

**MINUTES OF THE  
JULY 10, 2018 REGULAR MEETING  
OF THE TOWN OF SUGAR GROVE  
KANE COUNTY, ILLINOIS**

**CALL TO ORDER:** Supervisor Rowe called the meeting to order at 6:02pm followed by the pledge of allegiance.

**ROLL CALL** was taken. Present were: Trustees Lee Drendel, Jerry Elliott, and Alison Squires, Supervisor Tom Rowe, Asst. Road Commissioner Doug Musser, Assessor Curt Karas, and Clerk Phil Silagi.

**ALSO PRESENT:** Heather Spaetzel, and Dan Nagel.

**PUBLIC COMMENT:** Heather Spaetzel addressed the Board with regard to the Ride in Kane Program. She explained that she has a 22 year old special needs daughter who is currently in the Fox Valley Special Rec program 3 days a week. Heather has managed to arrange for transportation for this program, but her daughter wants to volunteer at the library and has no means of transportation since Heather teaches and is unable to provide a ride. It is very difficult for their family and transportation assistance would be extremely helpful to her and other members of the community. Supervisor Rowe asked her if she had contracted A.I.D, and Ms Spaetzel answered that she had and they informed her that her request would have to go through Ride in Kane or her local government. Supervisor Rowe explained that the Township has provided A.I.D. with social service funding specifically for transportation and it was his understanding that currently they had no one on the waiting list for these services in Sugar Grove Township. Supervisor Rowe then told Ms. Spaetzel that the Board will be considering, later in this meeting, an agreement with Freedom 1<sup>st</sup> for senior and disabled transportation that may address some of her needs.

**JUNE 5, 2018 REGULAR MEETING MINUTES:** Trustee Elliott motioned, and Trustee Drendel seconded the motion, to review and approve the June 5, 2018 Regular Meeting Minutes. After review, Trustees Drendel, Elliott, and Squires and Supervisor Rowe voted aye. 0 nays. Motion carried.

**ACCOUNTS PAYABLE:**

TOWNSHIP: Trustee Squires motioned and Trustee Elliott seconded the motion to review and approve the June Town accounts payable as presented. Clerk Silagi questioned the legal invoice for defending a tax rate objection. Assessor Karas will look into it and clarify. After review, Trustees Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Township checking account as of June 30, 2018 is \$445,801.24.

ROAD & BRIDGE: Trustee Drendel motioned and Trustee Elliott seconded the motion to review and approve the June Road and Bridge accounts payable as presented. After review, Trustees Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of June 28, 2018 is \$809,573.36.

**PAYROLL REPORT:** May 25<sup>th</sup> through June 22<sup>nd</sup> 2018.

**PROFIT & LOSS:** April through June 2018. Supervisor Rowe noted that we currently have received about half of our property tax allotment.

**QUARTERLY TREASURER'S REPORT 6/30/18:**

Trustee Squires motioned and Trustee Elliott seconded the motion to approve the Quarterly Treasurer's Report as of 6/30/18. Trustees Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nay. Motion carried.

**CORRESPONDENCE:** None

**REPORTS:**

**SUPERVISOR'S REPORT:** Supervisor Rowe presented a written report of his activities during the last month. He also wanted to highlight the following items: Supervisor Rowe reminded the Board that everyone is signed up for the TOI Education Workshop on Aug. 9<sup>th</sup> at the Marriott Naperville. Senate Bill 2299 amends the Township Code to prohibit anyone elected to any township position from being employed by the township in any other capacity other than his or her elected position. This bill will become effective upon the Governor's signature. The Village will conduct an open house public information meeting on July 17<sup>th</sup> on the preliminary engineering study to construct a bike bridge over Blackberry Creek. SG Township is providing funding for 25% of this study. The annual audit was conducted on June 7<sup>th</sup> & 8<sup>th</sup> and a preliminary draft will be emailed to Board members for review prior to the presentation of the final audit by Abdullah Kahn at the August Board meeting. After an analysis of the hours spent in office support for the Community Building, Supervisor Rowe is recommending no increase in the \$200 monthly fee currently charged to the Community Building. Supervisor Rowe will review this issue again next year.

**ASSESSOR:** Assessor Karas handed out a press release from the Kane County Treasurer providing county totals of \$13,844,989,451 in net taxable valuation with a total real estate tax extension or levy of \$1,299,306,673. Information specific to Sugar Grove Township will be provided at next month's meeting. The Assessor's office now has access to the County GIS information which provides up to date aerial photos of parcels. The Assessor's office has received approximately 60 tax objections which have largely been resolved with 25 cases to be settled in court.

