

**MINUTES OF THE
JUNE 4, 2019 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:00pm followed by the pledge of allegiance.

ROLL CALL was taken. Present were: Trustees Jim Baker, and Jerry Elliott, Supervisor Tom Rowe, Assessor Curt Karas, Road Commissioner Doug Musser, and Clerk Phil Silagi. Trustees Lee Drendel and Alison Squires were absent.

ALSO PRESENT: None

PUBLIC COMMENT: None

MAY 7, 2019 TOWNSHIP & ROAD DISTRICT PUBLIC HEARING MEETING MINUTES: Trustee Elliott motioned, and Trustee Baker seconded a motion to review and approve the May 7, 2019 Township & Road District Public Hearing Meeting Minutes. After review, Trustees Baker, and Elliott, and Supervisor Rowe voted aye. 0 nays. Motion carried.

MAY 7, 2019 REGULAR MEETING MINUTES: Trustee Baker motioned, and Trustee Elliott seconded the motion to review and approve the May 7, 2019 regular meeting minutes. After review, Trustees Baker, and Elliott, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Elliott motioned, seconded by Trustee Baker to review and approve the May Township accounts payable as presented. After review, Trustees Baker, and Elliott, and Supervisor Rowe voted aye. 0 nays. Motion carried. The balance in the Township checking account as of May 30, 2019 is \$267,431.24.

ROAD & BRIDGE: Trustee Baker motioned, and Trustee Elliott seconded the motion to review and approve the May Road and Bridge accounts payable as presented. After review, Trustees Baker, and Elliott, and Supervisor Rowe voted aye. 0 nays. Motion carried. The balance in the Road & Bridge checking account as of May 30, 2019 is \$180,149.42.

PAYROLL REPORT: April 22nd through May 19th. Supervisor Rowe noted the paid paternity leave for Dustin Huggins which he previously received for an earlier birth in his family under Road Commissioner Huggins. Supervisor Rowe would like to see this benefit documented in the employee handbook if it continues to be offered.

PROFIT & LOSS REPORTS: April through May 2019.

CORRESPONDENCE: None

REPORTS:

SUPERVISOR'S REPORT: Supervisor Rowe presented a written report of his activities during the last month and highlighted the following: Township Officials of Kane County will meet 6/26/19 at St. Charles Township. This meeting will feature State Legislators and is one of the most informative meetings of the year and he urged interested Board members to attend. The Senior Transportation program has 35 residents registered to date and gave 68 rides during May bringing the total number of rides to 457 for the period September thru May. The Senior Lawn mowing program received and approved 7 applicants, one has dropped out and there is another person interested. Total cost for the program will not exceed the \$8,000 budgeted.

ASSESSOR: Assessor Karas reported that the property tax bills have been mailed and that they have received a few phone calls. He noted that unless there is an error in assessment there is not a lot residents can do except to appeal to the County. He also stated they try to help residents eligible for exemptions or freezes.

ROAD & BRIDGE: Road Commission Musser stated that they completed their first round of mowing, weed whipping, and garbage before the Memorial Day Holiday. Turned in the PDES report to EEI and the EPA and completed the first round of larvicide application. The architect is working on drawings for the new shop roof. They will be meeting with Bonnell to talk about a plow for the work truck and some new snow fencing. The pre-con meeting for the overlay project will be this Friday at the County. The Township received 3.3 inches of rain on Memorial Day that led to some flooding on W. Prairie and Densmore.

CLERKS REPORT: Clerk Silagi reported that he filed the Township and Road District budgets with the County Clerk. Clerk Silagi and Supervisor Rowe then discussed arrangements for the July meeting at the Road District office and shop.

TRUSTEES REPORT: Trustee Elliott reported that he is still upset about the State's failure to comply with the Water Use Act with regard to notification requirements on the two new wells being drilled by North Aurora. Since Trustee Drendel was absent Supervisor Rowe reported on the Community Building. He reported that they have received three bids for repair of their parking lot. To do a thorough job, the bids ranged from \$95,000 to \$108,000. Since ownership of the parking lot involves the Township (50%), the Village, and the Community Building, there would have to be a cost sharing arrangement. The Community Building Board will be discussing this project at their June meeting.

UNFINISHED BUSINESS:

1. Records Retention Update: Supervisor Rowe was finally able to contact Steve with the Secretary of State's Office. After speaking with Steve, Rowe discovered that we are not as far along in the process as we thought we were. Steve clarified that they want an inventory of all records both old and new. This will require an inventory of all current records and the creation of up to 20 additional categories. Jim Kreitz is working on an inventory of all current records.

2. Hanks Road Bridge Update: -- Letting June 14th: The awarding of the bid for reconstruction/overlay of the Hanks Rd. bridge is scheduled for June 14th. The start of construction will depend on who is awarded the contract and what their work schedule is for this construction season. The scope of work is undetermined at this point.
3. Consideration & Potential Approval of 2019 Groovin' in the Grove \$500 Sponsorship: As previously discussed, due to a double booking of the FVPD stage, a stage will have to be rented for one concert in the summer series. The SGPD and Village have already approved an additional \$500 towards the \$2,000 cost. If approved this would bring our contribution to \$2,500 for this season. Trustee Elliott motioned, seconded by Trustee Baker to Approve an additional \$500 Sponsorship of the Groovin' in the Grove Summer Concert Series. Trustees Baker, and Elliott, and Supervisor Rowe voted aye. 0 nays. Motion carried.

NEW BUSINESS:

- 1 Prevailing Wage Act Changes Effective June 1, 2019: Supervisor Rowe explained a new law, Public Act 100-117 which was enacted in March and became effective June 1, 2019. The new law retains the requirement for Townships and Road Districts to pay prevailing wages, but eliminates the requirement that they adopt, publish, and file an annual ordinance establishing prevailing wages. Supervisor Rowe noted that this was good news since it eliminated unnecessary work and expense.
- 2 Consideration & Potential Approval of Senior Services Trivia Night Sponsorship: Supervisor Rowe presented the Board with this sponsorship opportunity. After discussion, since this particular event is focused in Kendall County, the Board decided to withhold support until sponsorship of a Kane County event becomes available.
- 3 Consideration & Potential Approval of Road District No Truck Sign Ordinance 2019-3: Road Commissioner Musser requested approval of this ordinance in response to resident complaints about excessive commercial truck traffic on Township roads for trucks primarily trying to short cut traffic on Rt. 47. The "No Truck" signage to be posted on portions of Prairie, Mighell, McCannon, and Ashe Roads. Trustee Baker motioned, seconded by Trustee Elliott to Approve No Truck Sign Ordinance #2019-3 Trustees Baker, and Elliott, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ADJOURNMENT: Trustee Elliott motioned, Trustee Baker seconded the motion, and the Board unanimously approved adjourning the regular meeting at 7:15pm.