

**MINUTES OF THE  
MARCH 6, 2018 REGULAR MEETING  
OF THE TOWN OF SUGAR GROVE  
KANE COUNTY, ILLINOIS**

**CALL TO ORDER:** Supervisor Rowe called the meeting to order at 6:00pm followed by the pledge of allegiance.

**ROLL CALL** was taken. Present were: Trustees Jim Baker, and Alison Squires, Supervisor Tom Rowe, Clerk Phil Silagi, and Assessor Curt Karas.

**ALSO PRESENT:** Doug Musser and Josh Reinert.

**PUBLIC COMMENT:** Supervisor Rowe introduced Josh Reinert, owner of Freedom 1<sup>st</sup> Transportation. Supervisor Rowe explained that Freedom 1<sup>st</sup> is a senior and disabled transportation service and could be an alternative to Aurora Township for providing senior transportation service including an expansion of our present service which Aurora is not able to provide. Mr. Reinert stated that his company is based out of North Aurora and has been in business for about 10 years. They have 35 vans and specialize in wheel chair service with 40 employees providing 400 trips per day. Currently they work with Ride in Kane and DuPage, hospitals, rehab facilities, and anyone needing senior and disabled transportation. Freedom 1<sup>st</sup> has their own call center and typically schedules calls 24 hours in advance. Clerk Silagi asked about fees and Reinert responded that he was aware of Sugar Grove's current arrangement with Aurora Township and stated that they could provide service at the same price or less. Supervisor Rowe mentioned that since Freedom 1<sup>st</sup> isn't bound by the geographic limits of Aurora Township, service could be expanded beyond what is currently provided. Rowe also commented that this would also allow us to register qualified clients in house and provide Freedom 1<sup>st</sup> with the list for scheduling rides. The Board then discussed options for expansion of service. Supervisor Rowe concluded the discussion by asking Mr. Reinert to provide a proposal similar to our current arrangement with Aurora Township for comparison purposes. This proposal would then be considered at next month's meeting.

**FEBRUARY 6, 2018 REGULAR MEETING MINUTES:** Trustee Squires motioned, and Trustee Baker seconded the motion to review and approve the February 2018 Meeting Minutes. After review, Trustees Baker, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

**ACCOUNTS PAYABLE:**

**TOWNSHIP:** Trustee Squires motioned, seconded by Trustee Baker to review and approve the February Township Accounts Payable. Assessor Karas explained invoices related to computer systems upgrades and backups. After review and discussion, Trustees Baker, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried. The balance in the Township checking account as of February 28 2018 is \$330,333.85.

**ROAD & BRIDGE:** Trustee Baker motioned, seconded by Trustee Squires, to review and approve the February Road & Bridge Accounts Payable. After review and discussion, Trustees Baker, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried. The balance in the Road & Bridge checking account as of February 28, 2018 is \$569,312.66.

**PAYROLL REPORT:** Pay Period January 15<sup>th</sup> through February 11<sup>th</sup>.

**PROFIT & LOSS REPORTS:** 4/1/17-2/28/18

**CORRESPONDENCE:** Kane County Health Counts Request: Supervisor Rowe presented the Board with a request from Kane Health Counts for Township participation in a Forces of Change Assessment to be held April 3<sup>rd</sup>. Trustee Squires has agreed to participate on behalf of Sugar Grove Township.

**REPORTS:**

**SUPERVISOR'S REPORT:** Supervisor Rowe presented a written report of his activities during the last month and highlighted the following: Supervisor Rowe presented a letter and nomination form for the INC Board Lyle E. Oncken Community Service Award. Nominations are due by March 9<sup>th</sup> should Board members have anyone in mind. Supervisor Rowe suggested former Board member Laurene Geary who served on the 708 Board for over four years. Rowe then invited Board members to attend upcoming Chamber events Bingo de Mayo on May 4<sup>th</sup> and State of the Village May 31<sup>st</sup>. He attended a public hearing on the Dauberman Road Extension which is in the preliminary engineering phase with no funding identified at this time. Supervisor Rowe also attended the kick-off event for the Sugar Grove Arts & Entertainment Committee on Feb. 16<sup>th</sup>. Over 60 people were in attendance and dates for the summer concert series have been announced. Lastly, Rowe informed Board members of the filing date for their annual Statement of Economic Interest. Board members will be notified by email when the form is available for on-line filing.

**ASSESSOR:** Assessor Karas reported that their computer systems have been upgraded. Currently they are waiting for the equalization factor from the County so that they can update property value records and resubmit to the County. Any changes in property values not due to the equalization factor will be published which will start the petition period.

