

**MINUTES OF THE
NOVEMBER 1, 2016 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:00pm followed by the pledge of allegiance.

ROLL CALL was taken. Present were: Trustees Lee Drendel, Laurene Geary, and Scott Hester Supervisor Tom Rowe, and Clerk Phil Silagi. Trustee Mike Fagel was absent/deployed.

ALSO PRESENT: Doug Musser

PUBLIC COMMENT: none

OCTOBER 4, 2016 REGULAR MEETING MINUTES: Trustee Geary motioned, and Trustee Hester seconded the motion to review and approve the October 4, 2016 Meeting Minutes. After review, Trustees Drendel, Geary, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Drendel motioned, seconded by Trustee Geary, to review and approve the October Town Accounts Payable. After review, Trustees Drendel, Geary, and Hester, and Supervisor voted aye. 0 nay. Motion carried. The balance in the Township checking account as of October 27, 2016 is \$566,209.15.

ROAD & BRIDGE: Trustee Hester motioned and Trustee Drendel seconded the motion to review and approve the October Road and Bridge accounts payable as presented. Trustee Drendel questioned why we were using an HVAC contractor from Lee, IL and suggested we contact local contractors for that work. After review, Trustees Geary, Hester, and Drendel, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of October 27, 2016 is \$581,074.46.

PAYROLL REPORT: Supervisor Rowe noted that the Assessor has hired Katheryn Bolger to replace Darlene and that the Assessor is using the recently approved timesheet to record her hours.

PROFIT & LOSS REPORTS: April – October, 2016

REPORTS:

SUPERVISOR'S REPORT: Supervisor Rowe presented a written report of his activities during the last month. He also wanted to highlight the following items: He attended the Township Officials of Kane County awards dinner. Received a \$400 donation from the Corn Boil that he is suggesting be used to purchase a PA system for the senior luncheon and bingo. Updated the website with the help of Jaime Alvarez to include information on the April 4, 2017 election along with links to election forms for potential candidates. Azemi and Sons has installed the school bell at the Bliss House. Supervisor Rowe suggested we work with the Historical Society to develop text providing a history of the bell to be made into a plaque or sign installed near the bell. The Fall

Issue of the Sugar Grove Community Newsletter has been mailed out. Lastly, Supervisor Rowe presented the Board with a proposed draft of the Local Government Travel Expense Control Act Ordinance that must be adopted by 1/1/17. He asked that the Board review the various reimbursement provision options and discuss before adoption at next month's meeting.

ASSESSOR: No report.

ROAD & BRIDGE: Doug Musser reported that mowing is complete and that they are working on tree trimming and removal. Trucks are ready for winter with plows, wings, and spreaders installed, and the salt shed is full. Snow fencing should be complete by Thanksgiving.

CLERKS REPORT: Clerk Silagi discussed ongoing FOIA requests regarding an Assessor's office employee.

TRUSTEES REPORT: Trustee Geary reported that the 708 Mental Health Board had a meeting and that Jada Hudson has started a first responder's cancer support group working with local residents and firefighters. Geary also mentioned that Board member Carol Alfrey, is looking for sponsorships for the Conley Outreach Holiday Spirit program to assist Kaneland area families. They are looking for gas cards, movie tickets, or monetary donations. Supervisor Rowe mentioned that the Township has some gas cards left over from the General Assistance Program when Aurora Township was handling it for us. Rowe stated that these cards could be used for our sponsorship when we consider it under new business. Trustee Geary provided the Board with a copy of the INC Board audit which will be filed with this month's meeting minutes. Lastly, Geary reported that the 708 Board served 10 new clients in July and 18 in August. Trustee Drendel reported that the concrete work at the Community House has been completed and the waterfall has been rebuilt. Work on the landscaping and retaining wall is near completion.

WATER AUTHORITY: The Sugar Grove Water Authority submitted a letter to the Board informing them of the passing of Board member and President Don Pfeffer. The Water Authority has requested that the Township Board appoint a replacement without delay due to fiscal year-ending business. The Water Authority has reviewed possible candidates and is recommending the appointment of Daniel Nagel, who meets their criteria in terms of knowledge, experience, and willingness to devote time, and energy to research and data collection. After discussion, Trustee Geary motioned, and Trustee Hester seconded a motion to appoint Daniel Nagel to the Sugar Grove Water Authority Board vacancy pending attorney review. Trustees Drendel, Geary, and Hester, and Supervisor Rowe vote aye. 0 nays. Motion carried.

