

**MINUTES OF THE  
MAY 1, 2018 REGULAR MEETING  
OF THE TOWN OF SUGAR GROVE  
KANE COUNTY, ILLINOIS**

**CALL TO ORDER:** Supervisor Rowe called the meeting to order at 6:15pm.

**ROLL CALL:** Trustees James Baker, Lee Drendel, Jerry Elliott, and Alison Squires, Supervisor Tom Rowe, Clerk Phil Silagi, and Assessor Curt Karas.

**ALSO PRESENT:** Doug Musser.

**PUBLIC COMMENT:** none

**APRIL 3, 2018 REGULAR MEETING MINUTES:** Trustee Elliott motioned, and Trustee Baker seconded the motion to review and approve the April 3, 2018 meeting minutes. After review, Trustees Baker, Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

**ACCOUNTS PAYABLE:**

**TOWNSHIP:** Trustee Drendel motioned, seconded by Trustee Squires to review and approve the April Township accounts payable. Assessor Karas asked about check 16736 in the amount of \$55,957. Supervisor Rowe explained that it was the annual premium for TOIRMA liability insurance and that the amount is split between the Township and Road District. The Road District pays \$35,253 and the balance is picked up by the Township. Supervisor Rowe then pointed out Check #16744 to Aurora Township in the amount of \$566 for transportation services. He commented that this amount reflects the dwindling ridership and is something the Board will want to consider when reviewing the proposal by Freedom 1st for transportation services. After review and discussion, Trustees Baker, Drendel, Elliott, and Squires, and Supervisor Rowe voted aye to approve the April Township Accounts Payable. 0 nays. Motion carried. The balance in the Township checking account as of April 26, 2018 is \$202,201.01.

**ROAD & BRIDGE:** Trustee Squires motioned and Trustee Baker seconded the motion to review and Approve the April Road and Bridge accounts payable as presented. Trustee Elliott asked for an explanation on check 10810 for \$2,394.70 to the City of Aurora. Supervisor Rowe explained that the check was for the personal property replacement tax, which is tax revenue collected by the Township that is due to a municipality within the Township as a result in a change in State Law. Supervisor Rowe noted that this came up in 2013 or 14 and will email a more detailed explanation from Ancel Glink's correspondence from that time. After review, Trustees Baker, Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of April 26, 2018 is \$429,684.12.

**PAYROLL REPORT:** For the period March 26, 2018 through April 22, 2018

**PROFIT & LOSS REPORT:** For April 2018

**CORRESPONDENCE:** Trustee Elliott provided the Board with an article from Kane County Connects “Which Townships Have The Highest, Lowest Average Property Tax Bills?” which ranked Sugar Grove Township first with the highest average property tax bill. An extended discussion began regarding factors contributing to the ranking. Supervisor Rowe pointed out that the Township portion of the total tax bill is only 2.6% with school districts making up the largest share at 68.6%. He also pointed out that the Township has frozen its levy for the last four years. Rowe suggested that Board members point this information out to any residents who might question them as a result of this article.

## **REPORTS:**

**SUPERVISOR’S REPORT:** Supervisor Rowe presented a written report of his activities during the last month and highlighted the following: Attended a TOI webinar on the Annual Town Meeting. The SG Community Newsletter Spring Edition is going to the post office today, and for the Township features the new Assessor and some information on the Road District. Supervisor Rowe attended a stakeholders meeting for the bike bridge project and provided the Board with a map showing the proposed location. He also informed the Board that he will be getting a monthly progress update from EEI. Supervisor Rowe provided the Board with the quarterly service report from A.I.D. documenting transportation services they provide to SG Township residents. The report is a condition of the \$5,000 social service grant provided by the Township. Lastly, the Annual Audit will be conducted by Knutte & Associates on June 7<sup>th</sup>, and 8<sup>th</sup>.

