

**MINUTES OF THE
NOVEMBER 7, 2017 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:00pm followed by the pledge of allegiance.

ROLL CALL was taken. Present were: Trustees James Baker, Lee Drendel, and Jerry Elliott, Supervisor Tom Rowe, and Clerk Phil Silagi.

OATH OF OFFICE: Clerk Silagi administered the Oath of Office to new Trustee Alison Squires.

ALSO PRESENT: Alison Squires

PUBLIC COMMENT: None

REVISED SEPTEMBER 5, 2017 REGULAR MEETING MINUTES: This revision of the September 5, 2017 minutes approved at the October meeting resulted from comments made by the Assessor regarding placement of Assessor-Elect Karas' remarks in the meeting minutes. Per recommendations of Township attorney, Mr. Karas' comments were noted in the public comments section. Trustee Drendel motioned, seconded by Trustee Baker to approve the Revised September 5, 2017 Regular Meeting Minutes. Trustees Baker, Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

OCTOBER 3, 2017 REGULAR MEETING MINUTES: Trustee Elliott motioned, and Trustee Drendel seconded the motion to review and approve the October 3, 2017 Meeting Minutes. After review, Trustees Baker, Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Drendel motioned, seconded by Trustee Squires, to review and approve the October Town Accounts Payable. Trustee Drendel questioned check 16515 to Real Valuation in the amount of \$850. Supervisor Rowe referenced the invoice and indicated that it was for an Airport Hearing Appearance. Trustee Drendel requested further clarification from the Assessor. Trustee Elliott explained that check 16538 to the Sugar Grove Water Authority in the amount of \$330.17 was the Township's 42% obligation under the IGA for the well monitoring program. After review and discussion, Trustees Baker, Drendel, Elliott, and Squires, and Supervisor voted aye. 0 nay. Motion carried. The balance in the Township checking account as of October 31, 2017 is \$493,023.90.

ROAD & BRIDGE: Trustee Elliott motioned and Trustee Drendel seconded the motion to review and approve the October Road and Bridge accounts payable as presented. After review and discussion, Trustees Baker, Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of October 31, 2017 is \$920,920.98.

PAYROLL REPORT: Supervisor Rowe noted that Assessor employee Fred Beno is no longer employed by the Township and this report reflects his final paycheck.

PROFIT & LOSS REPORTS: April 1, 2017 – October 31, 2017

CORRESPONDENCE: TOI Urgent Legislative Alert. Supervisor provided the Board with correspondence from TOI and explained that HB 851 would impose a two year property tax freeze for 2017 and 2018 for Cook and collar counties including Kane. Supervisor Rowe went on to explain that it would have little effect on Sugar Grove Township since we have not increased the Township or Road District levies in four years.

REPORTS:

SUPERVISOR’S REPORT: Supervisor Rowe presented a written report of his activities during the last month. He also wanted to highlight the following items: Supervisor Rowe provided a copy of the TOIRMA Annual Report and mentioned that we have been a member since 2014 and will begin to receive the annual dividend after five years of participation. The SG Community Newsletter has been mailed out. The Township had two full pages of information for residents with the Township’s share of the cost of \$1,460. Supervisor Rowe then informed the Board that the SG Chamber of Commerce is sponsoring a 2018 Community Map and is looking for local businesses to purchase advertising space. Pricing begins at \$375 for a 1.5” x 2” basic ad. Supervisor Rowe is recommending that the Township support this effort by purchasing a basic ad. Trustee Drendel motioned, seconded by Trustee Elliott and approved by voice vote, the purchase of a basic ad in the SG Chamber 2018 Community Map at a cost of \$375. The next item Supervisor Rowe presented to the Board was a request for financial assistance from the Sugar Grove Arts & Entertainment Committee which has been formed with members from the Village, Township, Library, Park District, and Chamber for the purpose of planning and supporting musical programs in the community. The proposed “Groovin in the Grove” music series would consist of 3 outdoor summer concerts highlighting local musical talent and being held at the Library. The committee is asking for financial assistance from the Village, Park District, and Township. With Board approval Supervisor Rowe would like to include \$2,000 in the 2018/2019 budget to fund this program. Trustee Elliott motioned, seconded by Trustee Squires to include \$2,000 in the 2018/2019 Budget to fund this program. The motion passed by voice vote. Lastly Supervisor Rowe presented the Board with a Thank You letter from Holiday in the Grove for Township support of their event.

ASSESSOR: No report, however she submitted the 2018 Holiday Schedule as required, a copy of which is in the Board packet.

ROAD & BRIDGE: No report.

CLERKS REPORT: No report.

TRUSTEES REPORT: Trustee Squires reported that she attended the Oct. 30th 708 Board meeting and was impressed with the work they do and is looking forward to serving on their Board. Trustee Baker reported that the sale of the ball field is now in process and should be complete by the end of the year. He noted however, that none of the planned projects can move forward with the ball field funds since the airport is currently being run by temporary staff including manager

