

**MINUTES OF THE
MARCH 3, 2015 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 7:00pm followed by the pledge of allegiance.

ROLL CALL was taken. Present were: Trustees Lee Drendel, Mike Fagel (via telephone), Laurene Geary, and Scott Hester, Supervisor Tom Rowe, and Clerk Phil Silagi.

ALSO PRESENT: Doug Musser

PUBLIC COMMENT: Supervisor Rowe offered his condolences on the passing of Trustee Drendel's mother.

FEBRUARY 3, 2015 REGULAR MEETING MINUTES: Trustee Geary motioned, and Trustee Drendel seconded the motion to approve the February 3, 2015 Meeting Minutes. After review, Trustees Drendel, Geary, Fagel, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Drendel motioned, seconded by Trustee Geary to review and approve the February Township Accounts Payable. Trustee Geary questioned the invoice from Ancel Glink. Supervisor Rowe explained that it was a split between the Township and Assessor's office. Supervisor Rowe asked Trustee Fagel if he could shed any light on the Assessor's portion for correspondence from him with regard to continuing education questions. Trustee Fagel stated that he couldn't recall anything specific. There being no further questions Trustees Drendel, Geary, Fagel, and Hester, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Township checking account as of February 27, 2015 is \$297,705.13

ROAD & BRIDGE: Trustee Hester motioned, seconded by Trustee Geary, to review and approve the February Road & Bridge Accounts Payable. After review and discussion, Trustees Fagel, Hester, Geary, and Drendel, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of February 27, 2015 is \$187,598.24

PAYROLL REPORT: The Board would still like some clarification on justification for PTO for Judy Kreitz as discussed at last month's meeting. Trustees Geary and Drendel agreed to meet with Assessor Ross for explanation.

REPORTS:

SUPERVISOR'S REPORT: Supervisor Rowe presented a written report of his activities during the last month that will be filed with the March meeting minutes. He also informed the Board that he would be attending a meeting with regard to a proposed TIF 2 for development of property between Routes 30 and 47 northeast of the airport which he felt would have little impact on the Township. Trustee Fagel commented that he felt the proposed TIF would have a negative impact on the Fire Protection District and urged opposition to it.

ASSESSOR: No Report.

ROAD & BRIDGE: Doug Musser was available to answer questions since Commissioner Huggins was not present. Trustee Drendel asked how Prairie St was holding up after the experimental resurfacing last year. Doug responded that it was on the overlay list since the experimental resurfacing recommended by the County was unsuccessful. Doug also reported that we are scheduled to receive 200 additional tons of salt this year, and that the Road District has had 31 snow events to clear the 36 inches of snow that has fallen so far this year. Trustee Drendel asked about the \$4000 annual fee for the Bob Cat that was discussed at last month's meeting. Doug explained that we actually own it, and that the program provides for a new Bob Cat every year. He further explained that the \$4000 fee is less than the cost of maintenance and tire replacement.

CLERKS REPORT: No Report.

TRUSTEES REPORT: Trustee Geary reported the following with regard to the Mental Health Board: They adopted a one year strategic plan due to changes in health care laws, West Towns had 77 new clients, they also provided gifts for 118 kids during the holidays, and have initiated a substance abuse educational program with Kane land schools. Sugar Grove was one of the communities chosen for a 16 week program to help 8 families on public aid. The program is called getting ahead by getting by and is focused on helping people out of poverty. West Towns also initiated a program on Highland Ave in Aurora called the Living Room. People with mental health issues can go there for counseling without having to be admitted to a facility. Trustee Drendel had no report, but wanted to thank the Township for the flowers sent and the condolences offered on the occasion of the passing of his mother.

UNFINISHED BUSINESS:

1. Bliss House Lease Update: Supervisor Rowe reported no interest thus far. Trustee Geary mentioned that there might be some interest from local psychiatrists.
2. Further Review of 2015-16 Township and Assessor Budgets - Supervisor Rowe opened the discussion with a review of the preliminary budget and highlighted the following: Money has been budgeted for new furniture, roof caps, and the replacement of ceiling tiles if we choose to make those expenditures next year. Supervisor Rowe also pointed out that the budget for the Senior Transportation Program has been lowered to \$5,000, a contingency line item of \$15,000 is included as well as money for strategic plan initiatives. The Assessor's budget reflects our discussions during the November meeting. Trustee Hester commented that there is no money budgeted for unemployment in the Assessor's budget. Supervisor Rowe asked the Board to review the budgets and forward comments to him so that we can approve the tentative budgets at the April meeting.
3. Preliminary Review of 2015-16 Road District Budget: Doug Musser was present to answer questions from the Board. Supervisor Rowe pointed out that Greg budgeted \$360,000 for overlays in the Permanent Road Fund and that some of the budget items are showing negative numbers which reflect efforts to spend down some reserves.

NEW BUSINESS:

1. Consideration and Potential Approval of 2015 Lawn Mowing Bids: Supervisor Rowe explained that he sent out 5 or 6 bid packets with the due day of last Friday, however the due date was recorded on the cover letter and not on the spec sheets. Of the packets sent out he only received 2 back, one from American Tree and Turf, who bid a lump sum for the entire season and one from Teddy's Landscaping (former Crown employee) who bid a per mow amount. Since they were bid differently it is a little harder to compare. American Tree had the contract last year and some people commented that the work was not as good as in previous years when Crown had the contract. Trustee Drendel commented that the Community House had a similar opinion of American Tree's work. Trustee Drendel also mentioned that he received a call from someone who picked up a bid packet without the cover sheet and missed the due date because he was unaware of it. After an extended discussion, the Board agreed to reopen bidding with a due date of March 31st. The new bid packet will have the due date included in the spec sheet portion of the bid packet. The two previous bidders may choose to submit new bids or we will consider their current bids along with any new bidders.
2. Consideration and Potential Approval of Annual Town Meeting Agenda: Supervisor Rowe presented the Board with the tentative Annual Town Meeting Agenda. After review and discussion Trustee Geary motioned, seconded by Trustee Hester, to approve the Annual Town Meeting Agenda as presented. Trustees Drendel, Geary, Fagel, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.
3. Consideration & Potential Approval of 2015 Corn Boil Sponsorship Request: Supervisor Rowe referred the Board to the Corn Boil Sponsorship letter in their packet. He pointed out that we sponsored at the \$250 level last year and that there are funds in the sponsorship line item in the budget. Trustee Geary motioned, seconded by Trustee Fagel to Approve Sponsorship of the 2015 Corn Boil at the \$250 level for the shuttle. Trustees Drendel, Geary, Fagel, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.
4. Consideration & Potential Approval of Purchase of Storage Cabinet for Sr. Lunch: Trustee Drendel explained that the Community House is requesting a lockable storage cabinet for senior lunch supplies so that other users of the space do not have access to the supplies. They have found a suitable cabinet at Sam's club for \$250. Trustee Drendel motioned, seconded by Trustee Fagel to Approve the Purchase of a Storage Cabinet in the Amount of \$250. Trustees Drendel, Geary, Fagel, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ADJOURNMENT: Trustee Hester motioned, Trustee Drendel seconded the motion and the Board unanimously approved adjourning the regular meeting at 8:16pm.