

**MINUTES OF THE
AUGUST 5, 2013 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Clerk Silagi called the meeting to order at 7:00pm followed by the pledge of allegiance.

ROLL CALL was taken. Present were: Trustees Lee Drendel, Mike Fagel (via conference call), Laurene Geary, and Scott Hester, Road Commissioner Huggins, Supervisor Tom Rowe, and Clerk Phil Silagi.

ALSO PRESENT: Melissa Taylor, Marc Ebert, James White, Lisa Born, William Born, Stefanie Frazier, Wm King, Joe Didier, Jean Lindsay, Terry Lindsay, Fairill Rank, Steve Ekker, Dennis Sheah, Doug Musser, and Al Markus.

PUBLIC COMMENT: Al Markus spoke in favor of the proposed Prairie Glen recreational facility and cited the need for lighted ball fields, soccer fields, ice skating rinks and additional area for the corn boil. Mr Markus asked that the Board reconsider this proposal. Willie King also spoke in favor of the proposed facility and noted that it would create value to citizens of the community. He also urged the Board to support this project. Jamie White, a resident of Prairie Glen spoke in opposition to the development. He objected to lighted fields and while he agreed with the need, he felt that the current Park District development. near the middle school was more appropriate since it was not in a residential area. Mark Ebert, a baseball coach for Sugar Grove and Kaneland youth teams, spoke next in favor of the project. He stated that currently the home field for his team is in Montgomery and that they play most games on fields used by the Yorkville league. In addition to the need for local ball fields, Mark cited the need for additional room for the Corn Boil. Joe Didier spoke next and cited his concern that the middle school fields would be leased from the School Dist. and may not be long term facilities should the School Dist. need the land for expansion. Melissa Taylor then stated that the nature of the grant received by the Park Dist would provide for a long term lease of the property. Fairill Rank spoke next in favor of the project citing the need for ball fields and additional space for the Corn Boil. Supervisor Rowe then gave a brief history of the project, explaining that it was tabled until after the election and that the new board has been discussing the project and is in agreement with regard to the need for additional facilities. Supervisor Rowe then asked for comment from Brent Eichelberger, the Village Administrator. Mr. Eichelberger stated that the Village reviewed the concept presented by the previous Township Administration and while they agreed that the park concept would be an acceptable land use in a residential area, the Road District component of the project would not. He also stated that the plans were very preliminary and that utilities and a host of other issues would have to be addressed before the Village could consider the project. Supervisor Rowe then asked for comments from Road Commissioner Huggins. Commissioner Huggins stated that the original concept called for the Road District to purchase one third of the property and that the Road District agreed to build the road and parking for the project in addition to concrete storage facilities for Road District materials such as gravel, salt, and asphalt grindings. Commissioner Huggins then stated that while he understands the Village concerns with the Road District use, he couldn't commit Road District funds to a project without some benefit to Road District tax payers. Jean

Lindsay from the Corn Boil commented on the success of the most recent Corn Boil and that their goal is to grow the event. Consequently, they are interested in additional space especially for parking. Jean then stated that her attendance at this meeting was primarily to gain information and a better understanding of the project. Brent Eichelberger Village Administrator, then commented that they are aware of community support for the project, however, the Village is not in a position to provide any financial support for the project. Additionally, the Village would want to see a development schedule as well as plans for interim maintenance of the project. Supervisor Rowe then added that he has had discussions with the Park District Director who is in favor of additional green space, however, he informed Supervisor Rowe that the Park District doesn't have any funds for development of the project. Supervisor Rowe went on to relate discussions he has had with former colleagues at the Fox Valley Park District who estimate development costs for lighted, irrigated ball fields at \$1 million dollars per field. He then stated that the Township was unable to fund development, and based on comments from the Village and Park District, wondered if there would be any value in purchasing the property without the possibility of funding development. Supervisor Rowe added that he wants to meet with the Village, Park District, Road District, and Corn Boil, if there was any interest in exploring funding options. Al Markus then suggested the Township purchase the property for a green space and hold it for a number of years until development funds might become available. Supervisor Rowe said that could be considered for soccer fields or Corn Boil parking. Supervisor Rowe then asked Trustee Fagel for comment. Trustee Fagel stated that he was opposed to the proposal as he stated at last month's meeting. Trustee Drendel then asked that the Board consider this as an agenda item later in the meeting.

JULY 1, 2013 REGULAR MEETING MINUTES: Trustee Geary motioned, and Trustee Hester seconded the motion to approve the July 1, 2013 meeting minutes. Trustees Drendel, Geary, Fagel, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Geary made a motion, seconded by Trustee Drendel to open discussion and public comment with regard to Township Accounts Payable. After review Trustee Hester moved and Trustee Geary seconded a motion to approve the June Town accounts payable as presented. Trustees Hester, Drendel, Geary, and Fagel, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Township checking account as of July 30, 2013 is \$193,201.76.

ROAD & BRIDGE: Trustee Drendel made a motion, seconded by Trustee Geary to open discussion and public comment with regard to Road and Bridge Accounts Payable. After review, Trustee Geary moved and Trustee Drendel seconded a motion to approve the July Road and Bridge accounts payable as presented. Trustees Fagel, Hester, Geary and Drendel, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of July 30, 2013 is \$363,557.75.

