

**MINUTES OF THE
MAY 6, 2013 REGULAR MEETING
OF THE TOWNSHIP OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Supervisor Davis called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

ROLL CALL was taken. Present were: Supervisor Harry Davis, and Trustees Scott Jesseman, Tom Rowe, Steve Ruh, Assessor Laura Ross, Road Commissioner Greg Huggins and Clerk Tim Kolb. ABSENT: Trustee Scott Hester..

ALSO PRESENT: Several members of the community were present.

APRIL 1, 2013 REGULAR MEETING MINUTES: Trustee Ruh moved and Trustee Rowe seconded a motion to approve the April 1, 2013 Regular Meeting minutes. Trustees Jesseman, Rowe, and Ruh, and Supervisor Davis voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Ruh moved and Trustee Jesseman seconded a motion to approve the Township Accounts Payable Report. Trustees Rowe, Ruh, Jesseman and Supervisor Davis voted aye. 0 nays. Motion carried.

ROAD & BRIDGE: Trustee Ruh moved and Trustee Rowe seconded a motion to approve the Road & Bridge Accounts Payable Report. Trustees Rowe, Ruh, Jesseman and Supervisor Davis voted aye. 0 nays. Motion carried.

PAYROLL REPORT: Copies of the Payroll Report were reviewed.

REPORTS:

SUPERVISOR: Supervisor Davis reported the following:

- The Park District used our facilities for hosting spelling bees.

ASSESSOR: Assessor Ross reported the following:

- Discussed her revised budget
 - o 2nd DSL line has being installed
 - o Copier maintenance savings - \$3000 savings with digital business systems from KKC
- Final tax levy abstract from county was received showing a loss of \$2 million in assessed value.
- Attorney Ancel Glick informed us that one former Township employee filed with the Department of Labor for Paid Time Off (PTO) and vacation related to employment termination
- April 2013 – Significant flood damage. Kane County was declared a disaster area by the Illinois Governor. As a result, the Assessor submits forms for adjustments to assessed value resulting from the flood.
- Trustee Rowe questioned why payroll was up increased \$10000 in the budget. Laura discussed previous cuts of staff and hours, which is now being replaced. Laura stated budget included 25 hours per week of Mr. Fred Bino’s time as replacement of this previous reduction.
- Also attorney fees and unemployment compensation expense has increased for next years budget.
- Trustee Ruh questioned whether the new AT&T DSL line would be a fix for awhile. Assessor Ross thought it would be.

HIGHWAY COMMISSIONER: No report.

TRUSTEES:

- Trustee Ruh reported that there were no new clients reported by the Mental Health Board.
- Trustee Rowe – The new Board will take office on May 20th, and a special meeting will be held to swear in the new members.

CLERK: No Report.

UNFINISHED BUSINESS:

1. 2013 Auditor – Trustee Rowe discussed that a quote will be submitted from Sikich. Two other quotes have already been received. The new Board will approve the new auditor contract.
2. Senior Center Lunches – No additional information is available.
3. Web Page Status and Future Requirements – No progress. Trustee Rowe did report that future website enhancements will be including the minutes, agendas and other Township information.
4. Mowing Bids – One new mowing bid from Crown Lawncare, our former contractor, was submitted to the Board at the meeting. Two other contracts had been received. There was a question on whether the previous Crown contract was three years. Supervisor Davis said it was not, and that he had fired the mowing/plowing contractor, Crown, after legal consultation, due to issues with snow plowing. The owner of Crown Lawncare, Larry, who was present at the township meeting, stated that he was never notified of being fired. Further discussion ensued with no resolution. Greg Huggins was questioned and stated that he had absolutely no issues with Crown for their mowing service. Trustee Rowe indicated that he was not ready to vote, due to the insufficiency of the information in the contracts. The term, pricing and termination language was not clear. Clerk Kolb suggested that we should define specs for this work and get a solid contract. This will eliminate the position we are currently in. Trustee Ruh expressed a preference for the new Board to decide. The decision was deferred.
5. Bank Account Signatures – Trustee Rowe reported that he has been in contact with the appropriate people at Old Second and Castle Banks, and they were preparing the documents to update the authorized signatures for the new Board.
6. 2013-14 Budget – Supervisor Davis stated that he has not put anything together for the Board for the 2013-14 Budget which was effective April 1, 2013. The Trustees deferred this item to May 20th.

ADJOURNMENT: Trustee Rowe moved and Trustee Ruh seconded and the Board unanimously approved adjourning the regular meeting at 8:00 PM.

CERTIFICATION OF MINUTES

I hereby certify that, to the best of my knowledge, the foregoing minutes are accurate and complete.

Timothy J. Kolb
Sugar Grove Township Clerk

These minutes will be formally considered by the Board of Trustees at its next meeting, and any corrections or notations will be incorporated in the minutes of that meeting.