

**MINUTES OF THE  
MARCH 3, 2020 REGULAR MEETING  
OF THE TOWN OF SUGAR GROVE  
KANE COUNTY, ILLINOIS**

**CALL TO ORDER:** Supervisor Rowe called the meeting to order at 6:05pm followed by the pledge of allegiance.

**ROLL CALL** was taken. Present were: Trustees Jim Baker, Marion Bond, Jerry Elliott, and Alison Squires, Supervisor Tom Rowe, Clerk Phil Silagi, Road Commissioner Doug Musser, and Assessor Curt Karas.

**ALSO PRESENT:** Kane County Sheriff's Deputy Rojkowski.

**PUBLIC COMMENT:** Deputy Rojkowski reported that he may be out of the area training staff and may not be available for the April meeting. During the past month the Sheriff's Dept. had 34 traffic stops, 2 accidents with injuries, and 7 accidents with property damage only. Supervisor Rowe asked if the Deputy or a representative from the Sheriff's Dept. could present a report at the Annual Town Meeting. Rojkowski agreed to attend and would invite the Sheriff to attend and talk about his initiatives.

**FEBRUARY 4, 2020 REGULAR MEETING MINUTES:** Trustee Squires motioned, and Trustee Baker seconded the motion to review and approve the February 4, 2020 Meeting Minutes. After review, Trustees Baker, Bond, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

**ACCOUNTS PAYABLE:**

**TOWNSHIP:** Trustee Elliott motioned, seconded by Trustee Squires to review and approve the February Township Accounts Payable. After review and discussion, Trustees Baker, Bond, Elliot, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried. The balance in the Township checking account as of February 27, 2020 is \$379,425.52.

**ROAD & BRIDGE:** Trustee Elliott motioned, seconded by Trustee Bond, to review and approve the February Road & Bridge Accounts Payable. After review and discussion, Trustees Baker, Bond, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried. The balance in the Road & Bridge checking account as of February 27, 2020 is \$224,232.63.

**PAYROLL REPORT:** Pay Period January 27<sup>th</sup> through February 23<sup>th</sup>.

**PROFIT & LOSS REPORTS:** April 2019 through February 2020.

**CORRESPONDENCE:** None.

## **REPORTS:**

**SUPERVISOR'S REPORT:** Supervisor Rowe presented a written report of his activities during the last month and highlighted the following: The election commission has given notice to the township that they will no longer be using our building as a polling place as they will be consolidating precincts into the polling place at the Community Building. Rowe reminded Board members of the TOI educational conference in Rockford later this month for any members interested in attending. Supervisor Rowe provided an update on the senior transportation program. The Township has provided 95 rides in February for a total of 1,266 rides since the program started. February's invoice from Freedom 1<sup>st</sup> puts us at \$58,500 for the year which is over the \$48,000 budgeted with the shortfall to be covered by the Budget Amendment Ordinance that will be approved tonight. Supervisor Rowe provided the Board with updated Bliss House leases to be approved at the Annual Town Meeting. Rowe noted no fee increases for the two leases and asked the Board to review and comment before the April meeting. Rowe met with the Village, Park District, and Library to discuss the newsletter. After discussion, they decided to reduce publication from semi-annual to annual. This will save \$1,500 which could be used to defray the cost of stage rental for the summer concert series.

**ASSESSOR:** Assessor Karas reported that his office has been surveying neighborhoods where they received the most complaints or appeals on tax assessments as well as assessment outliers in other neighborhoods. The Assessor's Office is planning to submit assessment rolls to the County on May, 1<sup>st</sup>.

**ROAD & BRIDGE:** Road Commissioner Musser reported that they will be receiving their last deliveries of salt. They have met with Prestbury on proper procedures for JULIE marking of their utilities prior to any digging necessary for the Hankes Rd. overlay planned for this year. Musser also discussed with Deputy Rojkowski, snow removal issues regarding cars parked on the street in residential neighborhoods.

**CLERKS REPORT:** No report.

**TRUSTEES REPORT:** Trustee Squires reported that the Mental Health Board met in late February and that they have had a lot of staff changes. The new staff members were introduced to the Board at their meeting. Squires also reported that they have spent the last year evaluating programs, eliminating some and reallocating funds to the more effective programs.

