

**MINUTES OF THE
DECEMBER 7, 2021 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:00pm followed by the pledge of allegiance.

ROLL CALL was taken. Present were: Trustees Bobbe, Bond, Elliott, and Medina, Supervisor Tom Rowe, Assessor Karas, Road District Commissioner Doug Musser, and Clerk Silagi.

ALSO PRESENT: Bill Collins, Deputy Justin Douglas.

PUBLIC COMMENT: Deputy Justin Douglas introduced himself to the Board and passed out contact cards. He explained that he will be the new Township deputy for Sugar Grove and is here to help with any issues or concerns. Bill Collins mentioned a speeding problem on North Barnes that resulted in a well being taken out recently. Deputy Douglas said that they could monitor speed violations on Barnes to slow vehicles down.

NOVEMBER 2, 2021 REGULAR MEETING MINUTES: Trustee Elliott motioned, and Trustee Bobbe seconded the motion to review and approve the November 2, 2021 Regular Meeting Minutes. Assessor Karas noted an error in the minutes in the Assessor's report. The minutes state that there are 390 Illinois Townships, the correct number of Illinois Townships is 309. After review, Trustees Bobbe, Bond, Elliott and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Bobbe motioned and Trustee Medina seconded the motion to review and approve the November Town accounts payable. After discussion, Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Township checking account as of November 30, 2021 is \$467,944.23.

ROAD & BRIDGE: Trustee Bond motioned, and Trustee Elliott seconded a motion to review and approve the November Road & Bridge Accounts. After review, Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of November 30, 2021 is \$403,154.69.

PAYROLL REPORT: For the Period Nov 1st through Nov. 30th.

PROFIT & LOSS: April 1st through Nov. 30th.

CORRESPONDENCE: Supervisor Rowe provided the Board with copies of a Kane County Chronicle article reporting on Trustee Lewis Medina receiving the Roscoe Ebey Citizen of the Year award at the Kane County Board Meeting. Rowe also provided Board members with TOI correspondence on Trustee training available January 13th in Bloomington.

REPORTS:

SUPERVISOR'S REPORT: Supervisor Rowe presented a written report and highlighted the following: Supervisor Rowe reported that we currently have 95 residents registered for the transportation program. A total of 70 rides were given in November for a grand total of 2,102 rides since the program began 9/1/18. The senior snow removal program received 8 applications and all 8 met driveway standards, and financial requirements for the 2021/22 season. We have received one application after the deadline which will be placed on the waiting list. Supervisor Rowe will be attending the Montgomery TIF Joint Review Board Annual Meeting Dec 8th. Franzen Heating & Cooling serviced the two furnaces at the Bliss House and has recommended the replacement of the 25 year old furnace at the Historical Society at a cost of \$3,878 - \$4,098. This expense is within the budgeted repairs for the Bliss house so with no objections from the Board I am recommending replacement at this time. Since there were no objections from the Board, Supervisor Rowe will contact Franzen to arrange replacement of this furnace. Kiwanis Club of Sugar Grove will hold their Charter Night on December 13th from 5:30-8:30pm at Calamity Jane's. Lastly Supervisor Rowe provided an update on employee health and dental insurance which will be discussed later in the meeting. Rowe commented that the rate will increase 9% this year and as in past years the Township pays 100% of the insurance premium for the employee and 90% for dependents.

ASSESSOR: Assessor Karas reported that last Friday they had their annual Kane County Assessor's meeting via Zoom. They are currently looking at farm property to determine if it's being used for farm purposes which will affect the assessment. Karas also wants to determine the condition of buildings on farm property. Any buildings deteriorated or unusable could be devalued for assessment purposes. They will be starting the new assessment process January 3rd.

ROAD & BRIDGE: Doug Musser reported that all projects for the year have been completed. They have about 1,200 feet of snow fence to install and some trimming still to do. They will be attending a Christmas party at Blackberry on Thursday. Musser commented that they have 1000 ton of salt in the shed and 1000 ton they have to take delivery of so hopefully they will have to spread some soon. Supervisor Rowe noted that the Road District has distributed copies of their holiday schedule for next year.

CLERKS REPORT: Clerk Silagi had no report this month.

