

**MINUTES OF THE
MAY 7, 2019 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:16pm.

ROLL CALL: Trustees James Baker, Lee Drendel, and Alison Squires, Supervisor Tom Rowe, Clerk Phil Silagi, Road Commissioner Doug Musser, and Deputy Assessor Patti Kleckner. Trustee Jerry Elliott was absent.

ALSO PRESENT: None

PUBLIC COMMENT: None

APRIL 2, 2019 REGULAR MEETING MINUTES: Trustee Squires motioned, and Trustee Baker seconded the motion to review and approve the April 2, 2019 meeting minutes. After review, Trustees Baker, Drendel, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Baker motioned, seconded by Trustee Squires to review and approve the April Township accounts payable. After review and discussion, Trustees Baker, Drendel, and Squires, and Supervisor Rowe voted aye to approve the April Township Accounts Payable. 0 nays. Motion carried. The balance in the Township checking account as of April 30, 2019 is \$246,638.22.

ROAD & BRIDGE: Trustee Drendel motioned and Trustee Baker seconded the motion to review and Approve the April Road and Bridge accounts payable as presented. After review and discussion, Trustees Baker, Drendel, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried. The balance in the Road & Bridge checking account as of April 30, 2019 is \$205,637.11.

PAYROLL REPORT: For the period March 25, 2019 through April 21, 2019

PROFIT & LOSS REPORT: For April 2019

CORRESPONDENCE: Supervisor Rowe informed the Board that we received our annual FOIA request from the BGA for 2018 Payroll information on all employees and elected officials. This is the same request they have made for the past 3 or 4 years. The Township has provided them with the requested information. Patti Kleckner asked if the names could be redacted and Supervisor Rowe indicated that the request specified that names be provided along with corresponding payroll information. Rowe also noted that this information is a matter of public record.

REPORTS:

SUGAR GROVE WATER AUTHORITY: The Water Authority filed their annual financial report for 2018.

SUPERVISOR'S REPORT: Supervisor Rowe presented a written report of his activities during the last month and highlighted the following: The State of the Village address with Sean Michels has been postponed. The Community Newsletter has been published and mailed out. We have promoted the senior lawn mowing program in the newsletter, Facebook, newspaper, and at the senior luncheon. So far we have received four applications. Supervisor Rowe would like to form a committee consisting of himself, Trustee Baker, and Road Comm. Musser to review the applications before approval. The "Groovin in the Grove" Summer Concert Program will have to rent a mobile stage for the August 9th concert due to double booking of the Fox Valley Park District stage. This will cost an additional \$2,000 and the committee may be seeking a \$500 contribution in addition to the \$2,000 already approved by the Township. The Board will consider this at the June meeting if private sponsors are unable to fund this additional expense. The new auditor will be here for a preliminary meeting this Thursday with field work scheduled for June 20th, and 21st. Lastly Supervisor Rowe provided the Board with an updated contact list.

ASSESSOR: Deputy Assessor Kleckner reported that their office has submitted their assessment rolls to the County and that they are the first Township to do so.

ROAD & BRIDGE: Road Commissioner Doug Musser has expressed interest in having the Township adopt an official flag. He solicited designs from a local vendor and presented the Board with 5 slightly different designs. After an extended discussion, the Board chose design D featuring the Township logo and a "Township & Road District" banner below as well as a line at the bottom noting the establishment of the Township in 1834. The cost of 6 flags will be approximately \$700 and \$1,200 for a flag pole to be installed at the Road District facility. Musser then informed the Board of a project for reroofing the maintenance building to eliminate a drainage problem. Total cost for the project would be approximately \$150,000 to be budgeted for 2020 with preliminary architectural work to be done this year. Musser has also assisted the Community Building with estimates for resurfacing their parking lot. Estimates range from approximately \$50,000 to \$110,000. The Township would be responsible for about 50% of the cost and since this has not been budgeted for this year, it may have to be considered for next year. Bidding for the Hanks Road bridge overlay project is scheduled for June 14th. Musser has suggested the Board hold one of their monthly meetings at the Road District maintenance facility to allow Trustees to see and tour the facility and better understand some of the projects planned. After discussion, the Board agreed to hold their July meeting at the Road District facility. Clerk Silagi will post appropriate notices to inform the public of the change of meeting place.

CLERKS REPORT: Clerk Silagi reported that we seem to be making progress in disposing of some old records through the SOS records retention process. After a few attempts at getting the records inventory in the format required, we are close to approval for destruction.

TRUSTEES REPORT: Trustee Baker reported the following on the Airport Board meeting: The Airport is having drainage issues on the north side and will meet with the County to determine how to resolve the issue. There was a 19% increase in operations at the airport last year, however, that level is still below what would be considered normal. The City of Aurora has allocated \$85,000 for repairs to runway 1836. Chicago Jet has raised concerns about possible grant assurance violations, however, Trustee Baker was unable to get specifics. He will report back when he has more information.

Trustee Squires reported that the Mental Health Board did not meet. She then commented on an article in the Township Perspective magazine on “Milkweed for Monarchs” and the importance of promoting the growth of milkweed plants to sustain the population of Monarch butterflies.

UNFINISHED BUSINESS:

1. Hanks Road Bridge Update: Road Commissioner Musser reported that he has been contacted by IDOT and informed that the Hanks Road Bridge overlay project bid will be let on June 14th with awarding and project completion expected late summer. Musser is not aware of how extensive the overlay will be.
2. Consideration & Potential Approval of West Towns 5-Year Lease Renewal: This item was tabled at last month’s meeting due to concerns from Trustee Elliott about the adequacy of the insurance amounts. Supervisor Rowe had TOIRMA review the lease and they are comfortable with the 1 million dollar policy. All terms of the lease remain unchanged. Trustee Squires motioned, seconded by Trustee Baker to Approve the West Towns 5-Year Lease Renewal. Trustees Baker, Drendel, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

NEW BUSINESS:

1. Consideration & Potential Approval of Township 2019-20 Budget Ordinance # 2019-2: Trustee Drendel motioned, seconded by Trustee Squires to Approve the Township 2019-20 Budget Ordinance # 2019-2. Trustees Baker, Drendel, and Squires voted aye. 0 nays. Motion carried.
2. Consideration and Potential Approval of Sugar Grove Chamber Golf Outing Sponsorship: Supervisor Rowe noted that in the past we have been a hole sponsor for \$50 and recommended that we sponsor at the same level this year. Trustee Squires motioned, seconded by Trustee Baker to Approve the Sugar Grove Chamber Golf Outing Sponsorship of one hole of golf for \$50. Trustees Baker, Drendel, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.
3. Consideration & Potential Approval of 2019 Groovin’ in the Grove Sponsorship: Trustee Baker motioned, seconded by Trustee Squires to Approve the 2019 Groovin’ in the Grove Sponsorship in the amount of \$2,000. Trustees Baker, Drendel, and Squires and Supervisor Rowe voted aye. 0 nays. Motion carried.
4. Consideration & Potential Approval of 2019 Corn Boil Sponsorship: Supervisor Rowe noted that in the past we sponsored the Harvester Shuttle for \$300. Trustee Baker motioned, seconded by Trustee Squires to Approve Sponsorship of the Harvester Shuttle for the 2019 Corn Boil in the amount of \$300. Trustees Baker, Drendel, and Squires and Supervisor Rowe voted aye. 0 nays. Motion carried.

ADJOURNMENT: Trustee Drendel motioned, Trustee Baker seconded the motion and the Board unanimously approved adjourning the regular meeting at 7:40pm.