

**MINUTES OF THE
OCTOBER 4, 2022 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:00pm followed by the pledge of allegiance.

ROLL CALL was taken. Present were: Trustees Marion Bond, Jonn Bobbe, Jerry Elliott, and Lewis Medina, Supervisor Tom Rowe, Assessor Curt Karas, Road Commissioner Doug Musser, and Clerk Phil Silagi.

ALSO PRESENT: None

PUBLIC COMMENT: None

SEPTEMBER 6, 2022 REGULAR MEETING MINUTES: Trustee Elliott motioned, and Trustee Bond seconded the motion to review and approve the September 6, 2022 Meeting Minutes. After review, Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Bobbe made a motion, seconded by Trustee Medina to review and approve the September Township Accounts Payable. After review and discussion, Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried. The balance in the Town Fund checking accounts as of September 29, 2022, is \$ 449,759.01.

ROAD & BRIDGE: Trustee Medina made a motion, seconded by Trustee Bond to review and approve the September Road and Bridge Accounts Payable. After review, Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of September 27, 2022, is \$431,808.96.

PAYROLL REPORT: September 1st through September 30, 2022.

PROFIT & LOSS REPORTS: April through September 2022.

QUARTERLY TREASURER'S REPORT: Trustee Elliott motioned, seconded by Trustee Bobbe to review and approve the Quarterly Treasurer's Report for the period ending Sept. 30, 2022. After review, Trustees Bobbe, Bond, Elliott and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

CORRESPONDENCE: Supervisor Rowe provided the Board a flyer announcing a Chili Cook-Off fundraiser for Conley Outreach on October 15th.

Rowe also provided the Board with a letter from the INC Board Executive Director Dalila Alegria which included their Mental Health Tax Levy request. They are requesting the maximum increase of 5% for the CPI and an additional 1.88% for New Construction. The total levy will be \$137,473, which represents a total increase of 6.88% or \$8,854.70. Supervisor Rowe commented that the Mental Health Levy is rolled into the overall Township Levy we will be discussing at next month's meeting.

REPORTS:

SUPERVISOR'S REPORT: Supervisor Rowe submitted a written report and highlighted the following: There are 117 SG Township residents registered for the senior/disabled transportation program as of 10/1/22, and we have given 93 rides during September for a total of 3,056 rides since the program began. Reuland's catered the senior lunch this month and served 50 deli sandwiches and side salads. The Microsoft Update Multi-Factor Authentication to access your township email goes into effect soon. At that time, you will need to log in to your email account on each device you use to access your Township email. Microsoft will then send an access code to your phone to access your email. This is a one-time authentication process. The Bliss House porch repairs are underway. Azemi & Sons discovered the columns were rotted both at the top and the bottom as a result of improper construction when the porch was constructed. The columns will be properly replaced and painted which will cost most of the \$25,000 budgeted for that project. Ride in Kane has now expanded its program to non-sponsored areas which includes Sugar Grove Township. The program would serve eligible riders who reside in non-sponsor areas for work-related trips. TOI of Kane County Annual Banquet will be held on Oct.26th. Supervisor Rowe asked Board members/spouses interested in attending to contact him. The Kiwanis Club of Sugar Grove has taken over the Holiday in the Grove event scheduled on Saturday Dec.3rd at the Community Building. Jim Kreitz our bookkeeper's current pay rate is \$23 per hour which was last increased in August of 2021. With the conclusion of another successful audit Supervisor Rowe is recommending a \$1 per hour pay increase effective immediately Supervisor Rowe also mentioned a thank you letter from our GA recipient.

ASSESSOR: Assessor Karas reported that Sugar Grove Township is no longer the highest taxed Township in Kane County. Assessor Karas circulated a Kane County Township Analysis for Assessment Year 2021 from the Kane County Assessor's Office based on population from the 2020 census. Sugar Grove is now 4th in EAV/POP in all of Kane County.

