

**MINUTES OF THE
AUGUST 12, 2014 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 7:00pm followed by the pledge of allegiance.

ROLL CALL was taken. Present were: Trustees Lee Drendel, Laurene Geary, and Scott Hester, Supervisor Tom Rowe, and Clerk Phil Silagi.

ALSO PRESENT: Kevin Geary

PUBLIC COMMENT: Kevin Geary spoke on behalf of the Kane Western Townships GOP, inviting anyone interested to a Meet the Candidates Cookout on August 24th at the Elburn Lions Club Park. The cookout will take place from 3 to 6 pm and will be an opportunity to meet and ask questions of statewide candidates which will probably include Bruce Rauner.

JULY 1, 2014 REGULAR MEETING MINUTES: Trustee Drendel motioned, and Trustee Geary seconded the motion to approve the July 1, 2014 meeting minutes, Trustees Drendel, Geary, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: After review, checks 14980 and 14987 to Cirone Computer Co in the amounts of \$6,025.00 and \$275.00 appeared to be missing. After discussion Trustee Geary motioned and Trustee Hester seconded the motion to approve the July Town accounts payable as presented with the exception of checks 14980 and 14987. Trustees Drendel, Geary, and Hester, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Township checking account as of July 31, 2014 is \$318,873.68.

ROAD & BRIDGE: After review and discussion, Trustee Geary motioned and Trustee Drendel seconded the motion to approve the July Road and Bridge accounts payable as presented. Trustees Geary, Hester and Drendel, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of July 31, 2014 is \$370,464.07.

REPORTS:

SUPERVISOR'S REPORT: Supervisor Rowe presented a written report of his activities during the last month. He also wanted to highlight the following items: Aurora was at the senior lunch to talk about the new senior transportation program. They will also attend the August lunch to register seniors for the program. Received a revised invoice from the City of Aurora for the personal property replacement tax. SG Park District contacted us about free planters that are available. Kevin Geary mentioned that the Sugar Grove Beautification Committee might be interested in planting and maintaining the planters if we decide to take some. Supervisor Rowe will follow up with the Park District. Supervisor Rowe received bids for the replacement of furniture in the senior center. Bids ranged from 4 to 7 thousand dollars, he asked the Board to consider budgeting for this next year. Supervisor Rowe then asked Board members to let him know if they are interested in attending the TOI State Conference in November.

ASSESSOR: Assessor Ross was not present, but asked Supervisor Rowe to inform the Board of her intention to remain in her current office space. She also suggested that the Township consider moving into some of the space occupied by the senior center.

ROAD & BRIDGE: No report.

CLERKS REPORT: No report.

TRUSTEES REPORT: Trustee Hester reported that FAA is in the process of obtaining an appraisal on the property occupied by the sports complex, and may consider selling it. He suggested that the property may be large enough to accommodate the sports complex as well as some facilities for the Road District. If the survey indicates enough space for possible Road District use, perhaps the Road District could purchase the property and partner with the Park District for maintenance.

UNFINISHED BUSINESS:

1. Community Garden: Trustee Drendel reported that the Community House Board didn't think that Snow Park would be suitable site for the Community Garden. After discussion the Board agreed to schedule a meeting between the Village, Township, and Park District to discuss an acceptable site and resolve water and liability issues over the next few months so that the Community Gardens could be available next spring.
2. Consideration & Potential Approval of Emergency Assistance IGA: Supervisor Rowe presented the Board with the IGA which would provide emergency assistance up to \$750 in the event of a fire. This agreement would be administered by Aurora and would require applicants to meet certain qualifications. Funding for this program would come from the General Assistance Fund. After a brief discussion, Trustee Geary motioned, seconded by Trustee Drendel to approve the Sugar Grove Township Emergency Assistance Program. Trustees Geary, Drendel, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.

NEW BUSINESS:

1. Consideration & Potential Approval of Roof Repair Bids: Supervisor Rowe reported that the bid opening took place on Aug. 1st and we received one bid from Olson Roofing in the amount of \$54,400. Although, the budgeted amount for this project is only \$30,000, we have adequate funds in the contingency and strategic plan initiative line items to fund this project. After review and discussion, Trustee Drendel motioned, and Trustee Geary seconded the motion to award the Roof Replacement project to Olson roofing, the low and only bidder, in the amount of \$54,400.00. Trustees Drendel Geary, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. Consideration & Potential Approval of Parking Lot Repair Quotes: Supervisor Rowe presented three quotes for parking lot repairs. The low bidder Miller Sealcoating did not include crack filling in his bid, but provided a unit cost per foot of \$.89. Taking into consideration the number of feet of crackfilling bid by Midwest Sealcoat, Midwest submitted the lowest bid for all work. Midwest was also the company awarded repairs for the Community House and Fire Dept. Kevin Geary suggested that we require the

successful bidder to obtain a permit from the Village to ensure ADA compliance. After review and discussion Trustee Geary motioned, seconded by Trustee Drendel that we accept the bid submitted by Midwest Sealcoat in the amount of \$2,409.00 subject to Midwest obtaining a permit from the Village for the work. Trustees Drendel, Geary, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.

3. Approval of Accrual Accounting Procedures for FY 2014-15: Supervisor Rowe requested Board approval to change accounting procedures from cash basis to accrual as recommended by the auditor. Jim Kreitz, our office staff person/bookkeeper is in favor of the change. Trustee Geary motioned, seconded by Trustee Hester to Adopt the Accrual Method of Accounting for FY 2014-15. Trustees Drendel, Geary, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.
4. Approval of Sugar Grove 708 Board Appointment – Ms. Mary Sharp: Supervisor Rowe informed the Board that Ms. Sharp has declined the offer to serve on the 708 Board, consequently Jerry Murphy is soliciting volunteers and has asked our Board if they know of anyone qualified who is willing to serve. After a brief discussion, Kevin Geary volunteered to serve. Supervisor Rowe will pass Mr. Geary's contact information to Jerry Murphy.
5. James White Lease Update - expires 12/31/14: Supervisor Rowe informed the Board that Jamie White is planning on moving this fall. He also stated that there was an error in the lease and it is expiring at the end of this year instead of the end of next year, as we originally thought. The lease is a five year lease, but the expiration date indicates six years from the start of the lease. Jamie is looking for a tenant to sublease if he ends up leaving before the lease expires. Supervisor Rowe asked the Board to let him know of anyone who they might interested in the space. Kevin Geary offered suggestions on marketing the space.

ADJOURNMENT: Trustee Drendel motioned, Trustee Hester seconded the motion and the Board unanimously approved adjourning the regular meeting at 8:27pm.