

**MINUTES OF THE
JULY 2, 2019 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CHANGE OF MEETING LOCATION: This meeting was held at the Road District Office and Maintenance Facilities and included a tour of the facilities for Board members.

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:01pm followed by the pledge of allegiance.

ROLL CALL was taken. Present were: Trustees James Baker, Lee Drendel, Jerry Elliott, and Alison Squires, Supervisor Tom Rowe, Road Commissioner Doug Musser, Assessor Curt Karas, and Clerk Phil Silagi.

ALSO PRESENT: Bill Collins, Officer Jon Harnack.

PUBLIC COMMENT: None

JUNE 4, 2019 REGULAR MEETING MINUTES: Trustee Elliott motioned, and Trustee Baker seconded the motion, to review and approve the June 4, 2019 Regular Meeting Minutes. After review, Trustees Baker, Drendel, Elliott, and Squires and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Squires motioned and Trustee Drendel seconded the motion to review and approve the June Town accounts payable as presented. After review, Trustees Baker, Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Township checking account as of June 28, 2019 is \$445,611.98.

ROAD & BRIDGE: Trustee Drendel motioned and Trustee Elliott seconded the motion to review and approve the June Road and Bridge accounts payable as presented. After review and discussion, Trustees Baker, Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of June 28, 2019 is \$540,351.20.

PAYROLL REPORT: May 24th through June 16nd 2019.

PROFIT & LOSS: April through June 2019.

QUARTERLY TREASURER'S REPORT 6/30/19:

Trustee Squires motioned and Trustee Baker seconded the motion to approve the Quarterly Treasurer's Report as of 6/30/19. Trustees Baker, Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nay. Motion carried.

REPORTS:

SUPERVISOR'S REPORT: Supervisor Rowe presented a written report of his activities during the last month. He also wanted to highlight the following items: Supervisor Rowe reported that the Senior/Disabled Transportation Program has 36 registered clients and gave 61 rides in June for a total of 518 rides since the program began last September. The rides thus far have been primarily medical. The senior lawn mowing program is going well with 8 residents using the service which meets our budgeted target. Jim Daw, our IT contractor, has submitted a proposal to upgrade the productivity and security of our server. The proposal is for up to 5 hours of labor each for the Township, Road District, and Community Building. We will only be invoiced for actual time spent performing the upgrade. Supervisor Rowe will be meeting with MetroNet next week to discuss a possible change in internet service providers.

ASSESSOR: Assessor Karas reported that the Kane County Supervisor of Assessments has sent out notices of revised assessment for property owners who have assessments that have either gone up or down. These individuals have until July 29th to file a complaint with either their Township Assessor or the County to appeal their assessment. The Board then began a discussion of the effects of assessments on tax bills.

ROAD & BRIDGE: Doug Musser reported that the overlay project for this year is scheduled to begin the first week of August. The Hanks Rd bridge deck project only received one qualified bidder according to IDOT. They have 45 days to award the bid, however being this late in the season there is a possibility that the project may get postponed until next year. Prestbury has billed Geneva Construction for some electrical work on street lighting to repair lines damaged during last year's overlay project. Geneva's contract relieves them of any responsibility due to Prestbury's failure to JULIE their lines before construction began. Prestbury is now aware of the need to locate their lines ahead of this year's overlay project.

CLERKS REPORT: No report.

TRUSTEES REPORT: Trustee Squires reported that the Mental Health Board voted to increase their levy to reflect increases in the CPI. She also reported that 8% of the tax revenue generated by recreational marijuana sales, will be dedicated to mental health programs. Trustee Drendel reported that the Community Building will be closed during the month of July for annual maintenance and sealing of the gym floor. Trustee Baker reported on the Airport Authority Board meeting. Baker reported that new airport entrance signs have been budgeted for 2020. There is still no plan for use of the money from the proceeds of the sale of the ball field property. Airport lighting control system improvements are scheduled to be installed in August. There are no new developments in the Federal Government investigation into grant assurance violations at the airport. Trustee Elliott reported that he met with Mark Wolff the new Director of Water for the Village of Montgomery who has expressed interest in cooperating with our water level monitoring program. Elliott will be meeting with Illinois Water Survey staff to discuss expanding the water level monitoring program with neighboring communities. They will also be recalibrating the well monitoring equipment on this visit. Elliott also reported that well level information is now available on-line and will be linked to the Township website soon. The Northwest Water Planning Alliance is working on a salt certification program for road salting operations as road salt is a major source of water pollution.

UNFINISHED BUSINESS:

1. Records Retention Update: Supervisor Rowe reported that we are still making progress. Jim has made an inventory of his files that will have to be rolled into the final report. Supervisor Rowe suggested Assessor Karas also participate in an inventory of current records so that the Township will have a complete and comprehensive records retention program going forward.
2. Hanks Road Bridge Update: This item was already discussed earlier in the meeting.

NEW BUSINESS:

1. Consideration & Potential Approval for Re-Appointment of Lisa Sestak and Lisa Campise to the Mental Health 708 Board for 4 Year Terms: Supervisor Rowe received a recommendation from Dalila Alegria Executive Director of the INC Board, for re-appointment of these two members to four year terms. Trustee Drendel motioned, seconded by Trustee Squires to re-appoint Lisa Sestak and Lisa Campise to the Mental Health 708 Board for additional four year terms expiring June 30, 2023. Trustees Baker, Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. Consideration & Potential Approval of "Taste of Kaneland" Sponsorship: Supervisor Rowe presented this sponsorship opportunity to the Board. After discussion, no motion was made.

ADJOURNMENT: Trustee Drendel motioned, Trustee Baker seconded the motion and the Board unanimously approved adjourning the regular meeting at 7:52pm.