

**MINUTES OF THE  
DECEMBER 6, 2016 REGULAR MEETING  
OF THE TOWN OF SUGAR GROVE  
KANE COUNTY, ILLINOIS**

**CALL TO ORDER:** Supervisor Rowe called the meeting to order at 7:03pm followed by the pledge of allegiance.

**ROLL CALL** was taken. Present were: Trustees Lee Drendel, and Scott Hester, Supervisor Tom Rowe, and Clerk Phil Silagi. Trustee Mike Fagel was absent due to deployment.

**ALSO PRESENT:** Doug Musser, James Baker, and Diana Baker.

**NOVEMBER 1, 2016 REGULAR MEETING MINUTES:** Trustee Drendel motioned, and Trustee Hester seconded the motion to review and approve the November 1, 2016 Regular Meeting Minutes. Supervisor Rowe noted that our attorney recommended filling the Water Authority vacancy at this meeting, so the action taken in last month's Water Authority Report will be ratified during the Unfinished Business portion of this meeting. After review, Trustees Drendel, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.

**ACCOUNTS PAYABLE:**

**TOWNSHIP:** Trustee Hester motioned and Trustee Drendel seconded the motion to review and approve the November Town accounts payable. After discussion, Trustees Hester, and Drendel, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Township checking account as of November 30, 2016 is \$541,298.84.

**ROAD & BRIDGE:** Trustee Hester motioned, and Trustee Drendel seconded a motion to review and approve the November Road & Bridge Accounts. After review, Trustees Hester, and Drendel, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of November 30, 2016 is \$527,618.10.

**PAYROLL REPORT:** Trustee Hester asked about the last check for Darlene Allen (deceased). Supervisor Rowe stated that Jim told him it was PTO, but he never received an explanation from the Assessor.

**PROFIT & LOSS:** Profit & Loss Statements for the period of April 1, 2016 thru November 30, 2016 were distributed and reviewed.

**REPORTS:**

**SUPERVISOR'S REPORT:** Supervisor Rowe presented a written report and highlighted the following: Sugar Grove Township has been dismissed from the law suit stemming from the fatality accident at Densmore and the Gilman Trail. A preliminary grant application draft is in the report for review with regard to the possibility of using surplus funds to assist non-profit groups. AID has sent a letter requesting a one-time grant from Sugar Grove Township of \$5,000 to support their Capital Campaign. Attended the annual Sugar Grove TIF Joint Review Board and will be attending

the Montgomery TIF Joint Review Board on 12/13. The IMRF Employer Rate for 2017 has decreased to 10.01% from 11.13% in 2016. Received a thank you letter from Holiday in the Grove.

ASSESSOR: No report, but submitted copy of 2017 Holiday Schedule.

ROAD & BRIDGE: Doug Musser reported that their 2012 Truck is out of service due to an oil leak from rusted out oil pan. They have a replacement stainless steel oil pan being shipped from a vender in South Dakota at a cost of \$750. Tree work is completed and snow fence is installed. Salt and beet juice supplies are stocked for the winter season.

CLERKS REPORT: Clerk Silagi informed the Board of the filing period for candidates running for elected Township positions in the April 4, 2017 Consolidated General Election. The filing period is Dec. 12<sup>th</sup> from 9AM to 11AM, Dec. 13<sup>th</sup> through Dec 16<sup>th</sup> 8AM to 4PM, and Dec. 19<sup>th</sup> 1PM to 5PM. The clerk will accept filings on Dec 12<sup>th</sup> and Dec. 19<sup>th</sup> and will designate Township staff to accept filing Dec. 13<sup>th</sup> through Dec. 16<sup>th</sup>. In order for a candidate's filings to be accepted, they must include a statement of candidacy, nominating petitions signed by at least 105 Sugar Grove Township registered voters, a receipt from Kane County for their Statement of Economic Interest, and for assessor candidates, the required certification of qualifications as established by the State Board of Elections. A loyalty oath may be filed, but is optional. The nominating petitions must be signed by the circulator and notarized. In the event of simultaneous filing, a lottery will be held to establish ballot position.

