

**MINUTES OF THE
NOVEMBER 6, 2018 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:00pm followed by the pledge of allegiance.

ROLL CALL was taken. Present were: Trustees James Baker, Lee Drendel, Jerry Elliott, and Alison Squires, Supervisor Tom Rowe, Assessor Curt Karas, Doug Musser, and Clerk Phil Silagi,

ALSO PRESENT: None

PUBLIC COMMENT: None

OCTOBER 2, 2018 REGULAR MEETING MINUTES: Trustee Squires motioned, and Trustee Drendel seconded the motion to review and approve the October 2, 2018 Meeting Minutes. Clerk Silagi explained the detailed summary of Dr. John Perryman's presentation on Medicare for All, by noting that it was information most members of the Board were unfamiliar with and were unlikely to find in the main stream media for various reasons. Then he asked the Board to seriously consider Dr. Perryman's request for support in the form of a resolution or letters to legislators. After review, Trustees Baker, Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Drendel motioned, seconded by Trustee Squires, to review and approve the October Town Accounts Payable. Supervisor Rowe noted two payments to Freedom 1st for the new senior/disabled transportation program. Trustee Baker noted two check numbers issued twice and a few miss-numbered checks. Supervisor Rowe will have Jim correct the check register. After review and discussion, Trustees Baker, Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Township checking account as of October 31, 2018 is \$510,495.51.

ROAD & BRIDGE: Trustee Elliott motioned and Trustee Baker seconded the motion to review and approve the October Road and Bridge accounts payable as presented. After review and discussion, Trustees Baker, Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of October 30, 2018 is \$1,062,709.92.

PAYROLL REPORT: For the period Sept. 24th through Oct. 21st. Assessor Karas noted that Deputy Field Assessor Andy Pitock has resigned.

PROFIT & LOSS REPORTS: April through Oct. 2018. Supervisor Rowe noted that property tax revenues are slightly higher than projected.

CORRESPONDENCE: Supervisor Rowe presented the Board with a letter of appreciation from the Sugar Grove Water Authority to the Sugar Grove Township Road District for their assistance in clearing a well drilling site for the Ill. State Geological Survey. Their cooperation and assistance allowed the well to be drilled in the record time of two days.

REPORTS:

SUPERVISOR'S REPORT: Supervisor Rowe presented a written report of his activities during the last month. Supervisor Rowe asked Clerk Silagi to set up a meeting with the Steve Colaizzi of the State Local Records Unit and Township staff to develop a records retention plan that would allow us to legally dispose of unnecessary stored documents. The SG Community Newsletter is being mailed out this week. The electronic message board is now operational. The senior and disabled transportation program has 23 registered participants and has provided 87 rides during September and October. Supervisor Rowe asked the Board to provide guidance on two issues that have come up or may come up in the future. 1. The minimum age for disabled persons who qualify. 2. Social and/or Community ride requests which are not medical, employment or shopping. After discussion, the Board agreed to limit disabled rides to persons 18 years of age or older, and to handle Social and/or Community ride requests on a case by case basis but to generally allow them without making it our advertised policy.

ASSESSOR: Assessor Karas reported that his office has rolled over 2018 assessment records to 2019.

ROAD & BRIDGE: Doug Musser reported that the Prestbury overlay went well and that the contractor did a good job with few complaints from the residents. The tree contractor took down 10 trees and the trucks are prepared for the snow removal season. Trustee Drendel commented that the Road District and Board should plan an event to recognize Road Commissioner Huggins for his 40 years of service before his retirement in February. Supervisor Rowe and Doug Musser will meet to plan a luncheon cookout.

CLERKS REPORT: No report.

