

**MINUTES OF THE
JUNE 7, 2016 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 7:01pm followed by the pledge of allegiance.

ROLL CALL was taken. Present were: Trustees Lee Drendel, Laurene Geary, and Mike Fagel, Supervisor Tom Rowe, and Clerk Phil Silagi.

ALSO PRESENT: none

MAY 3, 2016 REGULAR MEETING MINUTES: Trustee Geary motioned, and Trustee Drendel seconded the motion to review and approve the May 3, 2016 regular meeting minutes. After review, Trustees Drendel, Geary, and Fagel, and Supervisor Rowe voted aye. 0 nays. Motion carried.

MAY 3, 2016 TOWNSHIP PUBLIC HEARING MEETING MINUTES: Trustee Geary motioned, and Trustee Drendel seconded a motion to review and approve the May 3, 2016 Township Public Hearing Meeting Minutes. After review, Trustees Drendel, Geary, and Fagel, and Supervisor Rowe voted aye. 0 nays. Motion carried.

MAY 3, 2016 ROAD DISTRICT PUBLIC HEARING MEETING MINUTES: Trustee Geary motioned, and Trustee Drendel seconded a motion to review and approve the May 3, 2016 Road District Public Hearing Meeting Minutes. After review, Trustees Drendel, Geary, and Fagel, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Fagel motioned, seconded by Trustee Geary to review and approve the May Township accounts payable as presented. Supervisor Rowe pointed out that a misplaced invoice turned up for Ancel Glink for \$855 (Check No. 10216), that was not included in the package. This was for work on the Hankes Rd. bridge and is now 60 days past due. Supervisor Rowe asked that this invoice be added for approval. Trustee Geary questioned the check to Long Electric. Supervisor Rowe explained that it was for work on building lighting for repair to fixtures and changing bulbs. Trustee Fagel suggested that in the future, we replace the T10 bulbs with LED bulbs which will last longer and save electricity. After review, the motion to approve is amended to include Check No. 10216 to Ancel Glink for \$855. Trustees Drendel, Geary, and Fagel, and Supervisor Rowe voted aye. 0 nays. Motion carried. The balance in the Township checking account as of May 31, 2016 is \$287,812.92.

ROAD & BRIDGE: Trustee Drendel motioned and Trustee Geary seconded the motion to review and approve the May Road and Bridge accounts payable as presented. Supervisor Rowe noted that Commissioner Huggins asked that he explain that Check 10194 to Bonnell Industries was for a chipper box and that Check 10206 to KKC Imaging Systems, was for a copier maintenance agreement. After review, Trustees Geary, Drendel, and Fagel, and Supervisor Rowe voted aye. 0 nays. Motion carried. The balance in the Road & Bridge checking account as of May 31, 2016 is \$131,372.40.

PAYROLL REPORT: Trustee Geary noted that the Board will have to pay closer attention to insurance costs as they are expected to double in the future. She suggested that the Board should give them some advanced notice to employees that their portion of dependent coverage is going to have to increase.

REPORTS:

SUPERVISOR'S REPORT: Supervisor Rowe presented a written report of his activities during the last month. He also wanted to highlight the following items: Received a thank you from AID for the Township's support of the 5K run. There is a Kane County TOI meeting on June 22nd that will discuss veteran's issues. There is also a TOI meeting on July 22nd in Rockford to discuss elections and setting compensations that Supervisor Rowe will attend. Supervisor Rowe provided a TOI legislative report outlining anti-Township measures pending in the legislature that should be of interest to the Board. Lastly Supervisor Rowe mentioned that Jerry Elliot would like to give a presentation to the Board at the July meeting regarding House Bill 4371.

ASSESSOR: No report.

ROAD & BRIDGE: No report.

CLERKS REPORT: Clerk Silagi reported that he filed the Budget Ordinances with the County. .

TRUSTEES REPORT: Trustee Geary reported that she attended the 708 Mental Health Board meeting and that they are still looking for an operations manager. She also mentioned that she toured the INC Board Facility and that they have formed a committee to evaluate buildings for updating and program changes, or to sell if no longer needed. They also discussed the possibility of using the vacant land to grow food. Trustee Geary provided a copy of the newsletter to be filed with the meeting minutes. Trustee Drendel reported that the Community House is looking at hiring a facility maintenance manager to oversee building maintenance. The position is hourly as needed and Lee Drendel mentioned that he is being considered for the position. Trustee Geary asked if there might be a conflict of interest if Drendel took the position. Supervisor Rowe stated that it wouldn't be since the Township and Community Building are separate units of government. Trustee Drendel ended his report by mentioning that the Community Building Board is moving toward limiting use of the building to township residents, due to an increase in non-resident rentals.

UNFINISHED BUSINESS:

1. Hanks Bridge Update: Nothing new to report.
2. Review Bliss House Office Lease Utilities 6/1/15-5/31/16: Supervisor Rowe presented the Board with a Quick Books report of Bliss House utilities during the first year of the lease with Jada Hudson. He explained that while the costs slightly exceeded the \$1,200 amount cited in the lease, it didn't take into consideration the utility costs associated with the Historical Society use of the building who share the same meters for gas and electricity. After discussion, Trustee Fagel motioned, seconded by Trustee Geary, to waive an adjustment in the utility fee in the lease with Jada Hudson for the Bliss House property. Trustees Drendel, Geary, and Fagel, and Supervisor Rowe voted aye. 0 nays. Motion carried.

NEW BUSINESS:

1. Consideration and Potential Approval of Prevailing Wage Ordinance #2016-3: Supervisor Rowe presented the Board with the 2016 Prevailing Wage Ordinance for approval as required by law. Trustee Drendel motioned, and Trustee Fagel seconded the motion to approve Prevailing Wage Ordinance 2016-3. Trustees Drendel, Geary, and Fagel, and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. Consideration & Potential Approval of Bliss House Porch Roof Repair: Supervisor Rowe presented the Board with a proposal from Azemi & Sons for this project in the amount of \$4,690. Supervisor Rowe explained that it would be hard to get contractors to bid on a project this small and since Azemi has had experience moving and remodeling this building, and since it is under the amount necessary for going out to bid, he is comfortable with awarding the contract to them. Trustee Fagel suggested making sure they used a EPMD 040 membrane and that they provided a guarantee. The Board also agreed it would be desirable to provide a slight pitch to the roof. After discussion, Trustee Fagel motioned, seconded by Trustee Geary, to award the Bliss House Porch Roof Repair to Azemi & Sons. Trustees Drendel, Geary, and Fagel, and Supervisor Rowe voted aye. 0 nays. Motion carried.
3. Consideration and Potential Approval of Bliss House School Bell Installation: Supervisor Rowe presented the Board with the bid of Azemi & Sons for this project in the amount of \$1,450. After discussion, Trustee Drendel motioned, seconded by Trustee Geary to approve the bid submitted by Azemi & Sons for installation of the School Bell at the Bliss House. Trustees Drendel, Geary, and Fagel, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ADJOURNMENT: Trustee Drendel motioned, Trustee Geary seconded the motion and the Board unanimously approved adjourning the regular meeting at 8:02pm.