means by law all properties in the township will have to be evaluated which Karas noted his office does every year.

ROAD & BRIDGE: Road Commissioner Musser reported that he had a 2023 Holiday Schedule available for Board members interested in reviewing it. Musser also reported that all the snow fence is in place, trucks are ready for plowing operations, and the shed is full of salt. They are trimming trees and picking up garbage. There has been no progress on the Barnes Rd. culvert project. Supervisor Rowe mentioned that the Harner farm is for sale on Dugan and Wheeler Roads and part of that may be suitable for relocation of all or part of Road District Operations should their current location be redeveloped. Musser will look into the suitability of that location.

CLERKS REPORT: Clerk Silagi reported that the INC Board annual report was included in his report last month and filed with the minutes. It is available online for Board members interested in reviewing.

TRUSTEES REPORT: Trustee Bond reported that she attended the November 15th Community Building Board Meeting. They discussed the levy and their intention to keep it flat. The outdoor sprinkler system was shut down. Holmgren Electric is checking out lights in the fuse box for the proposed ice-skating rink which they hope to put on a timer. They will be getting a quote by December's meeting on the 13th. They will finalize their 2023 rental rates in December, they also talked about a winter concert which will also be discussed in December. The cost for the rink has been approved and they had a quote on the gym floor which was tabled until December. Trustee Bobbe reported that he attended the Village Board Meeting where they announced the future opening of four new restaurants, a Burrito Place, Subway, Cold Stone Creamery, and Burnt Barrell. Trustee Medina reported that the first meeting of the Airport Authority Board will resume in February. Trustee Elliott reported that the Blackberry Creek was running at 5,000 gallons per minute, the wells are running about 8 inches lower than what they were last year at this time, and about 3 and a half feet lower than their high at the middle of the year. Elliott will report on the results of well testing at our next meeting.

UNFINISHED BUSINESS:

- a. Review Draft of Bike Bridge Project & Easement Intergovernmental Agreement: Supervisor Rowe presented this agreement to the Board for review ahead of approval by Park District, Forrest Preserve District, and Village Boards.

- b. Consideration & Potential Approval of BCBS Health Insurance Renewal for 2023: Supervisor Rowe explained that this plan is the same plan the Board looked at last month and it is a renewal of the current plan with a 7.2% increase in premiums. After review Trustee Medina motioned, seconded by Trustee Elliott to Approve Renewal of BCBS Health Insurance Plan for 2023. Trustees, Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.
- c. Consideration & Potential Approval of Employee Contribution for Health Insurance: Supervisor Rowe began the discussion by explaining to the Board that the current plan is the best plan offered by BCBS with no contribution for employee coverage and 10% for dependent coverage. The 10% dependent contribution started in 2015 and has not been increased since despite premium increases of over 25% in the last four years. Rowe then pointed out that County employees contribute 17% for employee and dependent coverage. Supervisor Rowe suggested increasing the dependent contribution or considering a less expensive plan. He also suggested that it could be addressed through annual wage adjustments. Assessor Karas discussed the possibility of establishing health savings accounts. Supervisor then suggested forming an insurance committee consisting of himself, Assessor Karas, Road Commissioner Musser, and a Trustee if there is any interest. After an extended discussion this item was tabled until next month.

NEW BUSINESS:

- a. Consideration & Potential Approval of Sugar Grove Township Levy Ordinance #2022-3: Supervisor Rowe asked for a motion to adopt the above referenced tax levy ordinance. Trustee Bond motioned, seconded by Trustee Medina to Adopt Sugar Grove Township Levy Ordinance #2022-3 appropriating revenues of \$490,559 for the General Town Fund, \$5,000 for the General Assistance Fund, and \$137,473 for the Mental Health Fund for Total Appropriations of \$633,032 of which amounts levied plus funds on hand at the end of the year exceeding 2.5 times the average expenditure from the fund for past three years will be used for strategic plan initiatives. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays.
- b. Consideration & Potential Approval of Sugar Grove Road District Levy Ordinance #2022-4: Supervisor Rowe informed the Board that this ordinance is the same as the estimated levy approved at last month's meeting. Trustee Bobbe motioned, seconded by Trustee Elliott to Approve Sugar Grove Road District Levy Ordinance #2022-4 appropriating revenues of \$67,982 in the General Road Fund and a rate of 0.138 for the Permanent Road Fund of which amounts levied plus funds on hand at the end of the year exceeding 2.5 times the average expenditure from the fund for the past three years will be used to fund planned 7 year pavement overlay schedules. Funds contained in CD;s to be utilized for their earmarked purposes. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.
- c. Consideration & Potential Approval of Ice-Skating Facility Intergovernmental Agreement: Supervisor Rowe explained that this agreement is for the ice-skating rink in Snow Park discussed in previous meetings. The agreement has been drafted by Ancel Glink and reviewed by TOIRMA. The agreement is between the Township, Community Building, Village, Park District, and Fire Protection District and addresses cost sharing not to exceed \$1,000, set up, maintenance, and removal. The term of the agreement is one year. After discussion, Trustee Bobbe motioned, seconded by Trustee Bond to Approve the Ice-

Skating Facility Intergovernmental Agreement. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

- d. Consideration & Potential Approval of 2023 Township Meeting Dates and Times: Supervisor Rowe presented the Board with the schedule of meeting dates. All meetings will fall on the first Tuesday of every month with the Annual Town meeting scheduled for the second Tuesday in April. If we hold the July meeting on the first Tuesday, it will fall on July 4th and Supervisor Rowe asked the Board if they would prefer moving that meeting to either Thursday of that same week or the following Tuesday. After discussion, it was decided to move the July meeting to the following Tuesday. After review, Trustee Medina motioned, and Trustee Elliott seconded the motion to approve the 2023 Township Meeting Dates as revised. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ADJOURNMENT: Trustee Medina moved, Trustee Bobbe seconded and the Board unanimously approved adjourning the regular meeting at 7:20pm.