

**MINUTES OF THE
JUNE 3, 2014 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 7:00pm followed by the pledge of allegiance.

ROLL CALL was taken. Present were: Trustees Lee Drendel and Laurene Geary, Supervisor Tom Rowe, and Clerk Phil Silagi.

ALSO PRESENT: Kevin Geary

MAY 6, 2014 REGULAR MEETING MINUTES: Trustee Drendel motioned, and Trustee Geary seconded the motion to approve the May 6, 2014 meeting minutes, Trustees Drendel, and Geary, and Supervisor Rowe voted aye. 0 nays. Motion carried.

MAY 6, 2014 TOWNSHIP AND ROAD DISTRICT BUDGET HEARING MEETING MINUTES: Clerk Silagi commented on a request by Trustee Fagel for a verbatim recording of his statement in these meeting minutes. Clerk Silagi declined the request by Trustee Fagel for the following reasons: 1. According to the TOI Clerks Handbook, meeting minutes are to be summaries of discussions. 2. Allowing Trustee Fagel's statement to be recorded verbatim, would set a precedent requiring the Clerk to also include verbatim statements of other Trustees upon request and could lead to long and unnecessary detailed meeting minutes. 3. Trustee Fagel's positions with regard to the Assessor's budget have been well documented over the course of several meetings. Clerk Silagi summarized Trustee Fagel's comments in the meeting minutes and included the full statement he provided as an attachment. Trustee Geary motioned, and Trustee Drendel seconded a motion to approve the May 6, 2014 Township and Road District Budget Hearing Meeting Minutes. Trustees Drendel and Geary and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Geary asked if the Ancel Glink invoice would be the last one related to the Sage request from the Assessor's office. Supervisor Rowe thought it would be, but would ask Assessor Ross. Trustee Drendel questioned the invoice for the Kane County Chronical because the delivery address was not the Township office. Supervisor Rowe said he thought that Assessor Ross purchased the Chronicle, but wasn't aware that it was not being delivered here, he will question Assessor Ross. Trustee Geary motioned and Trustee Drendel seconded the motion to approve the May Town accounts payable as presented with the exception of the invoice for the Kane County Chronicle. Trustees Drendel, and Geary and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Township checking account as of May 30, 2014 is \$204,400.66

ROAD & BRIDGE: After review and discussion, Trustee Drendel motioned and Trustee Geary seconded the motion to approve the May Road and Bridge accounts payable as presented. Trustees Geary, and Drendel, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of May 30, 2014 is \$147,137.04.

REPORTS:

SUPERVISOR'S REPORT: Supervisor Rowe presented a written report of his activities during the last month. He also wanted to highlight the following items: The audit is completed and went well. The preliminary report will be available in mid to late June and Mr. Kahn will be at our July 1st meeting to present the completed report and management letter. With regard to IT, Mr. Daw is still working on the new email addresses and will provide an estimate of the cost of connecting the Community House to our server.

ASSESSOR: No report.

ROAD & BRIDGE: No report.

CLERKS REPORT: Clerk Silagi reported that he filed the Budget Ordinances with the County and attended the bid opening for the Road District new truck purchase.

TRUSTEES REPORT: Trustee Drendel reported that the Community House was having a meeting tonight to handle unfinished business and that the Community House kitchen was closing so that new flooring could be installed. Trustees Drendel and Geary attended the Kane County Township officials meeting where procedures for conducting meetings in the absence of the supervisor were discussed.

UNFINISHED BUSINESS:

1. Ride in Kane/Aurora Township Intergovernmental Agreement Draft: Supervisor Rowe presented the Board with a draft agreement for an IGA between Sugar Grove and Aurora Townships for senior and disabled transportation services. He stated that he would like the Board to advise as to additions or corrections so that it could be approved at the July meeting. Aurora plans to approve at their 2nd June meeting, and PACE will also have to approve, since they are providing the buses. If approved at the July meeting, we could have a soft roll out of the program later in July.
2. Road District Cell Phone Employee Policy: In response to concerns from Board members with regard to cell phone use by Township employees, Supervisor Rowe presented the Board with the policy adopted by Commissioner Huggins for Road District employees. After review, the Board was in agreement with the policy.

NEW BUSINESS:

1. Consideration & Potential Approval of Updated Inc. Board Lease Renewal: Supervisor Rowe presented the Board with the updated lease incorporating changes suggested by the Board. Jerry Murphy from the Inc. Board has approved the changes and will present to their Board at their next meeting. Supervisor Rowe stated that as a result of concerns raised by Trustee Fagel, he checked the accuracy of the \$130 upcharge against actual expenses and it appears to be valid. Supervisor Rowe then asked for a motion to approve the lease. Trustee Drendel motioned, seconded by Trustee Geary to approve the Inc. Board Lease Renewal. Trustees Drendel, and Geary, and Supervisor Rowe voted aye. 0 nays. Motion carried.

2. Consideration & Potential Approval of Website Upgrade with Waubonsee CC: Supervisor Rowe met with Amy Chaaban of WCC to request assistance with an upgrade of the Township website. Ms. Chaaban was very interested in the project and offered the help of her students during the fall semester. Supervisor Rowe stated that there is no charge for this service to non-profit organizations. After discussion Trustee Drendel motioned and Trustee Geary seconded a motion to accept the proposed assistance from WCC for the Township website upgrade. Trustees Drendel, and Geary, and Supervisor Rowe voted aye. 0 nays. Motion carried.
3. Adoption of Prevailing Wage Ordinance #2014-3: Supervisor Rowe presented the revised 2014 Prevailing Wage Ordinance to the Board for approval as required by law. Trustee Geary motioned and Trustee Drendel seconded the motion to approve Prevailing Wage Ordinance #2014-3. Trustees Geary, and Drendel, and Supervisor Rowe voted aye. 0 nays. Motion carried.

PUBLIC COMMENT: Kevin Geary addressed the Board with concerns about kids skateboarding on the sidewalk in front of his office. He stated that it raised safety concerns for pedestrians as well as skateboarders. Mr. Geary suggested that the Township partner with the Park District to create a skatepark so that young people would have a place to gather and skate. Supervisor Rowe commented that the strategic plan recommended partnerships with other agencies for purposes similar to what Mr. Geary suggested. Supervisor Rowe then suggested a committee be formed with a representative from the Village, Township, and Park District but felt the Park District should take the lead role. After discussion, the Board was in agreement with the concept and cited the need to get the Park District involved.

ADJOURNMENT: Trustee Geary motioned, Trustee Drendel seconded the motion and the Board unanimously approved adjourning the regular meeting at 8:15pm.