

**MINUTES OF THE
APRIL 5, 2022 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:00pm followed by the pledge of allegiance.

ROLL CALL was taken. Present were: Supervisor Tom Rowe, Road Commissioner Doug Musser, Assessor Curt Karas, Trustees Jon Bobbe, Marion Bond, Jerry Elliott, and Lewis Medina, and Clerk Phil Silagi.

ALSO PRESENT: None

PUBLIC COMMENT: None

MARCH 1, 2022 REGULAR MEETING MINUTES: Trustee Elliott motioned, and Trustee Bobbe seconded the motion to review and approve the March 1, 2022 Meeting Minutes. After review, Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Medina motioned, and Trustee Bond seconded the motion to review and approve the March Township accounts payable as presented. After discussion and review, Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Township checking account as of March 31, 2022 is \$282,701.97.

ROAD & BRIDGE: Trustee Bobbe motioned, and Trustee Elliott seconded the motion to review and approve the March Road and Bridge accounts payable as presented. After review, Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of March 29, 2022 is \$217,164.08.

PAYROLL REPORT: For the March 2022.

PROFIT & LOSS: Through the end of March 2022 (the end of the current fiscal year). Supervisor Rowe noted that the line item for senior transportation was over budget by 20%.

QUARTERLY FINANCIAL REPORT 3/31/22: Trustee Bond motioned, seconded by Trustee Bobbe to review and approve the Quarterly Financial Report 3/31/22. After review with a correction to the Land Acquisition CD maturity date from 2/18/22 to 2/18/24. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

CORRESPONDENCE: Supervisor Rowe passed along an announcement for a fundraiser for Conley Outreach at Paisano's on April 7th with 15% of the receipts going toward Conley Services.

REPORTS:

SUPERVISOR'S REPORT: Supervisor Rowe presented a written report of his activities during the last month. He also wanted to highlight the following items: Supervisor Rowe reported that now that we are in the new fiscal year we are accepting new clients for the senior and disabled transportation program. During March we reached a new high of 114 rides given, which in part resulted in being over budget for the year. Supervisor Rowe then mentioned that Ride in Kane has increased their fares from \$4 to \$5 per ride and that we might want to consider increasing our fares as well given increasing ridership and fuel costs. Supervisor Rowe then informed the Board of a 48-year-old disabled resident requesting transportation services that doesn't qualify due to the 55-year-old guideline. Supervisor Rowe suggested that should we become partners in the Ride-In-Kane Program we would not necessarily have to make these restrictions and the program would be less costly. He however, cautioned that it would involve additional administrative time and expenses. After discussion it was agreed to allow the 48-year-old resident to participate in the program. Supervisor Rowe informed the Board that he has received a quote from K-A Designs in the amount of \$2,320 for the Township Annual Newsletter which would include production, printing, and mailing the cost to be split between the Community Building and the Township. After discussion, the Board approved K-A Designs proposal by voice vote. Supervisor Rowe informed the Board that the Sugar Grove Chamber is resuming their monthly luncheons beginning April 14th at Fireside. Lastly, Rowe reminded Board member of the required Sexual Harassment Training, FOIA/OMA Training for newly elected members, and Statement of Economic Interest for all members.

ASSESSOR: Assessor Karas reported that his office is helping residents with senior freeze applications, and they are updating farm property valuations in the township. Karas also reported that his office is planning to turn in assessment rolls to the County at the beginning of May.

ROAD & BRIDGE: Road Commissioner Musser reported that they are switching from winter to summer operations. He went to a pre-con meeting with Builder's Asphalt, the contractor for this year's overlay projects and they informed him that they would like to complete the overlays by July. There appears to be some movement from the Railroad on the Barnes Rd. culvert replacement project. Musser expects delivery of the new mower decks and the new one-ton truck by the end of June.

CLERKS REPORT: No report.

TRUSTEES REPORT: Trustee Elliott reported that the Blackberry Creek flow rate is currently 65,400 gallons per minute. Elliott also reported that the last week in April the Water Authority will be collecting water samples from five home wells and testing for quality and chloride. Trustee Bobbe reported that the Village annexed a lot in Hannaford Farms and that he had a discussion with two Village Trustees regarding maintenance of the yet to be constructed bike/pedestrian bridge on the Gilman Trail. Trustee Bond reported on the Community Building Board Meeting. She reported that they had a boiler leak that was repaired, they passed their annual elevator inspection, and gym rentals are up. She also reported that there was a problem with the handicap button at the front door that was rewired.

The Canopy group is bringing autistic children to the gym for activities on Thursday evenings. Debbie, and possibly Steve are planning on attending the Annual Town Meeting next Tuesday. Bond also reported good turnouts for the Scouts pinewood derby and Rocky's Dojo events.

UNFINISHED BUSINESS:

1. Consideration & Potential Approval of Township 2022-23 Tentative Budget: Supervisor Rowe explained that approval of the tentative budget is necessary to pay bills until the budget hearings take place and the final budget is adopted. Rowe noted that this budget is unchanged from what was presented to the Board last month, except for increases in the senior transportation line item from \$48,000 to \$72,000 because of increased ridership, and senior mowing to \$10,000 to \$11,000 to offset fuel prices. After review, Trustee Elliott motioned, and Trustee Bond seconded the motion to Approve the Township 2022-23 Tentative Budget. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. Consideration & Potential Approval of Road District 2022-23 Tentative Budget: Road Commissioner Musser noted increases for asphalt overlays, automotive fuel, and travel. After review, Trustee Bobbe motioned, seconded by Trustee Medina to Approve the Road District 2022-23 Tentative Budget. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.
3. Review 2022 Bliss House Leases for Approval at the Annual Town Meeting: Supervisor Rowe provided the Board with the above referenced leases for review before approval at the Annual Town Meeting. The leases remain unchanged except for the Lessee for the 1st floor space. The new Lessee will be Melissa Joseph, Sugar Grove Wellness LLC. The Board had no comments or changes other than a correction to paragraph 3 to reflect the 12-month lease.

NEW BUSINESS:

1. Consideration and Potential Approval of Township & Road District Budget Hearings on May 3, 2022: Trustee Bond motioned, seconded by Trustee Bobbe to Approve Township & Road District Budget Public Hearings on May 3, 2022 at 6PM. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. Consideration & Potential Approval of 2022 Corn Boil Sponsorship Package: Supervisor Rowe presented the Board with this sponsorship package. He mentioned that last year we sponsored at the \$500 Community Sponsor Level and since the Corn Boil was cancelled due to covid that money was simply banked. Rowe recommended that we sponsor again this year at that same level. Assessor Karas suggested that perhaps both amounts could be combined to bump us up to the next sponsorship level since last year's money was not

spent. Rowe will investigate that possibility. After discussion, Trustee Medina motioned, seconded by Trustee Elliott to Sponsor the Sugar Grove 2022 Corn Boil at the \$500 Community Sponsor Level. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

3. Consideration & Potential Approval to Renew Lawn Mowing & Snow Removal Contracts: Supervisor Rowe presented the above referenced renewal contract. Rowe noted minor increases for the various items in the contract. After discussion, Trustee Elliott motioned, seconded by Trustee Medina to Approve Renewal of Lawn Mowing & Snow Removal Contract with Teddy's Landscaping. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe vote aye. 0 nays. Motion carried.

ADJOURNMENT: Trustee Elliot motioned, Trustee Bobbe seconded the motion, and the Board unanimously approved adjourning the regular meeting at 7:27pm.