**ROAD & BRIDGE:** Doug Musser reported that Yorkville and IDOT are meeting to plan improvements to Rt. 47 from Galena Rd. south to the current 4 lane portion. The Road District would like to see IDOT consider extending Rt. 47 improvements north to Sugar Grove.

**CLERKS REPORT:** Clerk Silagi reported that he has completed the required OMA and FOIA training for the year. He then provided the Board with a Community Building usage report for their review and informed them that he swore in the new CB Trustee at last month's meeting. Supervisor Rowe then commented that the Township purchased a PA system for use at Senior Lunch held at the Community Building and that it has worked out well.

**TRUSTEES REPORT:** Trustee Baker reported that the Airport Authority Board met and that the rate study and entrance sign replacement projects were on hold pending funding. Airport signage funded by the state will be replaced and upgraded beginning in June. The Ball Field property sale has been approved by the Aurora City Council which will allow the sale to be finalized and funds made available for airport projects. Trustee Squires reported that the 708 Mental Health Board is pleased that budgeted items are funded and they thanked Sugar Grove Township for their generous grant. They have had some unexpected expenditures for maintenance items related to roof and

HVAC repairs. Squires also reported that AID is looking to expand and is investigating the possibility of expanding on land owned by the 708 Board.

#### **UNFINISHED BUSINESS:**

1. Approval of Final Intergovernmental Agreement for Phase I Engineering Study for Bicycle/Pedestrian Bridge over Blackberry Creek: Supervisor Rowe explained that this agreement was essentially the same agreement already approved by the Board with language added by the County Forest Preserve District and that it does not change contribution amounts. Trustee Squires motioned, seconded by Trustee Baker to approve the Final IGA for Phase I Engineering Study for Bicycle/Pedestrian Bridge over Blackberry Creek. Trustees Baker, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. Bliss House Lease Update: Supervisor Rowe presented the Board with the proposed lease agreements for the two tenants at the Bliss House. These leases will be considered at the Annual Town Meeting. The proposed rent for Jada Hudson will increase from \$500 to \$525 per month and the proposed rent for Ellen Svehla will increase from \$300 to \$315 per month. Tenants will be responsible for annual utilities exceeding \$1,500. The lease period is from June 1, 2018 through May 31, 2019. Ms. Hudson sent a letter to Supervisor Rowe informing him that she was pleased with the space and was looking forward to being a long term tenant, but was disappointed with the 6.7% increase and was concerned about future rent increases. After discussion, the Board was in agreement with the proposed lease.

#### **NEW BUSINESS:**

1. Review of Road District 2018-19 Preliminary Budget: Supervisor Rowe presented the proposed Road District budget to the Board and asked that they compare profit and loss year to date amounts with the proposed budget. He also explained the differences between the General Road Fund and the Permanent Road Fund. Doug Musser then discussed the major improvement project for the year, the Prestbury/Winthrop New Road overlay that will include asphalt overlay, curb and gutter work, sidewalks, and handicapped access crossings. The Board then discussed the possibility of a future project to mitigate the 90 degree curve on Norris/Denny Rd. The Road District proposed total appropriations for 2018/19 is \$1,083,000.
2. Review of Township 2018-19 Preliminary Budget: Supervisor Rowe present the Board with the preliminary budget and highlighted some of the larger line items including TOIRMA, IT Consulting, Senior Service, Bliss House Repairs, and Parking Lot Repairs. With regard to health insurance, one of the largest items, he explained that currently employee coverage is covered 100% for the employee and 90% for any dependents covered. Rowe then referred to a survey he conducted last year of other Kane County Townships that indicated that Sugar Grove had one of the lowest employee contribution rates for townships offering health insurance. Since the Board will be evaluating new plans for 2019 later this year, the board needs to consider whether they wanted to recommend changes to the current contribution rates. Other projects budgeted include carpet cleaning and replacing the current manual message sign with an electronic sign. Supervisor Rowe then asked the Board to get back to him with any changes before next month's meeting when they will have to approve the tentative budgets.

3. Consideration and Potential Approval of 2018 Annual Town Meeting Agenda: Supervisor Rowe presented the Board with the above referenced agenda and explained agenda items and Town Meeting procedures to the new members. After discussion Trustee Baker motioned, seconded by Trustee Squires to approve the 2018 Annual Town Meeting Agenda. Trustees Baker, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

**ADJOURNMENT:** Trustee Squires motioned, Trustee Baker seconded the motion and the Board unanimously approved adjourning the regular meeting at 8:10pm.