TRUSTEES REPORT: Trustee Drendel reported that the boiler pump went out at the Community House and was replaced with a spare unit that Dan Nagel had purchased. Trustee Drendel will be purchasing another spare in the event it goes out again on a weekend or holiday. Trustee Drendel also thanked the Township for the flowers and condolences on the passing of his father. He also thanked Supervisor Rowe for attending the wake. Trustee Hester had no report for the Airport Advisory Board, however, James Baker asked about Township involvement and Trustee Hester explained Township participation and the role of the Advisory Board in airport affairs.

#### **UNFINISHED BUSINESS:**

1. Review Aurora & Sugar Grove Township Senior Transportation Agreement: Supervisor Rowe began the discussion by stating that Aurora is not interested in expanding the service at the present time due to a shortage of drivers. He then indicated that the new Bickford Senior Facility at Orchard & Galena may increase demand for this service and the expansion of the new senior housing facility in Sugar Grove will probably drive increased demand as well. He stated that the \$15,000 funding level appears to be adequate for current demand. He then asked the Board to review as the agreement renewal will be on the agenda for next month's meeting.
2. Ratification of Sugar Grove Water Authority Vacancy Appointment: Supervisor Rowe informed the Board of the need to ratify the appointment of Dan Nagel to the Sugar Grove Water Authority Board. Trustee Drendel motioned, seconded by Trustee Hester to Ratify the Appointment of Dan Nagel to the Sugar Grove Water Authority Board. Trustees Drendel, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.

## **NEW BUSINESS:**

1. Consideration & Adoption of Sugar Grove Township Tax Levy Ordinance #2016-4: Supervisor Rowe presented the Board with the above levy ordinances for adoption noting that the Township levy will be flat with the exception of the small increase for Mental Health. Trustee Hester motioned, seconded by Trustee Drendel to Adopt Ordinance 2016-4 Sugar Grove Township Tax Levy in the total amount of \$615,677 (General Town Fund \$492,132, General Assistance Fund \$12,283, and Mental Health Fund \$111,262) of which amounts levied plus funds on hand at the end of the year exceeding 2.5 times the average expenditure from the fund for the past three years will be used to fund strategic plan initiatives. Trustees Drendel, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. Consideration & Adoption of Sugar Grove Road District Levy Ordinance #2016-5: Supervisor Rowe noted that this Board has managed to hold both the Township and Road District levy's flat for all four years of their term. Supervisor Rowe then asked for a motion to adopt the Road District levy. Trustee Drendel motioned, seconded by Trustee Hester to Adopt Ordinance 2016-5 Sugar Grove Township Road District Levy in the amount of \$130,231 for the General Road Fund, and a rate of \$.138 for the Permanent Road Fund of which amounts levied plus funds on hand at the end of the year exceeding 2.5 times the average expenditure from the funds for the past three years will be used to fund the planned 7 year pavement overlay schedule. Funds contained in CD's to be utilized for their earmarked purposes. Trustees Drendel, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.
3. Consideration & Adoption of Travel Expense Reimbursement Ordinance #2016-6: Supervisor Rowe presented this ordinance to the Board and noted that all taxing bodies are required to adopt an ordinance establishing reimbursement expenses by Jan. 1<sup>st</sup> of the New Year. This ordinance will use the Federal Travel Regulation to set rates for maximum allowable reimbursement of expenses. Trustee Drendel motioned, seconded by Trustee Hester to adopt Ordinance #2016-6. Trustees Drendel, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.
4. Approval of 2017 Township Meeting Dates: Supervisor Rowe presented the Board with the schedule of meeting dates. All meetings will fall on the first Tuesday of every month with exception of July which will be the 2<sup>nd</sup> Tuesday, July 11<sup>th</sup> due to the July 4<sup>th</sup> Holiday. The Annual Town meeting is scheduled for April 11th. Supervisor Rowe also asked the Board to consider changing the meeting time to 6 pm. After discussion the Board agreed to the proposed schedule as well as the meeting time change to 6 pm. Trustee Hester motioned, and Trustee Drendel seconded the motion to approve the 2017 Township Meeting Dates. Trustees Drendel, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.

**ADJOURNMENT:** Trustee Drendel moved, Trustee Hester seconded and the Board unanimously approved adjourning the regular meeting at 8:05pm.