and tower operator. Baker also reported that one of the tenant operators, JA Air, has not been audited and appears to owe the airport additional money. Trustee Drendel presented the Board with a report outlining Community Building use and a schedule of bookings for the next two months. He stated that the report shows that the building was being well utilized by the community. Drendel also reported that they were looking into budgeting for replacement of the oldest of the four boilers used for the hot water heating system. Drendel then informed the Board that a group from Prestbury was interested in using the building for their senior pickle ball games. Supervisor Rowe stated that pickle ball was very popular among seniors and would be an excellent use of the building on weekday mornings and encouraged the Community House management to try to accommodate this group. Drendel also reported that a birthday party that was scheduled, had to be cancelled because the elevator was not working and a member of the group was handicapped and needed the elevator to access the lower level. Com Ed came out and resolved the problem caused by a squirrel that blew a fuse on the service pole. Lastly, Drendel reported that they are working on a legal remedy to remove one of the elected Building Managers who has not attended meetings for a long period of time and who was never sworn in for the new term which began in May. Trustee Elliott presented the Board with a chart showing water levels in his well over time as indicated by the well monitoring equipment. He noted how a drop in the level of his shallow well coincided with the increased pumping by the City of Aurora from their Blackberry Farm well. The City pumped an additional 900,000 gallons per day from the deep aquifer to offset decreased use of Fox River water during an algae bloom on the river. Elliott stated that the well monitoring program demonstrated the resiliency of the Blackberry Creek watershed as the water levels recovered almost immediately after the pumping returned to normal usage. Elliott also reported that the Illinois Water Survey will be installing an additional sensor at the airport well to verify the accuracy of the Well Intel equipment due to unexplained fluctuations in the water level. Lastly, the Water Authority is waiting for the U of I to install the well at Heartland. The delay is due to the U of I not being able to decide on which well monitoring system they are going to be using. The Well Intel equipment at \$660 or Campbell Scientific at \$3,000.

OTHER REPORTS: INC Board 2017 Levy Request Recommendation: Supervisor Rowe brought the Boards attention to a letter from Jerry Murphy requesting a levy increase of the CPI plus new construction. Supervisor Rowe has included this increase in the Estimated Levy request approval to be considered under new business.

UNFINISHED BUSINESS:

1. Approval of Trustee Squires as Liaison to Sugar Grove Mental Health 708 Board: Supervisor Rowe noted that this is just a formality as Trustee Squires has already attended a meeting. Trustee Drendel motioned, seconded by Trustee Baker to Appoint Trustee Squires as Liaison to the Sugar Grove Mental Health 708 Board. Trustees Baker, Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. Consideration & Potential Approval of A.I. D. "Giving Tuesday" Social Service Funding: Supervisor Rowe explained that last February AID approached the Township during their capital drive requesting funding that could be used to assist more disabled SG Township residents with transportation. At that time the Township provided \$5,000 in funding to be used specifically for transportation services and were made aware that if the Township made an additional funding contribution on November 28th during "Giving Tuesday" it would be matched by charitable foundations so that we could double our support of

disabled SG Township residents in need of transportation services. Supervisor Rowe then asked for a motion to approve this funding. Trustee Squires motioned, seconded by Trustee Baker to Approve A.I.D. "Giving Tuesday" Social Service Funding. Trustees Baker, Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

NEW BUSINESS:

1. Consideration of IDOT Phase 1 Study for Improvement of Rt. 30 from IL 47-IL31: As discussed at last month's meeting, IDOT is requiring a response to its offer to fund at 80% a bicycle/pedestrian path in conjunction with its improvements proposed in a Phase 1 Study of the Rt. 30 project. Supervisor Rowe has consulted with an engineer from EEI and the Village of Montgomery and is suggesting the following response: "Sugar Grove Township has reviewed IDOT's proposal for Phase 1 improvements along Route 30. Although we are supportive of expanding sidewalks and bike paths, we are undecided to participate at this time. The township board would like to revisit the project during Phase 2, contract plan preparation to develop a project agreement between the Township and IDOT". This language would keep the door open for participation and at the same time, allow us to reject participation based on similar improvements that may occur on the south side of Route 30 as planned by the Village of Montgomery. After discussion, Trustee Elliott motioned, seconded by Trustee Squires to respond to IDOT as suggested. Trustees Baker, Drendel, Elliott, and Squires and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. Consideration & Potential Approval of Estimated Levy for SG Town & Road Funds: Supervisor Rowe explained that the Township is required to approve an estimated levy in November before approving the official tax levy in December. The Town Fund levy will remain flat with the exception of Mental Health which will increase by the CPI and new construction or about \$3,000 for a total of \$619,916. As a result of a new state law GA will be levied at \$0 dollars with their normal levied amounts going into the general fund. After discussion, Trustee Drendel motioned, seconded by Trustee Elliott to Approve the Estimated Levy for the Sugar Grove Town Fund of \$619,916. Trustees Baker, Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried. Supervisor Rowe then presented the estimated levy for the Road Fund which has been unchanged for the last four years. Trustee Elliott motioned, seconded by Trustee Squires to Approve the Estimated Levy for the Road Fund of \$130,231 in the General Road Fund and .138 in the Permanent Road Fund. Trustees Baker, Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.
3. Consideration & Potential Approval of 2017 Holiday Spirit Donation: Supervisor Rowe presented this request to the Board. Supervisor Rowe noted that this program was for Kaneland area residents which includes parts of Sugar Grove Township, but any funds donated would not necessarily go to Sugar Grove Township residents. After discussion, it was decided that a donation of \$100 be given this year with a report on the location of recipients to be provided so the Board could better determine an appropriate amount next year. Trustee Baker motioned, seconded by Trustee Squires to approve a \$100 Donation to the 2017 Holiday Spirit Campaign. Trustees Baker, Drendel, Elliott, and Squires, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ADJOURNMENT: Trustee Drendel motioned, Trustee Baker seconded the motion and the Board unanimously approved adjourning the regular meeting at 7:52pm.