**ROAD & BRIDGE:** Doug Musser reported that bid openings for the Prestbury Winthrop New and Thornapple Tree Road improvements will be on Aug. 9<sup>th</sup>. Bid letting for the Hanks Rd bridge deck repairs will be on August 19<sup>th</sup>. Tom Rickert from KDOT believes that they can impose truck weight limits on Prairie, Mighell, and Ashe to help with some of the issues brought to the Board's attention by residents at last month's meeting. Trustee Squires attended a County Board meeting with residents and subsequently met with KDOT who asked the Road Commission to submit a request with them for weight and speed limit restrictions on the affected roads.

**CLERKS REPORT:** Clerk Silagi reported that he has filed the Prevailing Wage Ordinances with the Illinois Dept. of Labor.

**TRUSTEES REPORT:** Trustee Drendel reported that the Community Building is closed for the month of July for normal scheduled maintenance including refinishing the gym floors. The annual elevator inspection has been completed and certificate issued allowing use for the next 12 months. Boiler replacement and heating system upgrades are scheduled for no later than September. Trustee Drendel also reported a power outage due to storms that required a building evacuation during a baby shower. Trustee Squires reported the following on the recent Mental Health Board meeting: Board voted to increase the levy by 2.1% to support operations. Board is considering selling their building to A.I.D. and retaining ownership of the land. The reason for this is that A.I.D. would find it easier to raise money for building maintenance and improvements. Trustee Jerry Elliott was unable to make a Water Authority presentation due to computer problems and will reschedule for September's meeting.

**UNFINISHED BUSINESS:**

1. Consideration & Potential Approval of Freedom 1st Transportation Agreement: Supervisor Rowe presented the Board with the latest draft of this agreement after attorney review. All terms of the agreement are as previously discussed and documented in meeting minutes with the exception of worker's compensation insurance limits which have been reduced from \$1 million to \$500,000. Still pending is the certificate of insurance. Supervisor Rowe explained to Heather Spaetzel that he is aware that the service provided under this agreement is not what she was looking for. He further explained that the Township would be willing to partner in a full Ride In Kane program, however, it would require participation from the Village of Sugar Grove to provide some of the staffing requirements and that the Village has not expressed interest in that partnership. After further discussion Trustee Elliott motioned, seconded by Trustee Squires to Approve the Freedom 1<sup>st</sup> Transportation Agreement effective September 1, 2018 and granting Supervisor Rowe and Sugar Grove Township Attorney's authority to execute this agreement upon receipt of satisfactory Certificate of Insurance from Freedom 1<sup>st</sup>. Trustees Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. Declaration of Surplus Property for Miscellaneous Senior Center Items: Supervisor Rowe presented the Board with a list of miscellaneous furniture and computers from the Senior Center that are no longer used and that he recommends be declared surplus so that they can be donated or scrapped. After discussion, Trustee Drendel motioned, and Trustee Elliott seconded the motion, to declare the list of unused items as Surplus and to add the Yamaha piano to the list. Trustees Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

**NEW BUSINESS:**

1. Approval to Re-Appoint Sally Bruce to 4 Year Term on Mental Health 708 Board: Supervisor Rowe presented the Board with a letter from Executive Director Jerry Murphy of the Sugar Grove Township Community Mental Health 708 Board requesting the re-appointment of Sally Bruce for an additional four year term expiring on June 30, 2022. Trustee Squires motioned, seconded by Trustee Elliott to re-appoint Sally Bruce to the Mental Health 708 Board for an additional four year term expiring June 30, 2022. Trustees Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

2. Consideration & Potential Approval of Electronic Monument Sign at 54 Snow Street: Supervisor Rowe presented the Board with two proposals for a new electronic sign at the Township office building. Aurora Sign bid \$12,608 and Quantum sign of Sugar Grove bid \$18,431. Supervisor Rowe stated that he would have preferred the Sugar Grove firm, but the price difference was too great and is therefore recommending the proposal submitted by Aurora Sign. Dan Nagel cautioned Supervisor Rowe to check with the Village before proceeding since he was turned down by the Village in the past when he proposed replacing the current sign. After discussion Trustee Drendel motioned, seconded by Trustee Elliott, to approve the bid submitted by Aurora Sign in the amount of \$12,608 for a new electronic Township office building sign pending Village approval. Trustees Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.
3. Consideration & Potential Approval of Desktop Computer for Supervisor's Office: Supervisor Rowe presented the Board with a proposal submitted by Computer Network Management for replacement of the Supervisor's computer which is now 5 years old. The proposal is in the amount of \$1,581.00. Supervisor Rowe's old computer will be relocated to the conference room and will replace older machines. After discussion Trustee Drendel motioned seconded by Trustee Squires to Approve the Proposal Submitted by Computer Network Management in an amount not to exceed \$1,600.00. Trustees Drendel, Elliott, and Squires and Supervisor Rowe voted aye. 0 nays. Motion carried.

**ADJOURNMENT:** Trustee Elliott motioned, Trustee Squires seconded the motion and the Board unanimously approved adjourning the regular meeting at 8:24pm.