

**MINUTES OF THE  
NOVEMBER 1, 2022 REGULAR MEETING  
OF THE TOWN OF SUGAR GROVE  
KANE COUNTY, ILLINOIS**

**CALL TO ORDER:** Supervisor Rowe called the meeting to order at 6:00pm followed by the pledge of allegiance.

**ROLL CALL** was taken. Present were: Trustees Marion Bond, Jerry Elliott, and Lewis Medina, Supervisor Tom Rowe, Assessor Curt Karas, Road Commissioner Doug Musser and Clerk Phil Silagi. Trustee Jon Bobbe was absent.

**ALSO PRESENT:** none

**PUBLIC COMMENT:** Trustee Elliott addressed the Board with a public comment and circulated a letter of commendation to Chief Brendon Moran and the staff of The SG Fire Dept. Trustee Elliott wanted to thank the Ambulance Service who treated and transporting his wife Julie who was suffering from a stroke and credited their response to her full recovery.

**OCTOBER 4, 2022 REGULAR MEETING MINUTES:** Trustee Elliott motioned, and Trustee Bond seconded the motion to review and approve the October 4, 2022 Meeting Minutes. After review, Trustees Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

**ACCOUNTS PAYABLE:**

**TOWNSHIP:** Trustee Medina motioned, seconded by Trustee Elliott, to review and approve the October Town Accounts Payable. After review and discussion, Trustees Bond, Elliott, Medina, and Supervisor voted aye. 0 nay. Motion carried. The balance in the Township checking account as of October 27, 2022 is \$430,050.95.

**ROAD & BRIDGE:** Trustee Medina motioned and Trustee Bond seconded the motion to review and approve the October Road and Bridge accounts payable as presented. After review and discussion, Trustees Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of October 27, 2022 is \$ 396,334.50.

**PAYROLL REPORT:** For the period October 1st through October 31st, 2022.

**PROFIT & LOSS REPORTS:** April through Oct. 2022.

**CORRESPONDENCE:** none

## **REPORTS:**

**SUPERVISOR'S REPORT:** Supervisor Rowe presented a written report of his activities during the last month and highlighted the following: The Senior Transportation Program gave 87 rides during the month of October, and the Senior Lunch Program and Halloween party served 50 lunches. Azemi has completed re-construction of the Bliss House front porch. The senior lawn mowing program has concluded for the season with 12 senior households served. The Senior Snow Removal Program has received 9 applications so far with the deadline of Nov. 15<sup>th</sup>. We have budgeted \$5,000 for the program. Supervisor Rowe would like to form a committee with himself, Road Commissioner Musser, and one of the Trustees to review applications. Trustee Medina has volunteered to serve. Image Monuments has completed the work on the headstones at the SG Cemetery with the \$4,000 invoice to be split equally with the SG Cemetery Association. Supervisor Rowe provided the Board with a copy of the TOIRMA 2022 Annual Report for review. Supervisor Rowe then informed the Board that the SG Park District has reached out to other local taxing bodies to resurrect the Snow Park Ice Rink this winter. They are willing to take the lead on this project but are asking for cost sharing of materials and maintenance between the Township, Park District, Village, and Community Building not to exceed \$1,000 each. We have funds budgeted in a Capital Outlay account.

**ASSESSOR:** Assessor Karas passed out an analysis of assessed values for the Township comparing 2021 and 2022 for informational purposes.

**ROAD & BRIDGE:** Road Commissioner Doug Musser reported that the trucks have been tested and serviced, they are getting the plows out, and that they are working on the last round of mowing. They are starting to install snow fence and would like to complete that by Thanksgiving. They are expecting delivery of a new plow truck next fall.

**CLERKS REPORT:** Clerk Silagi reported on the October 708 Mental Health Board Meeting. The annual audit had no remarks or recommendations and was approved. Tina Wilson was elected their new President. They made their new levy request which the Board was previously aware of. Clerk Silagi then pointed out service statistics for resident of Sugar Grove Township.

**TRUSTEES REPORT:** Trustee Bond reported that the Community Building Board spent \$15,380 on new air conditioning units. They tabled refinishing of the gym floor until next spring, and American Flag came out and put new clips on the flag-pole rope. Holmgren Electric is replacing the breaker for the parking lot lights and is replacing the lights with LED's. The boiler tube has been replaced. They had 3 party rentals, Rocky's Do Jo classes, the senior lunch, and Kiwanis meetings. They have delayed deciding on new rental rates until the November meeting. They are extremely excited about participating in the ice-skating rink. The outside fire bell needs to be replaced with one designed for exterior use. Trustee Elliott reported that the Blackberry Creek flow rate is still low at 4,800 gallons per minute. Elliott stated that he had hoped to have a report on what the Illinois State Water Survey reported to Northwest Water Planning on our well samples, but he has not got a copy of that yet and he wasn't satisfied with the results so far. He thought it needed more work to find out what changes are occurring. Wells are down over a foot and a half over the normal levels for this time of year, and four feet from their high in June.

**UNFINISHED BUSINESS:**

- a. Consideration & Potential Approval of Updated Blackberry Bridge Maintenance IGA: Supervisor Rowe explained that the Village had a couple minor changes to this IGA which he pointed out to the Board. After review, Trustee Medina motioned, seconded by Trustee Bond to Approve Updated Blackberry Bridge Maintenance IGA. Trustees Bond, Elliott, Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.
- b. Consideration & Potential Approval Blue Cross Blue Shield Health & Dental Insurance Renewal for 2023: Health insurance premiums for 2023 will increase 7.2%, this assumes we stay with the same plan that everyone seems happy with. Rowe mentioned that dental coverage went down slightly, and vision stayed the same. Rowe stated that currently the Township is providing 100% coverage of the employee premium and 90% of the dependent. Supervisor Rowe suggested that now might be a good time to look at increasing the contribution for dependent coverage. After discussion, Rowe asked Board members to consider how they would like to proceed for approval at next month's meeting.

**NEW BUSINESS:**

- a. Consideration & Potential Approval of A.I.D. Contract for Social Services 2023: Supervisor Rowe presented the Board with the above updated contract request. He noted that we have to approve this request before "Giving Tuesday" so that it could be matched and doubled. The funds being used to provide transportation services to disabled residents of Sugar Grove Township. After review Trustee Elliott motioned, seconded by Trustee Medina to Approve the A.I.D. Social Services Contract in the Amount of \$5,000. Trustees Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.
- b. Consideration & Potential Approval of Estimated Levy for SG Township Funds: Supervisor Rowe explained that the Township is required to approve an estimated levy in November before adopting the official tax levy in December. The Town Fund levy will remain flat except for Mental Health which will increase by 5% for the CPI and new construction. After review, Trustee Bond motioned, seconded by Trustee Elliott to Approve the Estimated Levy's for the Town Fund in the Amount of \$633,032, Trustees Bond, Elliott, Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.
- c. Consideration & Potential Approval of Estimated Levy for SG Road District Funds: As previously discussed this estimated levy is required to be approved before adoption of the official tax levy in December. The Road District Levy will remain flat with a levy of \$67,982 in the General Road Fund and a rate of 0.138 in the Permanent Road Fund. Trustee Medina motioned, seconded by Trustee Elliott to Approve the Estimated Levy for the Road District in the Amount of \$67,982 in the General Road Fund and a rate of 0.138 in the Permanent Road Fund. Trustees be, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

**ADJOURNMENT:** Trustee Bond motioned, Trustee Medina seconded the motion and the Board unanimously approved adjourning the regular meeting at 7:20pm.