TRUSTEES REPORT: Trustee Baker reported that the Airport Board met and re-elected their Chairman and Vice Chairman. Their Chairman, Jim Armbruster met with Aurora Mayor Irvin about the possibility of establishing a customs operation at the airport and the mayor informed him that the program would be too expensive given current revenues generated by the airport. The airport is currently running an operating deficit and the Board is considering a fuel tax to increase revenues since they are the lowest cost in the area. Lastly they discussed decreasing the size of their Board from 13 to 8 members. Trustee Drendel reported that the Community Building Board has not filled their vacancy yet, however, a gentleman is interested and can hopefully be appointed at the November meeting. Drendel's replacement as maintenance supervisor has been chosen and is ready to take over when he leaves in December. Trustee Squires reported that the 708 Board met and that they are at or under budget for the year and services are being utilized particularly AID and VNA.

UNFINISHED BUSINESS:

1. Hanks Road Bridge Update: Supervisor Rowe presented the Board with an email exchange between him and John Baczek of IDOT. The email basically explained that even though the Township Road District would be willing to accept responsibility for the Village's portion of the new bridge, IDOT can't enter into an agreement with the Township for that portion of the bridge because the Township doesn't have jurisdiction there. The Village would have to accept responsibility for the maintenance with the State and then if the Village wanted to enter into a separate agreement with the Township for maintenance that would be up to them. IDOT has sent a letter to the Village explaining this.
2. Health Insurance Update for 2019: Supervisor Rowe provided the Board with the new rates for employee health insurance. He informed the Board that as a result of Greg Huggins retiring and being replaced with a younger single employee, and the small rate increase, our net cost will be lower in 2019 without a decrease in benefits.
3. Consideration & Potential Approval of Snow Removal Contract Extension 2018/19: Supervisor Rowe presented the Board with a proposal from Teddy's Landscaping to extend their current contract for snow removal with no increase in price. After review, Trustee Drendel motioned, seconded by Trustee Baker to Approve the Contract Extension of Teddy's Landscaping for Snow Removal for the 2018/19 Season. Trustees Baker, Drendel, Elliott, and Squires and Supervisor Rowe voted aye. 0 nays. Motion carried.

NEW BUSINESS:

1. Consideration & Potential Approval of Holiday in the Grove Sponsorship: Supervisor Rowe presented the Board with this request and mentioned that in the past we have sponsored at the \$250 level. After review, Trustee Elliott motioned, seconded by Trustee Drendel to Sponsor the Holiday in the Grove event with a \$250 Donation. Trustees Baker, Drendel, Elliott, and Squires and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. Consideration & Potential Approval of Holiday Spirit Donation (\$100 in 2017): Supervisor Rowe presented the Board with this request. After review, Trustee Squires motioned, seconded by Trustee Elliott to Sponsor the Holiday Spirit event with a \$100 Donation. Trustees Baker, Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.
3. Consideration & Potential Approval of Kaneland Fire & Safety Foundation Donation: Supervisor Rowe presented the Board with this request. After review, the Board declined to motion on this request.
4. Consideration & Potential Approval of A.I.D. Contract for Social Services: Supervisor Rowe presented the Board with the above contract request. He noted that we have approved this contract in the amount of \$5,000 for the last two years on giving Tuesday (the last Tuesday in November) so that it could be matched and doubled. He also commented that in the future we may want to consider lowering or eliminating this program as a result of the expanded senior and disabled transportation program which is serving the needs the A.I.D. contract was intended for. After review Trustee Baker motioned, seconded by Trustee Squires to Approve the A.I.D. Social Services Contract in the Amount of \$5,000. Trustees Baker, Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

5. Consideration & Potential Approval of Estimated Levy for SG Town & Road Funds: Supervisor Rowe explained that the Township is required to approve an estimated levy in November before adopting the official tax levy in December. The Town Fund levy will remain flat with the exception of Mental Health which will increase by the CPI and new construction. Supervisor Rowe then presented the estimated levy for the Road Fund which has been unchanged for the last four years. After review, Trustee Squires motioned, seconded by Trustee Baker to Approve the Estimated Levy's for the Town Fund in the Amount of \$622,679, and the Road Fund Amount of \$130,231 in the General Road Fund and .138 in the Permanent Road Fund. Trustees Baker, Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ADJOURNMENT: Trustee Baker motioned, Trustee Elliott seconded the motion and the Board unanimously approved adjourning the regular meeting at 8:18pm.