TRUSTEES REPORT: Trustee Bond reported that she attended the November 16th Community Building Board Meeting. During November the Building Administrator Debbie, worked with Jim Daw to connect their computer system to the Township server. Cintas came in to inspect the kitchen hood and discovered the refrigerator had been running continuously and had frozen all the water in it. Debbie unplugged it, cleaned it and now it's working fine, however there is discussion on budgeting for a new commercial refrigerator. The building did pass their annual County Health inspection, they also had their fire alarm test and found a battery that needed to be replaced. Julie Walker, the building scheduler reported the number of calls have increased, but there have been no new rentals for the month. They will be posting an opening for a contractor to do building operations and maintenance on an as needed basis. Ancel Glink is working with the Village on the parcel in the parking lot that has the water main under it. There is not a finalized agreement, but they are working on it. They also discussed the tax estimated tax levy and approved keeping it flat. The sprinkler system maintenance contract was approved with a \$5 increase for Spring and Fall.

Their next meeting will be Dec. 14th, a week early due to Christmas. Trustee Bobbe reported that he attended the Nov 16th Village Board Meeting. At that meeting they discussed a boundary agreement with Big Rock and restrictions on the size of vehicles parked in residential driveways. Bobbe also mentioned that the Airport Authority Board may be resuming meetings beginning in January. Trustee Elliott presented the Board with copies of the Water Authority's Annual Report of Receipts and Disbursements for 2021 and explained the various line items. Elliott commented that the flow rate for Blackberry Creek is currently 7,000 gallons per minute and the water levels in the monitoring wells is about 6 inches below normal which is surprising given how dry it has been. Elliott further commented that these levels are being maintained with Aurora pumping 700,000 gallons of water per day.

UNFINISHED BUSINESS:

- a. Discussion of Gravestone Replacement at Sugar Grove Cemeteries: Supervisor Rowe reported that he has not heard back from either cemetery association as to what they may be interested in doing with regard to headstone restoration. Road Commissioner Musser will be attending the annual meeting of the Sugar Grove Cemetery Association and will report to the Board at our January meeting.
- b. Consideration & Adoption of Sugar Grove Township Tax Levy Ordinance #2021-3: Supervisor Rowe presented the Board with the above levy ordinance for adoption noting that the Township levy will be flat with the exception of the small increase for Mental Health. Trustee Bond motioned, seconded by Trustee Elliott to Adopt Ordinance 2021-3 Sugar Grove Township Tax Levy in the total amount of \$633,032 (General Town Fund \$503,415, General Assistance Fund \$1,000, and Mental Health Fund \$128,617) of which amounts levied plus funds on hand at the end of the year exceeding 2.5 times the average expenditure from the fund for the past three years will be used to fund strategic plan initiatives. Trustees, Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.
- c. Consideration & Adoption of Sugar Grove Road District Tax Levy Ordinance #2021-4: Supervisor Rowe noted that this Ordinance is unchanged from the estimated tax levy approved at last month's meeting. Trustee Elliott motioned, seconded by Trustee Medina to Adopt Ordinance 2021-4 Sugar Grove Township Road District Levy in the amount of \$67,982 for the General Road Fund, and a rate of \$.138 for the Permanent Road Fund of which amounts levied plus funds on hand at the end of the year exceeding 2.5 times the average expenditure from the funds for the past three years will be used to fund the planned 7-year pavement overlay schedule. Funds contained in CD's to be utilized for their earmarked purposes. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

NEW BUSINESS:

- a. Consideration & Potential Approval of Donation to Kevin Geary Memorial Fund: Supervisor Rowe explained that Kevin Geary was a Village Trustee and his wife Lori was a Township Trustee for a little over one term. Rowe commented that Kevin did a lot for the community and especially the corn boil. A fund has been set up at Old Second for donations. After discussion, Trustee Bond motioned, seconded by Trustee Bobbe, to donate \$100 to the Kevin Geary Memorial Fund. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe vote aye. 0 nays. Motion carried.

- b.** Consideration & Potential Approval of 2022 Township Meeting Dates and Times: Supervisor Rowe presented the Board with the schedule of meeting dates. All meetings will fall on the first Tuesday of every month. The Annual Town meeting is scheduled for April 12th. After review, Trustee Medina motioned, and Trustee Elliott seconded the motion to approve the 2022 Township Meeting Dates as presented. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.
- c.** Consideration & Approval to Renew Blue Cross Health & Dental Insurance for 2022: Supervisor Rowe presented above referenced plan to the Board and noted that plan coverage will remain the same with a 9% increase in premiums. After review and discussion, Trustee Bond motioned, and Trustee Medina seconded the motion to approve the Renewal of the Blue Cross Health & Dental Insurance Plan for 2022. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ADJOURNMENT: Trustee Bobbe moved, Trustee Medina seconded and the Board unanimously approved adjourning the regular meeting at 7:11pm.