REPORTS:

SUPERVISOR'S REPORT: Supervisor Rowe reported that the Auditor's have completed their work and that the full report will be available for the Sept. meeting. Supervisor Rowe advised the Board of the following meetings and or events he attended during July: Chris Lauzen meeting, TOI Boot Camp, Sugar Grove Corn Boil, IDOT meeting at Rich Harvest Farms, and the Senior Lunch. He also reported that he ordered the TOI

Laws and Duties Handbooks, completed the FOIA and OMA training, obtained access cards for Trustees Drendel and Geary, and met with Wire Wizard with regard to the fire and burglar alarm systems.

ASSESSOR: The Assessor was not present, but presented a written report highlighting the following information: Permits Processed 172, Sales Processed 247, Parcel Count 9176, Aggregate Assessed Value \$577,567,078, and Tentative New Construction Value for 2013 of \$3.2MM.

ROAD & BRIDGE: Commissioner Huggins reported that asphalt overlays have been completed slightly over budget, but within legal limits. He also reported that he has contracted with Safe Step for repair of some of the concrete sidewalks in Prestbury to bring them into compliance with ADA requirements. This will be an annual program with funds budgeted for this purpose. Commissioner Huggins also advised the Board of an agreement he has entered into with the Village for snow plowing on certain roads where the Township would plow Village roads, and the Village would plow Township roads where boundaries are such that efficiencies can be achieved.

CLERKS REPORT: Clerk Silagi reported that he filed the Budget Ordinance with the County Clerk, attended the TOI Boot Camp and completed the training for FOIA and OMA.

TRUSTEES REPORT: Trustee Drendel attended the TOI Boot Camp and reported that it informative and provided him with a number of resources.

UNFINISHED BUSINESS:

1. Swanson's Quality Services Quickbooks Update: Supervisor Rowe reported that both he and Jim have attended training sessions, he also provided the Board with a sample profit and loss statement with the new chart of accounts. Supervisor Rowe anticipates that the new software should be fully implemented by September.
2. Approval of Revised Senior Center Intergovernmental Agreement: Supervisor Rowe highlighted the changes in the agreement which include: No Library participation, Lunch venue change from Township Building to Community House, Township and Park District to split costs of the luncheon, Township to employ lunch coordinator. After a brief discussion, Supervisor Rowe asked for a motion. Trustee Geary made a motion to approve the Intergovernmental Agreement for Operation of the Older Adult Center, the motion was seconded by Trustee Drendel. Trustees Drendel, Geary, and Hester, and Supervisor Rowe voted aye. 0 nays. Trustee Fagel was no longer present via telephone. Motion Carried.
3. Further Discussion and Potential Action on Prairie Glen Property: Supervisor Rowe began the discussion by reporting that he had talked to the Bank who owns the property and that they offered a bottom line price of \$13,000.00 per acre. He also reported that they would be willing to meet with

all stake holders regarding the sale. Trustee Geary stated that she agreed with Melissa Taylor's suggestion that we obtain an independent appraisal of the property and also was in favor of accepting Melissa Taylor's offer to let Kane County perform an assessment of drainage issues with the property. Supervisor Rowe then advised that he would convene a meeting to include the Township, Road District, Village, Park District, Kane County Water Resources, and the Bank owners to discuss the purchase and report back to the Board in September.

NEW BUSINESS:

1. **Approval of Credit Card Policy:** Supervisor Rowe informed the Board that the Auditor has recommended that we adopt a credit card policy to set dollar amount limits on single purchases without Board approval. Board members reviewed the draft document provided by Supervisor Rowe. Trustee Hester suggested lowering the single purchase amount from \$500 to \$250. The Board agreed to the change and Trustee Drendel moved, seconded by Trustee Geary to Adopt the Credit Card Policy with the agreed to change. Trustees Drendel, Hester, Geary, and Supervisor Rowe voted aye. 0 nays. Motion carried.
2. **Approval of Contractor for Bliss House Repairs:** Supervisor Rowe presented three estimates from contractors with experience in the repair of historical buildings: DVB Construction \$1,400.00, Vincent & Sons \$1,650.00, and Azemi & Sons Inc. \$2,255.00. Supervisor Rowe explained that it is difficult to compare the estimates, since each contractor had a different opinion on the scope of work required to make the repairs. Discussion of the proposals then began, with Supervisor Rowe commenting that he would be comfortable with any of the three due to their experience with this type of work. After review and discussion, the Board recommended accepting the bid submitted by Vincent and Sons due to the detailed listing of the work to be performed. Trustee Hester motioned, seconded by Trustee Geary, to accept the bid submitted by Vincent and Sons in the amount of \$1,650.00. Trustees Drendel, Hester, Geary, and Supervisor Rowe voted aye. 0 nays. Motion carried.
3. **Appointment of Township Trustee as Community Building Liaison:** Supervisor Rowe stated that he would like to appoint a Township Trustee as a liaison to the Community Building Board. He stated that since Trustee Drendel was not appointed to any other boards, he would like to see him accept the appointment to the Community Building Board. Trustee Drendel agreed to accept the appointment. A motion was made by Trustee Hester and seconded by Trustee Geary to appoint Trustee Drendel as Liaison to Community Building Board. Trustees, Drendel, Hester, Geary, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ADJOURNMENT: Trustee Drendel moved, board unanimously approved adjourning the regular meeting at 8:26pm.