

**MINUTES OF THE  
APRIL 2, 2019 REGULAR MEETING  
OF THE TOWN OF SUGAR GROVE  
KANE COUNTY, ILLINOIS**

**CALL TO ORDER:** Supervisor Rowe called the meeting to order at 6:00pm followed by the pledge of allegiance.

**ROLL CALL** was taken. Present were: Trustees Jim Baker, Jerry Elliott, and Alison Squires, Supervisor Tom Rowe, Clerk Phil Silagi, Road Commissioner Doug Musser, and Assessor Curt Karas.

**ALSO PRESENT:** Kane County Sheriff's Deputy Jon Harnack

**PUBLIC COMMENT:** Deputy Harnack reported that he met with the President of the Prestbury Home Owners Assn. following 5 car burglaries that occurred in two days. He asked that the HOA send out a bulletin or publish a reminder in their newsletter for residents to lock their car doors as the vehicle burglaries involved cars with unlocked doors.

**MARCH 5, 2019 REGULAR MEETING MINUTES:** Trustee Elliott motioned, and Trustee Baker seconded the motion to review and approve the March 5, 2019 Meeting Minutes. Assessor Karas noted a typo error on the motion to adjourn, minutes should reflect motion by Trustee Baker. After review, Trustees Baker, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

**ACCOUNTS PAYABLE:**

**TOWNSHIP:** Trustee Baker motioned and Trustee Squires seconded the motion to review and approve the March Township accounts payable as presented. After discussion and review, Trustees Baker, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Township checking account as of March 28, 2019 is \$335,609.20.

**ROAD & BRIDGE:** Trustee Squires motioned and Trustee Elliott seconded the motion to review and approve the March Road and Bridge accounts payable as presented. After review, Trustees Baker, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of March 28, 2019 is \$295,909.95.

**PAYROLL REPORT:** For the period 2/25/19 thru 3/24/19. This report reflects the pay out of unused vacation time to Doug Musser due to transitioning from an hourly employee to Road Commissioner.

**PROFIT & LOSS:** Through the end of March 2019 (the end of the current fiscal year).

**QUARTERLY FINANCIAL REPORT 3/31/17:** Trustee Baker motioned, seconded by Trustee Elliott to review and approve the Quarterly Financial Report 3/31/19 as presented. Supervisor Rowe noted that as he is renewing CD's the rates have been improving. After review Trustees Baker, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

**CORRESPONDENCE:** Supervisor Rowe presented the Board with a thank you letter and copy of the budget & appropriation ordinance for the 708 Mental Health Board from Jerry Murphy. They anticipate using the entire 2018 levy for operations.

**REPORTS:**

**SUPERVISOR'S REPORT:** Supervisor Rowe presented a written report of his activities during the last month. He also wanted to highlight the following items: The First National Bank is hosting a Shred Day 4/13/2019 for anyone interested in disposing of documents. Clerk Silagi will contact Steve Colaizzi with the Illinois State Archives Local Records unit to seek approval for the disposal of old Township records at that event. The spring edition of the SG Community Newsletter will be mailed at the end of April. This issue will highlight the new senior lawn mowing program and the retirement/appointment of our Road Commissioner. Supervisor Rowe provided the Board with a draft of the Senior Lawn Mowing Form for review and comment. He would like to make the form available for residents once the tentative budget is approved tonight. Senior/Disabled Transportation Update – 75 rides were given in March, bringing the total for the program to 360 rides. The Township received our first TOIRMA dividend check on 3/20/19 in the amount of \$1,361. Going forward, dividend checks will be about 15% of annual premiums. House Bill 348 regarding dissolving townships in Lake and McHenry County will be up for a vote soon and TOI is urging members to contact their State Representative to vote no on this bill. Lastly the Statement of Economic Interest for elected officials is due May 1<sup>st</sup>. An email with a link for filing on-line should have been sent to Board members email account.

**ASSESSOR:** Assessor Karas reported that he will be turning their assessment rolls over to the County on May 1<sup>st</sup>. The County will then apply their assessment factor which is tentatively estimated to be 4%. So all assessment assigned by the Township will go up by whatever assessment factor the County assigns unless that is 0 or a negative number. Anyone in the Township who's assessment has changed, either up or down, will receive a mailing to inform them of the change. This usually results in a high volume of calls.

**ROAD & BRIDGE:** Doug Musser reported that the Prestbury overlay project bid opening will be on April 9<sup>th</sup>. As a result of the delays in getting the Village to sign off on maintenance and land swap issues, IDOT has decided to resurface and make upgrades to the Hanks Rd. bridge instead of replacing it. They plan to bid the project on June 14<sup>th</sup>. Doug stated that the Township will need to enter into an IGA with the Village for maintenance. An extended discussion began with regard to delays in this project caused by the Village and the desire to inform residents on the lack of cooperation demonstrated by the Village.

**CLERKS REPORT:** Records Retention discussed during Supervisors Report.

**TRUSTEES REPORT:** Trustee Elliott reported earlier on his discussions with Sheriff Hain with regard to employment opportunities for inmates with Township businesses. Elliott also spoke about the Water Use Act and the unwillingness of the responsible agencies to enforce provisions of the Act. Elliott stated that he contacted State Rep. Wheeler to discuss possible changes to the Act. Trustee Baker asked if the Board should consider appointing a deputy Clerk in the event Clerk Silagi would be unavailable to attest checks. After a brief discussion it was agreed that if that situation ever came up the Board could meet to appoint a deputy clerk.

**UNFINISHED BUSINESS:**

1. Hanks Road Bridge Update: This item was discussed in the Road & Bridge Report.
2. Consideration & Potential Approval of Township 2019-20 Tentative Budget: Supervisor Rowe noted that this budget remains unchanged from the budget presented to the Board at last month's meeting and that the tentative budget must be approved in order to pay bills during the month of April until the budget is formally adopted at the May meeting following the budget hearing. Trustee Elliott motioned, seconded by Trustee Squires to Approve the Township 2019-20 Tentative Budget Trustees Baker, Elliott, Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.
3. Consideration & Potential Approval of Road District 2019-20 Budget: Road Commissioner Musser noted that the budget remains unchanged from the one presented at last month's meeting with the exception of a relatively minor increase in the line item for the Prestbury overlay project. Trustee Elliott motioned, seconded by Trustee Baker to Approve the Road District 2019-20 Tentative Budget. Trustees Baker, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

**NEW BUSINESS:**

1. Consideration and Potential Approval of Township & Road District Budget Hearings on May 7, 2019: Trustee Squires motioned, seconded by Trustee Elliott to Approve the Township & Road District Public Hearings on May 7, 2019 at 6PM. Trustees Baker, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. Consideration & Potential Approval of West Towns 5-Year Lease Renewal: Supervisor Rowe explained that the terms of the lease remain unchanged from the previous lease and that West Towns has been a good neighbor and an asset to the community. Trustee Elliott questioned the liability insurance amount. Supervisor Rowe will table this item pending an opinion from TOIRMA on the insurance question.
3. Consideration and Potential Approval of SG Park District Baseball/Softball Sponsorship: Supervisor Rowe noted that we have sponsored this program at the Silver Level (\$250) in past years and recommended that we continue that practice. Trustee Squires motioned, seconded by Trustee Baker to Approve the SG Park District Baseball/Softball Sponsorship at the Silver Level of \$250. Trustees, Baker, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

**ADJOURNMENT:** Trustee Baker motioned, Trustee Elliott seconded the motion, and the Board unanimously approved adjourning the regular meeting at 7:42pm.