

**MINUTES OF THE
OCTOBER 6, 2020 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:12pm followed by the pledge of allegiance.

ROLL CALL was taken. Present were: Trustees James Baker, Marion Bond, Jerry Elliott, Supervisor Tom Rowe, Assessor Curt Karas, and Road Commissioner Doug Musser. Trustee Alison Squires and Clerk Phil Silagi participated remotely via Zoom.

ALSO PRESENT: Ulysses Squires (via Zoom)

PUBLIC COMMENT: None

SEPTEMBER 8, 2020 REGULAR MEETING MINUTES: Trustee Elliott motioned, and Trustee Baker seconded the motion to review and approve the September 8, 2020 Meeting Minutes. After review, Trustees Baker, Bond, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Baker made a motion, seconded by Trustee Elliott to review and approve September Township Accounts Payable. After review and discussion, Trustees Baker, Bond, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried. The balance in the Town Fund checking accounts as of September 30, 2020 is \$ 565,594.62.

ROAD & BRIDGE: Trustee Squires made a motion, seconded by Trustee Bond to review and approve the September Road and Bridge Accounts Payable. After review, Trustees Baker, Bond, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of September 30, 2020 is \$339,345.53.

PAYROLL REPORT: August 25, 2020 through September 20, 2020.

PROFIT & LOSS REPORTS: April through September 2020. Trustee Elliott pointed out a discrepancy in the net income totals for the Township report. Supervisor Rowe will investigate and report back.

QUARTERLY TREASURER'S REPORT: Trustee Elliott motioned, seconded by Trustee Baker to review and approve the Quarterly Treasurer's Report for the period ending Sept. 30, 2020. After review, Trustees Baker, Bond, Elliott and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

CORRESPONDENCE: Supervisor Rowe provided the Board with copies of a Thank You letter from the INC Board.

REPORTS:

SUPERVISOR'S REPORT: Supervisor Rowe submitted a written report and highlighted the following: Conley Outreach is soliciting sponsorships for their annual Holiday Spirit program and would like a commitment from the Township should we choose to participate. Since this item was too late for the agenda, it can't be approved until next month, however, Rowe asked the Board for tentative commitment. Trustee Elliott indicated that he would be in favor of a \$100 sponsorship which the rest of the Board had no objection to. The Park District will not be resuming yoga classes in the Township building until January. They plan on utilizing the Community Building gym beginning November 2nd since the School District will not allow them to utilize their facilities. The Park District provided a list of safety protocols they plan on implementing for use of the gym. Supervisor Rowe reported that the transportation program has 62 registered residents and provided 39 rides during the month of Sept. The drive thru senior lunch served 100 lunches from Paisano's on Sept 29th. The TOI Virtual Conference is being held November 16-20, Supervisor Rowe asked that any Board members wishing to participate, contact him. The TOKC Annual Dinner has been cancelled due to the pandemic and will be held at the Lincoln Inn October 27, 2021. Supervisor Rowe is recommending a \$1 per hour pay raise for Jim Kreitz which would bring him to \$22 per hour. Rowe's recommendation is based on Mr. Kreitz work in assisting another successful audit. The pay increase will be retroactive to September 1, 2020.

ASSESSOR: Assessor Karas reported that on September 1st his office sent out affidavits to all property owners with ag assessments to confirm that the property is still being used for agriculture. The purpose is to properly assess these properties since an ag assessment is lower than a vacant land assessment. Karas and staff recently attended a seminar on best practices to win assessment appeals that are made to the Board of Review.

ROAD & BRIDGE: Doug Musser gave the following report. The Road District has finished up summer season projects with the exception of one more round of mowing and garbage pick-up. They hope to begin tree trimming and install snow fence once the harvest is complete. There is no word on the Railroad culvert project at Barnes Rd. Lastly Musser stated that the OSHA case is now closed.

CLERKS REPORT: Clerk Silagi provided the necessary forms and information for Board members seeking to run for Township office in the Consolidated Election April 6, 2021.

TRUSTEES REPORT:

- Trustee Squires had no report since the INC Board will not meet until later this month, however Supervisor Rowe informed the Board of correspondence he received from the INC Board announcing an online community discussion about improving health and wellness in Kane County.
- Trustee Bond did not attend the September Community Building Board Meeting but reported that based on previous meetings they will require a safety protocol plan be submitted before approving any use of the building. Supervisor Rowe also reported on discussions with them regarding plans to hold senior lunches inside the building due to the upcoming winter weather and colder temperatures.

- Trustee Baker had no report as the Airport Authority Board did not meet and may not meet for the rest of the year.
- Trustee Elliott reported that he is working on an IGA to support the Water Authority's new water quality program. He reported that the county will not be participating due to diminished revenues, however, the Village and City of Aurora have expressed interest in partnering with us which would allow us to split the cost five ways instead of three. Elliott also reported that the Illinois State Water Survey has enabled real time monitoring of Sugar Grove Township's 5 sample wells. This feature can be accessed through the Water Authority page on our web site.

UNFINISHED BUSINESS:

1. IMRF Audit Update: Supervisor Rowe informed the Board that two of the items brought to our attention have been corrected and the last item should be resolved this month.
2. Coronavirus Relief Fund Application Update: Supervisor Rowe informed the Board that our application has been approved in the amount of \$3,430 for expenses incurred as a result of the pandemic. Budgeted wages were not eligible for those employees who stayed home during the initial stages of the pandemic. Costs for PPE and cleaning will be reimbursed through the end of the year.
3. Update of Showmobile Intergovernmental Agreement Between Oswego & Sugar Grove: The IGA has been updated to allow for Oswego Park District crews to transport, set up, and break down the Showmobile for each of the 3 summer concerts scheduled each season. The term of the IGA has been extended from 4 to 5 years which would allow our use for 15 concerts over the 5 year term.

NEW BUSINESS:

1. Consideration & Potential Approval of Sponsorship for Drive Thru Trick-or-Treat Event: The Park District is planning a Drive Thru Trick-or-Treat Halloween event and is soliciting sponsorships. Trustee Elliott motioned, seconded by Trustee Bond to sponsor the Park District Drive Thru Trick-or-Treat Event in the amount of \$200. Trustees Baker, Bond, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. Review Compensation of Township Officials for the Four Year Term Beginning 5/16/21: Supervisor Rowe began the discussion by providing the Board with some historical information regarding Board compensation resolutions going back to 2008. Rowe also provided information on current compensation levels for Township officials in Kane County. Rowe indicated that he thought the Supervisors annual compensation should be restored to the \$25,000 annual rate approved in the 2008 resolution. Assessor Karas indicated that while he doesn't currently utilize the Township provided health insurance package, he would like to see that remain as an option and that he felt an increase reflecting the CPI would be appropriate for the position. Road Commissioner Musser stated that it was his intention to serve for another 6 years if elected by the residents and felt that the position should be compensated at a mid-range level for Kane County Township Road Commissioners. The Board agreed that Musser has done an excellent job and deserves an increase if elected.

Clerk Silagi stated his intention to run for re-election and that he would leave the Clerk's compensation to the other Board members but also said a modest increase would be appreciated. The Board seemed to be in agreement that the Trustee position should receive an increase in the range of \$25 to \$35 which would put SG Township Trustees mid-range in terms of compensation for Kane County Trustees.

ADJOURNMENT: Trustee Baker moved, Trustee Bond seconded, and the Board unanimously approved adjourning the regular meeting at 8:08pm.