

**MINUTES OF THE
MARCH 2, 2021 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:00pm followed by the pledge of allegiance.

ROLL CALL was taken. Present were: Trustees Jim Baker, Marion Bond, and Jerry Elliott, Supervisor Tom Rowe, Clerk Phil Silagi, Road Commissioner Doug Musser, and Assessor Curt Karas.

ALSO PRESENT: Lewis Medina, and Jonathan Bobbe.

OATH OF OFFICE: Clerk Silagi administered the Oath of Office to newly appointed Trustee Jonathan Bobbe.

PUBLIC COMMENT: None

FEBRUARY 2, 2021 REGULAR MEETING MINUTES: Trustee Baker motioned, and Trustee Elliott seconded the motion to review and approve the February 2, 2021 Meeting Minutes. After review, Trustees Baker, Bobbe, Bond, and Elliott, Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Elliott motioned, seconded by Trustee Baker to review and approve the February Township Accounts Payable. After review and discussion, Trustees Baker, Bobbe, Bond, and Elliot, and Supervisor Rowe voted aye. 0 nays. Motion carried. The balance in the Township checking account as of February 25, 2021 is \$343,677.32.

ROAD & BRIDGE: Trustee Bond motioned, seconded by Trustee Bobbe, to review and approve the February Road & Bridge Accounts Payable. After review and discussion, Trustees Baker, Bobbe, Bond, and Elliott, and Supervisor Rowe voted aye. 0 nays. Motion carried. The balance in the Road & Bridge checking account as of February 25, 2021 is \$71,478.34.

PAYROLL REPORT: Pay Period February 1st through February 28th.

PROFIT & LOSS REPORTS: April 2020 through February 2021.

CORRESPONDENCE: Supervisor Rowe presented the Board with correspondence from Kane County 211 requesting financial assistance. Kane County 211 is a free and easy way for County residents to connect to the full range of social services and community resources that are available. Batavia Township was the first Township in Kane County to provide annual financial support in the amount of \$2,500. Supervisor Rowe commented that this service compliments our general assistance program and provides aid to residents that don't qualify for GA. Rowe also noted that the timing of this request is ideal since we are currently discussing budgeting for next fiscal year.

Supervisor Rowe further noted that should the Board decide to grant financial support, it would be in the form of a social service grant similar to our annual support for AID for transportation services.

REPORTS:

SUPERVISOR'S REPORT: Supervisor Rowe presented a written report of his activities during the last month and highlighted the following: Supervisor Rowe reported that IDPH has announced that Kane County is now in Phase 4 of the Restore Illinois Plan which means we can meet at the lesser of 50 people or 50% of room capacity. Rowe commented that we should be able to have more than 10 people at our meetings and that this was good news for the Community Building as they can start to reopen to the public. Supervisor Rowe also informed the Board of the Sugar Grove Chamber Meet the Candidates Night scheduled for March 9th at 6:30 pm. Supervisor Rowe provided the link for any Board members running for re-election and interested in participating. The Senior/Disabled Transportation Program currently has 68 residents registered and gave only 24 rides during February probably due to the weather. The drive thru senior lunch served another 100 lunches in February provided by the Corner Grind. Supervisor Rowe is proposing a two page Community Newsletter with the Township on one side and the Community Building on the other. Cost would be \$3,300 to be split by the Township and Community Building and would be included in the 2021-22 budget. The Newsletter would go out after the start of the new Board terms around mid-May. Renewal of the Bliss House leases will be approved at the Annual Town Meeting, and in light of the pandemic, Supervisor Rowe is recommending no increases in rent for the two tenants. Supervisor Rowe then informed the Board of an interactive website where the public is invited to learn and comment on proposed IDOT improvements to US Route 30 from Route 47 in Big Rock and Sugar Grove to east of Dauberman Rd. Lastly Rowe commented that he has provided the Board with an updated contact list that includes newly appointed Trustee Bobbe.

ASSESSOR'S REPORT: Assessor Karas reported that their office has received farm valuations from the County and that they are updating their database to reflect the changes.

