

**MINUTES OF THE  
DECEMBER 1, 2020 REGULAR MEETING  
OF THE TOWN OF SUGAR GROVE  
KANE COUNTY, ILLINOIS**

**CALL TO ORDER:** Supervisor Rowe called the meeting to order at 6:00pm followed by the pledge of allegiance.

**ROLL CALL** was taken. Present were: Trustees Baker, Bond and Elliott, Supervisor Tom Rowe, Assessor Karas, and Road District Commissioner Doug Musser. Participating electronically via Zoom were Trustee Squires, and Clerk Silagi.

**ALSO PRESENT:** none

**PUBLIC COMMENT:** none

**NOVEMBER 3, 2020 REGULAR MEETING MINUTES:** Trustee Elliott motioned, and Trustee Bond seconded the motion to review and approve the November 3, 2020 Regular Meeting Minutes. After review, Trustees Baker, Bond, Elliott and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

**ACCOUNTS PAYABLE:**

**TOWNSHIP:** Trustee Elliott motioned and Trustee Baker seconded the motion to review and approve the November Town accounts payable. After discussion, Trustees Baker, Bond, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Township checking account as of November 25, 2020 is \$456,666.10.

**ROAD & BRIDGE:** Trustee Bond motioned, and Trustee Elliott seconded a motion to review and approve the November Road & Bridge Accounts. After review, Trustees Baker, Bond, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of November 25, 2020 is \$266,544.26.

**PAYROLL REPORT:** For the Period Oct.19th through Nov. 15<sup>th</sup>.

**PROFIT & LOSS:** April 1<sup>st</sup> through Nov. 30<sup>th</sup>.

**CORRESPONDENCE:** none

## **REPORTS:**

**SUPERVISOR'S REPORT:** Supervisor Rowe presented a written report and highlighted the following: Supervisor Rowe reported that we currently have 63 residents registered for the transportation program. A total of 23 rides were given in November for a grand total of 1,541 rides since the program began 9/1/18. The senior lunch program offered our 8<sup>th</sup> drive-thru lunch on Nov. 24<sup>th</sup> and served 100 lunches. We are looking into the possibility of delivering lunches for December or another drive thru until we can return indoors after Gov. Pritzker's Executive Order is lifted. Supervisor Rowe will be attending TIF Review Board Annual Meetings for Sugar Grove on 12-3, and for Montgomery on 12-8. The meetings will be held remotely. Supervisor Rowe informed the Board that our Health Insurance premiums will increase by 3% for the 2021 calendar year. Renewal of the Blue Cross Blue Shield health & dental policy will be considered later in this meeting under new business.

**ASSESSOR:** Assessor Karas reported that they have successfully reconciled the Township database to the County's. They are working on recording 2020 sales and will start reassessing January 4<sup>rd</sup>.

**ROAD & BRIDGE:** Doug Musser reported that they have completed tree trimming, have had one snow event, and are now installing snow fencing. Musser also reported that they are looking into an alternative location for the culvert replacement at the Barnes Rd. railroad crossing as the railroad required replacement on their right of way would be prohibitively expensive.

**CLERKS REPORT:** Clerk Silagi reported that the filing period for submitting nominating papers to run for Township elected positions will be from 9am 12/14 through 5pm 12/21. Clerk Silagi will accept nominating paper on 12/14 from 9am until 11am and on the last day 12/21, from 3 to 5pm. During the rest of the filing period Township staff will accept filings and will issue receipts.

**TRUSTEES REPORT:** Trustee Bond reported that as a result of the increasing number of Covid cases and impending restrictions expected to be imposed by Gov. Pritzker, the Community Building will not be hosting Park District programs at the gym. She also reported that a deep cleaning of the facility was performed following the November elections since the Community Building was a polling place for most of Sugar Grove Township. Lastly, she reported that the administrative assistant will now become the administrator and supervisor of the Community Building and will be the point of contact for residents. Trustee Elliott presented the Board with a draft of an Intergovernmental Agreement between the Township, Road District, and the Water Authority. This agreement would be a follow up to a previous agreement for well monitoring. While this agreement will continue well monitoring it will be expanded to include water quality monitoring. The County conducted a study of contaminants at maximum levels in our wells in 2015 and this would be a follow up to monitor the progression in light of the sensible salting program adopted by the Road District. The dollar amounts in the IGA could possibly be reduced with participation by the City of Aurora, the Village of Sugar Grove, and possibly Kane County in subsequent years. Trustee Baker did not have a report for this meeting, but submitted an email update on the Airport Authority Board which will be submitted with the minutes of this meeting.

**UNFINISHED BUSINESS:**

1. Consideration & Adoption of Sugar Grove Township Tax Levy Ordinance #2020-4: Supervisor Rowe presented the Board with the above levy ordinance for adoption noting that the Township levy will be flat with the exception of the small increase for Mental Health. Trustee Elliott motioned, seconded by Trustee Baker to Adopt Ordinance 2020-4 Sugar Grove Township Tax Levy in the total amount of \$630,577 (General Town Fund \$502,415, General Assistance Fund \$2,000, and Mental Health Fund \$126,162) of which amounts levied plus funds on hand at the end of the year exceeding 2.5 times the average expenditure from the fund for the past three years will be used to fund strategic plan initiatives. Trustees, Baker, Bond, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. Consideration & Adoption of Sugar Grove Road District Tax Levy Ordinance #2020-5: Supervisor Rowe noted that this Ordinance is unchanged from the estimated tax levy approved at last month's meeting. Trustee Bond motioned, seconded by Trustee Elliott to Adopt Ordinance 2020-5 Sugar Grove Township Road District Levy in the amount of \$67,982 for the General Road Fund, and a rate of \$.138 for the Permanent Road Fund of which amounts levied plus funds on hand at the end of the year exceeding 2.5 times the average expenditure from the funds for the past three years will be used to fund the planned 7 year pavement overlay schedule. Funds contained in CD's to be utilized for their earmarked purposes. Trustees Baker, Bond, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

**NEW BUSINESS:**

1. Consideration & Potential Approval of 2021 Township Meeting Dates and Times: Supervisor Rowe presented the Board with the schedule of meeting dates. All meetings will fall on the first Tuesday of every month. The Annual Town meeting is scheduled for April 13th. After review, Trustee Bond motioned, and Trustee Elliott seconded the motion to approve the 2021 Township Meeting Dates as presented. Trustees Baker, Bond, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. Consideration & Approval to Renew Blue Cross Health & Dental Insurance for 2021: Supervisor Rowe presented above referenced plan to the Board and noted that plan coverage will remain the same with a 3% increase in premiums. After review, Trustee Elliott motioned, and Trustee Baker seconded the motion to approve the Renewal of the Blue Cross Health & Dental Insurance Plan for 2021. Trustees Baker, Bond, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

**ADJOURNMENT:** Trustee Bond moved, Trustee Elliott seconded and the Board unanimously approved adjourning the regular meeting at 7:07pm.