Trustee Elliott reported that the Village has asked the Water Authority to review options for reducing ground water levels in Mallard Point. Elliott reported that the Village has experimented with pumping 300,000 gallons a day into the Rob Roy drainage ditch which has lowered ground water levels. This pumping experiment however, results in flooding farm land downstream which could possibly be avoided with dredging of the ditch. Elliott and the Water Authority will be collaborating with the Village to explore options to address this issue.

Trustee Bond reported on the Community Building Board meeting. They are hiring a new elevator service company and replacing the tinting on the front door glass. CB Board members are all aware of the Annual Town meeting and some are planning on attending. They are awaiting review of parking lot deeds, and have replaced the emergency light in the kitchen. The election commission has informed them that they will be the polling place for three Sugar Grove Township precincts. The CB Board is unsure of where in the building the precincts will assigned.

Trustee Baker reported on the Airport Authority Board meeting: The City of Aurora Legal Dept. is still moving forward on the removal of disabled aircraft which may be a slow process. Two different companies are looking into locating at the airport, but building on the north side of the airport will require extension of water and sewer. Engineering and construction for extending water and sewer will be expensive and would take a considerable amount of time which may discourage the proposed development. The Board is suggesting the City do the necessary engineering which could be an incentive for companies looking to locate there. Luminaire and JA Air have been fighting for years on various issues. The disputes have caused some complaints that have to be resolved in order for the airport to be eligible for federal grants.

#### **UNFINISHED BUSINESS:**

1. Consideration & Potential Approval MetroNet Telephone & Internet Proposal: Supervisor Rowe presented the Board with an updated proposal from MetroNet. As previously discussed, one proposal would provide telephone and internet service retaining existing equipment and wiring. The second proposal would provide telephone and internet with all new equipment and wiring. Even with all new equipment and wiring, the MetroNet proposal would result in some savings as compared to our current providers. As a result, Supervisor Rowe is recommending approval of the proposal providing for new equipment and wiring which will result in monthly service savings and increased reliability. After discussion, Trustee Bond motioned, and Trustee Baker seconded the motion to Approve the MetroNet Telephone & Internet Proposal. Trustees Baker, Bond, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. Consideration & Potential Approval of 2019/20 Budget Amendment Ordinance #2020-1: Supervisor Rowe asked for a motion to approve the above referenced ordinance which was discussed at the public hearing earlier this evening. Trustee Elliott motioned, seconded by Trustee Squires to Approve Budget Amendment Ordinance #2020-1 Amending the 2019/20 Budget. Trustees Baker, Bond, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

#### **NEW BUSINESS:**

1. Review of Township & Road District 2020-21 Preliminary Budgets: Supervisor Rowe presented the Board with the above referenced budgets. He began by reviewing the Township budget and explaining changes in line items. Highlights include an increase in the senior transportation line item from \$48,000 to \$96,000 and capital projects for resurfacing parking lots. An extended discussion began regarding the senior transportation program increases and potential changes in rules to limit expenses beyond the increased budgeted amount. Road Commissioner Doug Musser highlighted some of the larger line items in the Road District Budget: Salt -\$70,000, Paint Striping - \$35,000, Roof replacement \$250,000, Overlays \$350,000, Equipment -\$80,000 for 2 tractors. Supervisor Rowe asked the Board to review and comment on these budget before next month when we will approve the tentative budgets.
2. Consideration and Potential Approval of Corn Boil Sponsorship: Supervisor Rowe presented this sponsorship opportunity to the Board. After discussion, the Board agreed, Trustee Elliott motioned, and Trustee Baker seconded the motion to Approve a Community Sponsorship of the Corn Boil in the amount of \$500. Trustees Baker, Bond, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

3. Consideration & Potential Approval of Annual Town Meeting Agenda: Supervisor Rowe presented the Annual Town Meeting Agenda to the Board for review. After review, Trustee Bond motioned, seconded by Trustee Squires to Approve the Sugar Grove Township 2020 Annual Town Meeting Agenda. Trustees Baker, Bond, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

**ADJOURNMENT:** Trustee Elliott motioned, Trustee Baker seconded the motion and the Board unanimously approved adjourning the regular meeting at 7:47pm.