

**MINUTES OF THE  
NOVEMBER 2, 2021 REGULAR MEETING  
OF THE TOWN OF SUGAR GROVE  
KANE COUNTY, ILLINOIS**

**CALL TO ORDER:** Supervisor Rowe called the meeting to order at 6:00pm followed by the pledge of allegiance.

**ROLL CALL** was taken. Present were: Trustees Jon Bobbe, Marion Bond, Jerry Elliott, and Lewis Medina, Supervisor Tom Rowe, Assessor Curt Karas, Road Commissioner Doug Musser and Clerk Phil Silagi.

**ALSO PRESENT:** None

**PUBLIC COMMENT:** None

**OCTOBER 5, 2021 REGULAR MEETING MINUTES:** Trustee Elliott motioned, and Trustee Bond seconded the motion to review and approve the October 5, 2021 Meeting Minutes. After review, Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

**ACCOUNTS PAYABLE:**

**TOWNSHIP:** Trustee Bobbe motioned, seconded by Trustee Medina, to review and approve the October Town Accounts Payable. After review and discussion, Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor voted aye. 0 nay. Motion carried. The balance in the Township checking account as of October 28, 2021 is \$511,365.54.

**ROAD & BRIDGE:** Trustee Bobbe motioned and Trustee Medina seconded the motion to review and approve the October Road and Bridge accounts payable as presented. After review and discussion, Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of October 28, 2021 is \$ 453,342.19.

**PAYROLL REPORT:** For the period October 1st through October 31st, 2021.

**PROFIT & LOSS REPORTS:** April through Oct. 2021.

**CORRESPONDENCE:** Supervisor Rowe provided the Board with copies of a letter he received from the INC Board outlining their annual levy request. Their Board approved an annual levy of \$128,617.26 which represents 1.4% for the CPI and .545% for New Construction for a total levy increase of \$2,454.27. Supervisor Rowe noted that the only Township tax levy increases over the last eight years have been the modest increases requested by the INC Board.

## **REPORTS:**

**SUPERVISOR'S REPORT:** Supervisor Rowe presented a written report of his activities during the last month and highlighted the following: The Senior Transportation Program now has 92 residents registered and gave 77 rides during the month of October. Supervisor Rowe distributed Snow Removal Regulations for discussion and noted that he has had 16 people who have expressed interest and six applications. Rowe also mentioned that he had a resident call objecting to the annual income cap of \$65,000. Rowe invited that individual to express his concerns to the Board at tonight's meeting, but he has obviously chosen not to attend. Supervisor Rowe suggested that a committee be formed consisting of himself, Road Commissioner Musser, and a Trustee to screen applicants. Trustee Medina volunteered to serve on that committee. The Sugar Grove TIF Joint Review Board Annual Meeting is scheduled for November 17th and Supervisor Rowe will be attending. Rowe commented that he suspects, that like in the past, there will be little to no activity. The TOI Virtual Boot Camp is November 15-17 which Supervisor Rowe plans to attend. Rowe provided the Board with a copy of the TOIRMA Annual Report.

**ASSESSOR:** Assessor Karas reported that the Illinois Department of Revenue analyzed assessments from all 309 Illinois Townships and ranked Sugar Grove 7th in accuracy based on ratios.

**ROAD & BRIDGE:** Road Commissioner Doug Musser reported that the trucks have been tested and serviced and that they have ordered snow fence and posts.

**CLERKS REPORT:** Clerk Silagi reported on the October 708 Mental Health Board Meeting. The annual audit had no remarks or recommendations and was approved. The sale of the buildings on Indian Trail has now been completed. The INC Board will retain office space there and they are negotiating the sale of approximately 3 acres on that site to a group seeking to provide substance abuse housing.