ROAD & BRIDGE: Doug Musser gave the following report. The roads projects are done, shouldering is completed, and they are now trimming to improve sight lines for plowing operations. They are working on a drainage problem on Mighel Rd. They have new mower decks in and have one round of mowing to complete. They are preparing the trucks and plows for the winter season. They are budgeting for a new plow truck for next year. Musser also informed the Board that Foreman Bill Collin's daughter's Nichole performed CPR on a girl attending the Geneva Home Coming Dance and saved her life.

CLERKS REPORT: No report.

TRUSTEES REPORT: Trustee Bond reported that the Community Building financials were approved as presented. Air conditioning repairs were made to the administrative offices. Maintenance items that were addressed included the sprinkler system, boilers, fire alarms and oven hood exam. They have had several rentals during the last month. They have decided that the kitchen will only be used for Township or Village events due to concerns over the safety of users of kitchen appliances. Debbie has been researching local rental rates for similar facilities and it appears the Community Building rates are around half of what other facilities are charging. Their Board will discuss rates at their next meeting. Weisbrook Sheetmetal has been awarded the contract to replace a furnace/ac combination for the offices. Supervisor Rowe mentioned that there is interest in creating an ice-skating rink at Snow Park and interest in Groovin in the Grove winter concerts that could be held at the Community Building. Trustee Medina reported that he spoke with Joe Wulff who informed him that new members were appointed and that the Airport Authority Board would resume meetings in December. Trustee Elliott reported that the Blackberry Creek is running low at 7 thousand gallons per minute. The Illinois State Water Survey has agreed to give a 10-minute presentation at the Northwest Water Planning meeting about the findings on our water quality testing and Elliott will report that to the Board in November.

UNFINISHED BUSINESS:

1. Consideration & Potential Approval of FY22 Annual Treasurer's Report: Supervisor Rowe explained that the auditor prepared this report as part of the annual audit to be filed with the County. After review Trustee Bond motioned, seconded by Trustee Bobbe to Approve the FY22 Annual Treasurer's Report. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe vote aye. 0 nays. Motion carried.
2. Consideration & Potential Approval of TOKC 41st Annual Dinner Reservations: Supervisor Rowe asked for a motion to approve dinner reservations for the annual TOKC dinner for interested Board members and spouses. Trustee Elliott motioned, seconded by Trustee Medina to Approve TOKC 41st Annual Dinner Reservations for Board Members and Spouses at \$47 per Person. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays Motion carried.
3. Consideration & Potential Approval of Blackberry Creek Bridge Phase II Engineering: This item is tabled until next month's meeting.
4. Consideration & Potential Approval of Blackberry Creek Bridge Maintenance: Supervisor Rowe presented the Board with this Intergovernmental Agreement. Trustee Bobbe motioned, seconded by Trustee Medina to Approve the Intergovernmental Agreement Between the Village of Sugar Grove, Sugar Grove Township, and Sugar Grove Park District for Maintenance of the Blackberry Creek Bridge. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe. 0 nays. Motion carried.

NEW BUSINESS:

1. Consideration & Potential Approval of Holiday Spirit Donation: Supervisor Rowe presented the Board with this request. After discussion, Trustee Medina motioned, and Trustee Elliott seconded the motion to Approve a Donation to Holiday Spirit in the Amount of \$200. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

2. Consideration & Potential Approval of Holiday in the Grove Sponsorship: Supervisor Rowe presented this sponsorship opportunity to the Board. He noted that the Kiwanis Club has assumed responsibility for this event. After discussion, Trustee Medina motioned, seconded by Trustee Bobbe to Approve Sponsorship of Holiday in the Grove in the amount of \$250. Trustee, Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.
3. Consideration & Potential Approval of Kaneland Fire & Safety Foundation Sponsorship: Supervisor Rowe presented this sponsorship opportunity to the Board. After discussion, Trustee Elliott motioned, and Trustee Medina seconded the motion to Approve Sponsorship of the Kaneland Fire & Safety Foundation at the \$150 Level. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ADJOURNMENT: Trustee Bond moved, Trustee Bobbe seconded, and the Board unanimously approved adjourning the regular meeting at 7:10pm.