**ASSESSOR:** Assessor Karas reported the following: In the first week of January their office set the goal of turning in their assessment goals to the Kane County Supervisor of Assessment by May 1<sup>st</sup> and it was turned in today, meeting their goal. Karas commented that it was a lot of hard work. Karas then informed the Board that the Kane County Supervisor of Assessments, as a result of their work will then take a look at similar properties in the various Townships and make sure they are equalized. From that information, they will come up with an equalization factor that will be applied to properties for next year’s assessment. The estimated factor for next year is 1.475%.

**ROAD & BRIDGE:** Doug Musser reported that they have serviced the plows and spreaders for the end of the season. Also they have completed signage upgrades for the Denny/Norris right angle curve.

**CLERKS REPORT:** Clerk Silagi commented that the Annual Town Meeting in April went well and was uneventful. He has received a FOIA request for 2017 salary information and will respond within the time limit.

**TRUSTEES REPORT:** Trustee Drendel reported that the Community Building will be shutting down in July for maintenance including gym floor refinishing and rekeying of the building. Trustee Baker reported the following on the Airport Board meeting: The ballfield property sale has not yet closed, but it is anticipated will be closed soon. The airfield signage upgrade is underway and a lighting system upgrade is scheduled for the fall. Eclipse Aerospace has signed a one year lease for space for a jet maintenance facility with a four year renewal option. The airport has asked the City of Aurora to explore options for the removal of 5 or 6 aircraft that occupy space at the airport and have been deemed not air worthy.

Trustee Elliott reported that the Water Authority has 2 systems running, the one at his house and the one at the airport. They have observed that in non-pumping conditions (City of Aurora wells), a 2 inch rainfall will result in a 2.5 foot increase in the water table. A third system will come on line in the next month at 760 Harlan in the Industrial Park. The Water Authority has been denied use of the Baseline Rd. well after three requests. The Water Authority has provided a financial statement as requested by Village President Sean Michels at the 2017 Annual Town Meeting. The NW Water Planning Alliance has made a request for financial assistance but has not provided any details. The Water Authority will have a presentation available at the end of May for the Township Board as well as the Illinois State Water Survey, and US Geological Survey DeKalb office.

#### **UNFINISHED BUSINESS:**

1. Consideration and Potential Approval of Township Budget & Appropriation Ordinance #2018-2: Trustee Drendel motioned, and Trustee Squires seconded the motion to Adopt Sugar Grove Township Budget & Appropriation Ordinance #2018-2 an ordinance appropriating for all town purposes for Sugar Grove Township, Kane County, Illinois for the fiscal year beginning April 1, 2018 and ending March 31, 2019. The Ordinance reflects total appropriations of \$652,083 from which the following appropriations were made: General Town Fund \$536,117, General Assistance \$465, and Mental Health \$115,501. Trustees Baker, Drendel, Elliott and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. Freedom 1<sup>st</sup> Transportation Agreement Preliminary Draft: Supervisor Rowe presented the Board with the above referenced draft agreement for senior and disabled transportation. Supervisor Rowe asked the Board for comments on the draft, the terms were as discussed at last month's meeting. The Board discussed the need for liability language and then began an extended discussion on the expansion of service beyond medical trips. After discussion, the Board was in agreement that clients would be limited to three trips per week for medical, or two trips per week for employment, or one trip per week for shopping. Supervisor Rowe will prepare an updated draft and will have the Township attorney review before consideration at next month's meeting.

#### **NEW BUSINESS:**

1. Approval of Mental Health 708 Board Candidate to Fill Unexpired Term of Emily Chilleli: Supervisor Rowe informed the Board that he has not received a recommendation for a candidate to fill this position, as a result, this item will be tabled pending recommendation of a candidate from Jerry Murphy.
2. Consideration and Potential Approval of Sugar Grove Women's Club Request: Supervisor Rowe contacted this group for additional information on their request for meeting space and received no response, so it's assumed they are no longer interested in reserving space.

**ADJOURNMENT:** Trustee Drendel motioned, Trustee Baker seconded the motion and the Board unanimously approved adjourning the regular meeting at 8:00pm.