**TRUSTEES REPORT:** Trustee Bond reported that the Community Building Board met on Oct. 19th. At that meeting they discussed the tax levy, and general maintenance issues. They are still waiting for a replacement compressor for the sprinkler system that was ordered in July. Repairs to the outside stairwell will be postponed until next year due to the colder weather. They will be posting an opening for a building operations manager. Lastly Bond reported that they approved their annual audit. Trustee Bobbe reported that he communicated with Jaime White with regard to Village Board issues being discussed and he related that the two significant things discussed were the annual audit unqualified opinion and some changes at the airport requested by one of the airlines. Trustee Medina recently rescued a gentleman whose car stalled on the tracks at the Barnes Road railroad crossing before an oncoming train hit his car. Medina discussed interviews he had given local papers and an award he was going to receive from the Kane County Sheriff. Trustee Elliott reported that he had emailed Board members a study conducted by the Village of Montgomery on water sourcing through 2070. Elliott discussed the variables and assumptions made in the study including projected population growth which has not materialized. Lastly Elliott commented that the Blackberry Creek flow rate is currently 31,000 gallons per minute, however, he was recently informed that his information under reports flow rate figures.

**UNFINISHED BUSINESS:**

- a. Discussion of Gravestone Replacement at Sugar Grove Cemeteries: Supervisor Rowe contacted the Big Rock Township Supervisor after reading about their headstone restoration program in the Big Rock Crier. Their Supervisor uses Image Monuments of Sycamore who was able to fix/reset 8 or 9 headstones for the \$2,000 that was budgeted last year. Supervisor Rowe has asked for formal letters from the cemetery associations outlining what they would like to see accomplished and what if any participation can be expected from the associations. Road Commissioner Musser is a Trustee for the Sugar Grove Cemetery Association for the cemetery on Norris. That group will be having their annual meeting this month where this issue will be discussed and Musser will report back.
- b. Consideration & Potential Approval of 2021 Holiday Spirit Campaign: Supervisor Rowe presented the Board with a request from Conley Outreach for sponsorship of their annual Holiday Spirit Program. Rowe mentioned that we sponsored at the \$100 level last year. Trustee Elliott motioned, seconded by Trustee Medina to Sponsor the Holiday Spirit Campaign at the \$100 level. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe vote aye. 0 nays. Motion carried.

**NEW BUSINESS:**

- a. Consideration & Potential Approval of A.I.D. Contract for Social Services 2022: Supervisor Rowe presented the Board with the above contract request. He noted that we have approved this contract in the amount of \$5,000 for the last four years on giving Tuesday so that it could be matched and doubled. The funds being used to provide transportation services to disabled residents of Sugar Grove Township. After review Trustee Bond motioned, seconded by Trustee Medina to Approve the A.I.D. Social Services Contract in the Amount of \$5,000. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.
- b. Consideration & Potential Approval of Estimated Levy for SG Township Funds: Supervisor Rowe explained that the Township is required to approve an estimated levy in November before adopting the official tax levy in December. The Town Fund levy will remain flat with the exception of Mental Health which will increase by the CPI and new construction. After review, Trustee Elliott motioned, seconded by Trustee Bobbe to Approve the Estimated Levy's for the Town Fund in the Amount of \$633,032, Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.
- c. Consideration & Potential Approval of Estimated Levy for SG Road District Funds: As previously discussed this estimated levy is required to be approved before adoption of the official tax levy in December. The Road District Levy will remain flat with a levy of \$67,982 in the General Road Fund and a rate of 0.138 in the Permanent Road Fund. Trustee Bobbe Motioned, seconded by Trustee Elliott to Approve the Estimated Levy for the Road District in the Amount of \$67,982 in the General Road Fund and a rate of 0.138 in the Permanent Road Fund. Trustees Bobbe, Bond, Elliott, and Medina, and Supervisor Rowe voted aye. 0 nays. Motion carried.

**ADJOURNMENT:** Trustee Bond motioned, Trustee Bobbe seconded the motion and the Board unanimously approved adjourning the regular meeting at 7:20pm.