

**MINUTES OF THE
AUGUST 2, 2022 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:02pm followed by the pledge of allegiance.

ROLL CALL was taken. Present were: Trustees Jon Bobbe, Marion Bond, Jerry Elliott, and Lewis Medina, Supervisor Tom Rowe, Assessor Curt Karas, and Clerk Phil Silagi. Road Commission Doug Musser was absent while attending a Road Commissioner's Conference.

ALSO PRESENT: none

PUBLIC COMMENT: none

JULY 5, 2022 REGULAR MEETING MINUTES: Trustee Bond motioned, and Trustee Elliott seconded the motion to review and approve the July 5, 2022 regular meeting minutes. After review, Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Bobbe motioned, and Trustee Medina seconded the motion to review and approve the July Town accounts payable as presented. After review, Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Township checking account as of July 28, 2022 is \$347,406.88.

ROAD & BRIDGE: Trustee Elliott motioned, and Trustee Bond seconded the motion to review and approve the July Road Bridge accounts payable as presented. After review, Trustees Bobbe, Bond, Elliott and Medina, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of July 28, 2022 is \$437,639.81.

PAYROLL REPORT: July 2022.

PROFIT & LOSS REPORT: April through July 2022.

CORRESPONDENCE: Supervisor Rowe provided the Board with a copy of a memorandum from Mark Armstrong Kane County Supervisor of Assessments recommending against establishing mandatory Multi-Township Assessment Districts following the 2020 decennial census.

REPORTS:

SUPERVISOR'S REPORT: Supervisor Rowe presented a written report of his activities during the last month. The senior transportation program now has 115 residents registered and gave 99 rides during the month of July. September will mark our 4th year with Freedom 1st providing rides for our senior and disabled transportation program. The senior lunch program served 60 lunches at the Community Building provided by the Purple Store in Kaneville. A meeting was held at the

Sugar Grove Cemetery on July 13th with Image Monuments, Cemetery President Tim Norris, Road Commissioner Doug Musser, and Supervisor Rowe. The Township has budgeted \$2,000 for headstone replacement and the Sugar Grove Cemetery will match \$2,000. Image Monuments is proposing to repair 13 headstones this year. Supervisor Rowe informed the Board of two shred events, one at First Secure Bank of Aurora on August 6th and one sponsored by Kane County on August 13th. The 2nd “Groovin in the Grove” Summer Concert was held July 14th with over 1,000 in attendance, the last concert is scheduled for August 11th. Lastly, Supervisor Rowe reminded the Board of the Annual TOI Conference, and the mandatory sexual harassment training for those members who have not yet completed it.

ASSESSOR: Assessor Karas reported that he will be attending a depreciation seminar starting tomorrow through Friday. Karas then explained that the appeals process starts with the Board, which has a tentative start date of August 30th. So far, they have 39 appeals that they will be working through. This compares to 70 appeals last year and 150 the year before.

ROAD & BRIDGE: No report, Road Commissioner Musser and Foreman Collins are attending a Road Commissioner’s Conference in Peoria.

CLERKS REPORT: Clerk Silagi reported on a recent FOIA request.

TRUSTEES REPORT: Trustee Elliott reported on the findings of the recent Sugar Grove water quality well sampling lab results. Elliott noted that with one exception, the sodium levels exceed the recommended daily consumption for someone on a low sodium diet. Levels for sodium went down in 3 of the 5 samples, and chloride in 4 of the 5 samples. The Blackberry Creek is running clear at around 93 thousand gallons per minute. Trustee Bond reported that the Community Building has received a lot of response from the Community Newsletter with 10 rentals from June to July and August and September are booked. On primary election day they had a misbehaving election judge that had to be removed, by the end of the day 880 people had voted. The canopy group continues to utilize the facilities. They have received their elevator certification. They have been having issues with being able to scan documents from their computers. They have received bids from Weisbrook Sheetmetal for replacement of the air conditioning equipment.

UNFINISHED BUSINESS:

1. Consideration & Potential Approval of Image Monuments Headstone Proposal: Supervisor Rowe presented the Board with the proposal submitted by Image Monuments for the repair of 13 headstones in the amount of \$4,000. The Township will contribute \$2,000 that was budgeted for this project and the other \$2,000 will come from the cemetery association. Rowe commented that this will be the first year of an ongoing restoration and maintenance program for the cemetery. After discussion, Trustee Bobbe motioned, seconded by Trustee Bond, to Approve Image Monuments Headstone Proposal in the Amount of \$4,000. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe vote aye. 0 nays. Motion carried.
2. Newkirk & Associates Audit Update: Supervisor Rowe informed the Board that the auditor will be providing him with a draft of the audit which he will forward to the Board sometime in the next two weeks. The auditor will make their presentation of the audit at our September meeting.

NEW BUSINESS:

1. Intergovernmental Agreements for Blackberry Bike Bridge Maintenance: Supervisor Rowe informed the Board that the Village called a meeting to present three draft IGA documents. The first document was for the lease of the land from the Forrest Preserve District. The second document dealt with cost sharing for Phase II & III which is the \$50,000 all parties have agreed to. The last document was for maintenance. The Village, Park District, and Township have agreed to share in the cost for maintenance, however, the Forrest Preserve District has chosen to not participate in maintenance. Supervisor Rowe noted that since that bridge will be new, maintenance will be negligible for decades. Supervisor Rowe will present the cost sharing, and maintenance IGA's to the Board at next month's meeting pending Village, Park District, and Forrest Preserve District Board Approval of the IGA's.
2. Consideration & Potential Approval of Montgomery River Run Sponsorship: Supervisor Rowe received a request from Montgomery for sponsorship of their 19th Annual 5K Run on Oct. 1st. Rowe mentioned that this was the first time we have received a request from Montgomery. Trustee Bond stated that since she was close friends with people associated with the race, she would abstain from voting on this item. After discussion, Trustee Elliott, motioned, and Trustee Bobbe seconded the motion to Approve Sponsorship of the Montgomery River Run at the Silver \$250 Level. Trustee Bond Abstained, Trustees Bobbe, Elliott, and Medina, and Supervisor voted aye. 0 nays. Motion carried.

ADJOURNMENT: Trustee Bond motioned, Trustee Bobbe seconded the motion and the Board unanimously approved adjourning the regular meeting at 6:55pm.