ROAD & BRIDGE: Road Commissioner Musser reported that they have had at least one piece of equipment in for repairs during snow removal operations from the end of January until the end of February. They have received their delivery of beet heat liquid snow melter and have taken deliveries of road salt. The Road District is currently repairing mail boxes and sign posts damaged during plowing operations as well as cleaning and maintaining equipment. As part of the equipment replacement cycle, the budgeted new truck is scheduled for delivery in October.

CLERKS REPORT: No report.

TRUSTEES REPORT: Trustee Bond reported that the CB Board has agreed to participate in the Community Newsletter. The Board also discussed possible reopening of the building. They are currently in discussions with the SG Park District regarding their possible use of the building on Saturday's beginning in April. The dining room has been set up to safely accommodate 28 people and they are considering having a game day for seniors as well as reopening the building for use by the Boy Scouts. They will be requiring all users of the building to sign a Covid-19 waiver and are arranging cleaning of the building after each use according to CDC guidelines. The CB Board has begun preliminary review of the budget which will continue at their March 16th meeting.

Trustee Elliott reported on the Water Authority and informed the Board that the Illinois State Water Survey will be conducting water quality tests on three wells in the Township during April. They will be testing for 30 different elements in the water and testing for the age of the water and whether the water is new or ancient water. Ancient water is defined as being over 1000 years old. They will be conducting water quality tests on the other 12 test wells before the end of the year.

UNFINISHED BUSINESS:

1. Review of Assessor 2021-22 Preliminary Budget: Assessor Karas presented his revised preliminary budget and noted that it represented a 6.5% increase primarily due to increases in salaries and contributions to retirement benefits.
2. Review of Township & Road District Budgets: Supervisor Rowe presented the Board with the preliminary budget and highlighted some of the larger budget line items and noted some minor increases. Rowe also suggested some new expenditures for updating camera systems, a senior snow removal program, and funding for the Kane County 211 program. Rowe asked Board members to review the budget and let him know if they had suggestions for adjustments in line items or if they had any suggestions for funding of new initiatives. Road Commissioner Musser presented the Board with his preliminary budget which included the following large line items: culvert replacement at the Barnes Rd. Railroad crossing \$80,000, Bridge maintenance to replace sub-standard guardrails \$20,000, Overlays \$350,000, Paint Striping \$30,000, New Dump Truck and Salt Spreader \$180,000, New Garage Doors & Openers \$50,000. This budget reflects a small increase over last year and also reflects projected expenditures of \$361,360 over projected revenues as recommended by our auditors to spend down excess fund balances.

NEW BUSINESS:

1. Consideration and Potential Approval of Lawn Mowing & Snow Removal Bids for the 2021-22 Season: Supervisor Rowe received two bids on lawn mowing and snow removal, bids were submitted by Teddy's Landscaping and Langton Group. The bids for lawn mowing were similar in pricing with the Langton Group slightly lower, however, for the additional services rate, Teddy's was significantly lower. With regard to snow removal, Langton submitted a contract bid for the year which was much higher than the actual price Teddy's has charged for snow removal on a per occurrence basis. Taking these differences into consideration Supervisor Rowe is recommending accepting the bid submitted by Teddy's Landscaping for Lawn Mowing and Snow Removal Services. After discussion, Trustee Elliott motioned, seconded by Trustee Baker to Accept the Bid Submitted by Teddy's Landscaping for Lawn Mowing and Snow Removal Services for the 2021-22 Season. Trustees Baker, Bobbe, Bond, and Elliott, and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. Consideration & Potential Approval of Annual Town Meeting Agenda: Supervisor Rowe presented the Annual Town Meeting Agenda to the Board for review. After review, Trustee Baker motioned, seconded by Trustee Elliott to Approve the Sugar Grove Township 2021 Annual Town Meeting Agenda with the additional agenda item Approval of 2019-20 Financial Reports. Trustees Baker, Bobbe, Bond, and Elliott, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ADOURNMENT: Trustee Elliott motioned, Trustee Baker seconded the motion and the Board unanimously approved adjourning the regular meeting at 7:40pm.