

**MINUTES OF THE
MAY 7, 2015 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 7:08pm.

ROLL CALL: Trustees Lee Drendel, Mike Fagel, Laurene Geary, and Scott Hester, Supervisor Tom Rowe, and Clerk Phil Silagi.

ALSO PRESENT: Kevin Geary and Doug Musser

PUBLIC COMMENT: None

APRIL 7, 2015 REGULAR MEETING MINUTES: Trustee Geary motioned, and Trustee Hester seconded the motion to approve the April 7, 2015 meeting minutes, Trustees Drendel, Geary, Hester, and Fagel, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Drendel motioned, seconded by Trustee Fagel to review and approve the April Township accounts payable. After review and discussion, Trustees Drendel, Geary, Hester, and Fagel, and Supervisor Rowe voted aye. 0 nays. Motion carried. The balance in the Township checking account as of April 30, 2015 is \$203,283.45.

ROAD & BRIDGE: Trustee Hester motioned and Trustee Geary seconded the motion to review and approve the April Road and Bridge accounts payable as presented. Trustees Fagel, Geary, Hester and Drendel, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of April 30, 2015 is \$70,909.37.

PAYROLL REPORT: Trustee Geary noted that Darlene and Judy were now salaried and asked when that started and how are we handling that since Judy's wages are split. Supervisor Rowe stated that they started as salaried employees on April 1st with the beginning of the new fiscal year. Trustee Geary felt that the change should have been discussed first given the fact that we were splitting Judy's hours. After discussion, the Board wanted a better understanding of how many hours the salaries were based on, and how the change in status would affect benefits.

PROFIT & LOSS REPORT: A copy of the Township and Road District Profit Loss reports through 4/30/15 was distributed to the Board.

REPORTS:

SUPERVISOR'S REPORT: Supervisor Rowe presented a written report of his activities during the last month. He noted that he attended the public hearing for the proposed TIF district and that public comment was almost entirely against it. The Board and Kevin Geary then began an extended discussion of the adoption process and possible effects now that it has been created. He also noted that he has received a number of positive comments on the Sugar Grove Community Publication. The annual audit will begin in two weeks and will be performed by the same firm as last year.

Supervisor Rowe then pointed out an error in the Kane County tax extension that will result in about \$15,000 more being levied this year. The error will be corrected by a reduction in the amount of taxes extended to the township next year. Since the error involves the levy for the Community Building, Supervisor Rowe will ask that they levy separately in the future.

ASSESSOR: No Report.

ROAD & BRIDGE: Doug Musser reported that they have switched over to summer maintenance, all winter maintenance equipment has been serviced and stored, mowers are ready for use, and they did a brush pick-up.

CLERKS REPORT: Clerk Silagi reported that he received a FOIA request from DeKalb Township for compensation information with regard to Township officials for comparison purposes. Clerk Silagi provided that information with assistance from Supervisor Rowe. DeKalb will provide us with the results of their compensation survey.

TRUSTEES REPORT: Trustee Geary asked the Board to review the Inc. Board newsletter and informed the Board of a pending vacancy.

UNFINISHED BUSINESS:

1. Consideration & Potential Approval of Bliss House Lease Proposal: Supervisor Rowe presented the Board with the revised lease for their review. He informed the Board that our attorney has reviewed and approved the lease, however, they cautioned that in the future, all lease agreements should be approved at the annual Town Meeting. Supervisor Rowe said that since the lease would renew in two years, the timing would work out for approval at the Town meeting. The Board expressed concerns about the potential loss of revenue should leased property become vacant soon after the Town Meeting. Supervisor Rowe stated that our attorney was looking into proposing a change in the law to avoid this situation. Kevin Geary stated that the tenant has reviewed and agreed to the changes proposed by the Board at last month's meeting. Trustee Fagel motioned, seconded by Trustee Drendel to approve a two year lease of the Bliss House to Jada Hudson of Hudson Clinical Counseling. Trustees Drendel, Fagel, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. Resolution #2015-A Opposing Village of Sugar Grove Proposed TIF#2: Supervisor Rowe provided this document for the record, since the Board has already taken action on this item.

NEW BUSINESS:

1. Adoption of Township Budget & Appropriation Ordinance #2015-1: Trustee Drendel motioned and Trustee Geary seconded at motion to adopt Ordinance #2015-1 appropriating for all purposes of Sugar Grove Township, Kane County Illinois, for the fiscal year beginning April 1, 2015 and ending March 31, 2016. The Ordinance reflects total appropriations of \$520,264 in the General Town Fund, from which the following appropriations were made: General Assistance \$12,283, Mental Health \$107,723, and Community Building \$174,500. Trustees Drendel, Geary, Fagel and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.

2. Consideration & Potential Approval of Ceiling Tile Replacement: Supervisor Rowe presented the Board with a proposal from Van Duzor Construction in the amount of \$220.00 for the replacement of stained ceiling tiles. Trustee Fagel motioned seconded by Trustee Drendel to approve the proposal submitted by Van Duzor Construction in the amount of \$220.00. Trustees Drendel, Geary, Fagel, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.
3. Consideration and Potential Approval of Office Assistant Computer: Supervisor Rowe informed the Board that Jim's computer is very slow, and since it is over 5 years old, it is in need of replacement. Trustee Fagel, after reviewing a recent invoice, stated for the record that he feels Jim Daw's services at \$96 per hour are overpriced. Supervisor Rowe presented the Board with a proposal from Computer Network Management (Jim Daw) in the amount of \$1,725 for a replacement computer, monitor, software installation, and setup. After discussion, Trustee Fagel motioned, seconded by Trustee Geary to accept the proposal from Computer Network Management in the amount of \$1,725. Trustees Drendel, Geary, Hester, and Fagel, and Supervisor voted aye. 0 nays. Motion carried.
4. Consideration & Potential Approval of Phone Line Conversion Bids: Supervisor Rowe presented the Board with proposals from Computer Network Management (Jim Daw) \$5,201.24 and Wire Wizard \$390 for connecting of analog dial tone phone lines to existing phone system in connection with switching from Vonage to AT&T. Supervisor Rowe noted that Jim Daw's proposal included extensive rewiring and moving of the cabinet, however, at the present time he recommends accepting Wire Wizard's low bid of \$195.00 Trustee Fagel stated that he believes Mr. Daw is not looking out for our best interest since his proposal calls for unnecessary work. After discussion Trustee Geary motioned, seconded by Trustee Fagel, to accept the bid submitted by Wire Wizard in the amount of \$195. Trustees Drendel, Geary, Hester, and Fagel, and Supervisor Rowe voted aye. 0 nays. Motion carried.
5. Consideration of Sugar Grove Community Golf Outing Sponsorship: Supervisor Rowe asked the Board to review the sponsorship opportunities and stressed that he felt it was important for us to participate in some way. He recommended a hole sponsorship at \$50. . After discussion, Trustee Fagel motioned, seconded by Trustee Geary to sponsor a hole at the Sugar Grove Community Golf Outing for \$50. Trustees Drendel, Geary, Fagel, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ADJOURNMENT: Trustee Hester motioned, Trustee Drendel seconded the motion and the Board unanimously approved adjourning the regular meeting at 8:05pm.