

**MINUTES OF THE
FEBRUARY 2, 2021 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:00pm followed by the pledge of allegiance.

ROLL CALL was taken. Present were: Trustees James Baker, Marion Bond, and Jerry Elliott, Supervisor Tom Rowe, Road District Commissioner Doug Musser, Assessor Curt Karas, and Clerk Phil Silagi.

ALSO PRESENT: Jon Bobbe and Lewis Medina.

PUBLIC COMMENT: Jon Bobbe reintroduced himself to the Board and expressed his interest in serving on the Board as Trustee and informed the Board that he has filed with the Kane County Clerk to run as a write-in candidate. Lewis Medina introduced himself to the Board and stated that he has been a resident of Sugar Grove Township for 25 years and is employed by Geneva Construction. Mr. Medina also commented that being Hispanic he could reach out and better represent that constituency of Sugar Grove Township. Lewis also informed the Board that he volunteers at the Kane County Jail in their ministry program. Lewis has also filed with the Kane County Clerk as a write-in candidate.

JANUARY 5, 2021 REGULAR MEETING MINUTES: Trustee Elliott motioned, and Trustee Baker seconded the motion to review and approve the January 5, 2021 meeting minutes. After review, Trustees Baker, Bond, and Elliott, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Baker motioned, and Trustee Bond seconded the motion to review and approve the January Town accounts payable as presented. After review, Trustees Baker, Bond, and Elliott, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Township checking account as of January 28, 2021 is \$390,495.83.

ROAD & BRIDGE: Trustee Elliott motioned, and Trustee Baker seconded the motion to review and approve the January Road and Bridge accounts payable. After review, Trustees Baker, Bond, and Elliott, and Supervisor Rowe voted aye to approve the January Road & Bridge accounts payable with the revision of voiding check 11793 in the amount of \$4,723.50 and approving a replacement check in the amount of \$1,261.45. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of January 28, 2021 is \$150,592.24.

PAYROLL REPORT: For Pay Period Dec.18, through Jan. 14, 2021.

PROFIT & LOSS REPORT: Through Jan. 31st with two months left in the budget year.

CORRESPONDENCE: None

REPORTS:

SUPERVISOR'S REPORT: Supervisor Rowe presented a written report of his activities during the last month and highlighted the following: Rowe picked up the \$1,700 Coronavirus Relief Fund check from the County. The senior/disabled transportation program now has 66 residents registered and gave 33 rides in the month of January for a total of over 1,600 rides since the program began. The drive-thru senior lunch served 85 lunches during the snow storm last week and Julie and Chris delivered 15 lunches to seniors who were registered. Supervisor Rowe informed the Board that the other taxing bodies who participated in the community newsletter are no longer interested. Rowe thinks the newsletter provides worthwhile information and is a way of connecting with residents, so he would like to continue to fund the publication of it at least once a year with just the Township and Community Building participating if necessary. Lastly, Rowe noted that the Township is in the process of renewing our TOIRMA membership. This year will be our 6th year of membership which qualifies us for the full dividend which has been averaging 15% of the annual premium.

ASSESSOR: Assessor Karas reported that they are reviewing real estate sales by neighborhood and adjusting assessments to reflect updated values based on current sales. They are planning on having the revised assessment rolls turned in to the County by May 1st.

ROAD & BRIDGE: Doug Musser reported that they have been busy with snow after the recent 9" event. They are going to be receiving another 200 tons of salt soon and a delivery of beat heat shortly after that. They have been experiencing some equipment break downs recently and are in the process of resolving them. Musser will be sending a check to BNSF Railway this week so everything should be in order for the Barnes Rd. culvert replacement pending their approval. Musser also mentioned that they have received preliminary estimates for the overlay projects and the truck replacement. Lastly Musser informed the Board that some Road District employees have signed up for vaccine appointments available through the County this Thursday and Friday, he is not sure if other Township employees are eligible. Supervisor Rowe will send the link to sign up for anyone interested in case they may be eligible.

CLERKS REPORT: Clerk Silagi reported that he has certified the ballot for the April 6th Consolidated Election and has submitted it to the County. Silagi noted that all incumbents running for re-election will be unopposed and that there are two Trustee, and two Community Board ballot positions open. Silagi informed the Board that the filing period for write-in candidates ends February 4th.

TRUSTEES REPORT: Trustees Elliott reported that they are continuing to monitor the 6 wells in the study and noted that levels are 1.5 to 2ft. below normal levels due to the lack of rain the last few months and believes the snowfall will help bring those levels up. Elliott attended the NW Illinois Water Planning meeting and noted that a live presentation is available showing water demand and supply across the state. Elliott also reported that Montgomery, Oswego, and Yorkville are going to be making a decision in the next week with regard to sourcing water from Chicago or Hammond Indiana. Should they choose Chicago, water bills will go up 10%. Water shortages in the Joliet area are threatening additional industrial development and local officials are considering the use of grey water for industrial purposes.

Trustee Bond attended the Community Building Board meeting last month where they reported that work has been done on the boilers, the window replacement project is now complete, and the gym floor has been resealed. Bond also reported that they currently have no plan in place for reopening the building. Supervisor Rowe informed the Board that he has notified the Mental Health Board that Trustee Squires has resigned and that a new Township Board representative will be appointed.

UNFINISHED BUSINESS:

1. Consideration & Potential Approval of Lawn Mowing Specifications for the 2021 Season: Supervisor Rowe explained that our current contract is expiring and he is seeking Board approval of the specifications so that he can solicit bids. After review, Trustee Elliott motioned, seconded by Trustee Bond to Approve Lawn Mowing Specifications for the 2021 Season. Trustees Baker, Bond, and Elliott, and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. Consideration & Potential Approval of Snow Removal Specifications for the 2021-22 Season: Supervisor Rowe presented the Board with Snow Removal Specifications for their review and approval. After review, Trustee Baker motioned and Trustee Elliott seconded the motion to Approve Snow Removal Specifications for the 2021-22 Season. Trustees Baker, Bond, and Elliott, and Supervisor Rowe voted aye. 0 nays. Motion carried.

NEW BUSINESS:

1. Review of Assessor 2021-22 Preliminary Budget: Assessor Karas presented his preliminary budget and noted that it represents a 6% increase over last year due to a doubling of the IMRF contribution, and increases for health insurance, and software. Karas also noted an increase in salary for the commercial assessor from \$11,000 to \$14,000 which is still \$10,000 less than the salary for the commercial assessor under the previous Township Assessor. Karas also pointed that the budget provides for small pay increases for other staff. Supervisor Rowe reminded that Board that they will be reviewing the preliminary Township budget next month and that the Assessor's budget is rolled into the overall Township budget.
2. Consideration & Potential Approval of Appointment for SG Township Trustee Vacancy: Supervisor Rowe explained that the Board is required to fill Board vacancies within 60 days of the vacancy. While the vacancy created by the resignation of Trustee Squires is very close to the election, the seating of the new Board on May 17th is well beyond the 60 day timeline, as a result we are required to fill the vacancy. Rowe noted that Jon Bobbe has expressed interest in becoming a Trustee and has attended several meetings over the last few months and therefore he feels that Jon Bobbe should be given consideration for this short term appointment. After discussion, Supervisor Rowe motioned, seconded by Trustee Bond to Appoint Jonathan Bobbe Trustee to fill out the remainder of the Term vacated by the resignation of Trustee Alison Squires. Trustees Baker, Bond, and Elliott, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ADJOURNMENT: Trustee Baker motioned, Trustee Elliott seconded the motion, and the Board unanimously approved adjourning the regular meeting at 7:22pm.