UNFINISHED BUSINESS:

1. Hanks Rd. Bridge Update: Supervisor Rowe informed the Board that the Township attorney has been in contact with IDOT. The IDOT attorney will be sending a letter to the Village and the Township stating that they own the bridge, and also stating that maintenance of the bridge is the responsibility of the Village. Supervisor Rowe noted that the issue is still unresolved and he is hoping for resolution before winter.

2. Review Aurora & Sugar Grove Township Senior Transportation Agreement: Supervisor Rowe has contacted Aurora Township with regard to possible expansion of services and they indicated that they have a shortage of drivers and wouldn't encourage any expansion at the present time. Rowe also stated that he contacted AID about the possible sponsorship of additional individuals for transportation services. AID estimated the cost of one person at \$13,680 per year which would be prohibitively expensive and would lead to the issue of who would get the sponsorship since there are 3 or 4 individuals in need of this service. Supervisor Rowe suggested that we look into a grant program similar to the one used by Elgin Township. Rowe indicated that we may have a minimum of \$100,000 surplus available for this purpose. He suggested that we could make the grant program available to all SG Township non-profit service organizations and establish criteria and dollar amounts available. After an extended discussion, the Board was in general agreement with the idea of setting up a line item in next year's budget for that purpose. Supervisor Rowe will gather additional information and report back to the Board. With regard to the Transportation Agreement, Rowe stated that we have until January to decide if we want to make any changes to the existing agreement.

NEW BUSINESS:

1. Consideration & Potential Approval of Resolution #2016-C Setting the Road District Treasurer Stipend for the 4-Year Term Beginning May 15, 2017: Supervisor Rowe presented the Board with Resolution #2016-C and noted that the Supervisor salary for the upcoming term was frozen at current levels and that he currently does not receive a stipend for being Road District Treasurer in spite of state law establishing a minimum stipend of \$100 and maximum of \$1000. This resolution will set the Road District Treasurer stipend at \$1,000 per year for the upcoming 4 year term and will not require changing the Resolution adopted at last month's meeting setting compensation for elected officials for the new term. Trustee Geary motioned, and Trustee Drendel seconded the motion, to approve Resolution #2016-C Setting the Road District Treasurer Stipend at \$1,000.00 per year for the four year term. Trustees Drendel, Geary, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. Consideration & Potential Approval of Resolution #2016-D Recognizing Dan Nagel: Supervisor Rowe presented the Board with the above referenced resolution recognizing Dan Nagel for 41 years of public service to Sugar Grove Township residents. After discussion Trustee Drendel motioned, seconded by Trustee Geary, to Approve Resolution #2016-D Recognizing Dan Nagel. Trustees Drendel, Geary, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.
3. Consideration & Potential approval of Estimated Levy for SG Town & Road Funds: Supervisor Rowe presented the Board with the estimated levy and proposed ordinances for 2016-17. He commented that Ancil Glink has recommended that we adopt or approve an estimated levy in November before approving the actual levy in December. The estimated or proposed levy is flat with the exception of Mental Health, which is requesting the CPI increase of .70 plus new construction. Trustee Geary motioned, seconded by Trustee Drendel to approve the Estimated Levy of \$615,677 for Township, General Assistance & Mental Health Funds and \$130,231 for the Road District Fund. Trustees Drendel, Geary, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.

4. Consideration & Potential Approval of Holiday in the Grove Sponsorship: Supervisor Rowe presented the Board with this sponsorship request outlining the various levels. Trustee Geary mentioned that we supported this group at the \$250 level last year and would recommend that we continue that same level of support. After discussion, Trustee Drendel motioned, seconded by Trustee Geary, to Sponsor Holiday in the Grove at the \$250 Level. Trustees Drendel, Geary, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.
5. Consideration & Potential Approval of 2016 Holiday Spirit Donation: Supervisor Rowe presented this request to the Board. Trustee Geary agreed with Supervisor Rowe's earlier suggestion of donating gas cards. Supervisor Rowe noted that there are at least 4 or 5 \$25 cards which would be about a \$100 donation. Trustee Geary motioned, seconded by Trustee Hester to approve a donation of available gas cards to the 2016 Holiday Spirit Program. Trustees Drendel, Geary, and Hester, and Supervisor Rowe voted aye. 0 nays motion carried.

ADJOURNMENT: Trustee Geary motioned, Trustee Hester seconded the motion and the Board unanimously approved adjourning the regular meeting at 7:02pm.